



TOWN OF CHESTERFIELD, NH
CEMETERY COMMISSION

Monthly Meeting - 13 August 2025 - 6:30 P.M.
Chesterfield Historical Society
518A Route 63, Chesterfield, NH

MINUTES

Roll Call / Attendance

Present: Karen Denzler, Jeff Titus and Margaret Winn (Commissioners), Russell Mundell (Sexton) and Gary Winn (Selectboard Representative) [Gary arrived at 7:15 P.M.].

Absent: Ed Cheever and Bruce Potter (Commissioners).

Visitors: None.

Call to Order

Margaret Winn called the meeting to order at 6:32 P.M.

Approval of Minutes

It was decided to hold the minutes of July 9, 2025 until the September meeting for approval.

Correspondence / Communications / News Updates / Public Comment

Margaret Winn reported that the fall meeting of the NH Cemetery Association will be Tuesday, October 7, 2025. No agenda for that meeting has been announced yet. Margaret also indicated she has received correspondence relating to requests for removal of cremation burials from a family lot in the Chesterfield West Cemetery. After discussion, it was noted that such requests must be handled in accordance with NH RSA 290:5 Burial Permit Required.

Sexton's Report

Budget Review - Expense report for week ending 08/09/2025 was reviewed and discussed. It was noted that the overall budget stands at 60% remaining.

Cemetery Damage / Repairs / Upkeep - Russ Mundell updated the commissioners on ongoing efforts to clean up and remove a large downed tree on the entrance road leading into Friedsam Cemetery. Commissioners decided to view the area to determine if any additional trees should be removed and authorized Russ to move forward with repair of the Echo chain saw (currently not operating). Gary Winn noted that it should be possible to borrow a chain saw at the Public Works Dept., as long as it is returned at the end of the day and therefore available to them. Russ Mundell reported that he found another tree down at New Boston Cemetery also needing removal.

Monument Repairs / Placements - Not discussed.

Personnel / Time Off - Russ Mundell reported on the current status of staffing of the work crew. Discussion followed, with the commissioners deciding to authorize Russ Mundell to work with former sexton Chris Flagg, if available, on a short-term basis for record keeping purposes.
Upcoming Burials - Burials scheduled include the following: one burial at the Chesterfield West Cemetery on Monday, August 18, 2025.

Old Business

Friedsam Cemetery Damage (incident date: May 3, 2025): Continuing review by Chesterfield Police Dept.
Right to Inter Purchase Application: Held for discussion in September.

New Business

None.

Other (Items as needed)

Report of Lots Sold/Purchased: None.
Master Planning/Future Cemetery Expansion: Not discussed.

Next Meeting

Wednesday, September 10, 2025.

Adjournment

Jeff Titus made a motion to adjourn the meeting. Karen Denzler seconded the motion. Vote was unanimous in the affirmative to adjourn the meeting at 7:45 P.M.

Respectfully Submitted,

Jeffrey W. Titus
Commissioner (Secretary)

Document Status

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