



Town of Chesterfield
490 Route 63
Chesterfield NH 03443
EDC@nhchesterfield.com

Chesterfield Revitalization Group (CRG)

Minutes for January 2, 2026

Time: 5:00 pm

Location: Town Offices

Subcommittee Members in Attendance: Linda Sedlewicz, Jeff Scott, Deborah Kaufman, Jim Allen, Gerry Lins, Ron Rzasa, Nancy Mendel, and Tim Bausch

Subcommittee Members Absent: Michelle DellaVita

Non-Voting Associates Present: None

Non-Voting Associates Absent: Julianna Dodson, Liaison; and Drew Kate Dodson, Intern

Members of the Public: Emily Brown, Valerie (Val) Starbuck

Meeting Minutes

Meeting Called to Order by Linda at 5:05 pm

1. Introduction of members of public for purpose of inclusion in minutes – public invited to ask questions and offer comments throughout meeting
 - See above
2. Approve Meeting Minutes for 12-19-2025
 - **Motion: To approve meeting minutes as ammended, motion made by Ron, seconded by Nancy, all in favor**
3. Status of grant submission
 - Sections 1 and 2 were sent to Val and JB Mack (with Southwest Regional Planning Commission - SWRPC). SWRPC shared a lot of demographic information we couldn't find. Section 3 is being done by Weston & Sampson. Revisions of draft sections 1, 2 and 4 need to be completed by Monday and sent to Weston & Sampson for review.
 - Sections 1 & 2
 - We should include that the building is 20 ft away from a state highway (9A).
 - Val is hoping for a little more of setting the stage of Chesterfield & Spofford to capture the people reading it. Adding in some descriptors of the town that we know and love, including the lake (Class A waters).

- We can also highlight that Spofford is a rural, growing community and this will create a gathering space in the village.
- We have the paperwork for the building condemnation.

- Section 4
 - Linda went through this section with Alissa Thompson, Town Administrator.
 - Linda will include volunteer experience to section 4 as well.
 - We need to give the impression of security that if the grant is given, the project will happen.
- Threshold document: Tim worked on it, Nancy will review. We have a bit more time with it as it doesn't have to be posted for the public meeting (as per Weston & Sampson).

4. Post ABCA and schedule public meeting - Timeline
 - The notice goes out on January 7. Documents will be available for viewing on January 12 at the Town Offices. Town meeting on January 20 at 6:30PM here at the Town Offices (with a zoom option).
 - We will publish on Facebook, the website, and the newspaper.
 - Gerry will write up an announcement for the Keene Sentinel. To announce on January 7, it needs to go in by Monday. Gerry will send the notice to the CRG, then to the Keene Sentinel once approved. Jeff will send Gerry contact information for Sentinel.
 - Linda will talk to Alissa to reserve the room for January 20. Alissa will have to start the zoom.
5. Facebook post ideas
 - Deborah will post the public notice on January 7. We'll be submitting the grant by January 28.
6. All Other Business
 - Linda got an email from Betsy, who is resigning from her position with the CRG. She doesn't have the capacity currently.
7. Next meeting date – Monday, January 12th at 5pm
 - Gerry out of town, plan your snacks accordingly. Ron may not be present.
8. Adjournment
 - **Motion: To end the meeting, motion made by Ron, seconded by Deborah, all in favor**
 - The meeting was adjourned at 6:36 pm