

Chesterfield Economic Development Committee
January 8, 2026 - Draft

Present: Gerry Lins, Ron Rzasa, Doreen Monahan, John Pieper, & Fran Shippee (BOS Representative)

Guests: Jeff Scott, Dan Carol, Marion Rzasa

Meeting started at 6:07pm

Presiding: Ron Rzasa

Secretary Report:

December 11, 2025, minutes were approved as amended.

Old Business:

1. **Chesterfield Revitalization Group (CRG):** The grant application is 96% completed. It is in the process of being reviewed by several people and agencies. The projected date of submission is Jan. 26th. The committee has been working very diligently on its completion.
 - a. The town has taken ownership of the property. It has been condemned and fenced in.
 - b. The grant requires another public meeting. It will take place on January 20th at 6:30pm in the McKeon room at the Town Offices.
 - i. A zoom link has been established. Those wishing to use it must notify EDC@nhchesterfield.com by 4pm on the 20th. They must provide the name of all those viewing the meeting and their emails.
 - ii. Notification has gone out in the Keene Sentinel.
 - iii. The meeting must be well documented with questions and answers all recorded.
2. **Annual Town Report:** Gerry will have it done by the end of the month.
3. **Chesterfield Business Expo:** The event will be on March 28th, 9 – 2pm.
 - a. Doreen has composed an email to send out to the local businesses. It will go out this weekend. Doreen has sent the membership a list of all the businesses that EDC has contacted in the past. Ron will call several. It is important that the businesses help out in promoting this event.
 - b. The town hall has been reserved for March 27 from 4:00pm through March 28th 3pm.
4. **Artisan Fair:** Samantha Winchester sent the dates of April 25 or May 2nd. After some discussion, the April 25th date was decided on. Doreen is presently available for guidance. Donna will contact Samantha and advise her that she should start contacting vendors by the beginning of February.
 - a. Outdoor assignments will be decided on at a later date.
 - b. The town hall has been reserved for April 24 at 4:00pm through April 25th 3pm.
5. **Budget:** The public Budget hearing will be held on Sat. January 24th at 11:30AM at the Chesterfield School. This is a time to come out and support the EDC and CRG.

- a. The committee will deliberate on January 27th at 7pm. It is open to the public, but they are not allowed to make comments.

New Business

1. **Membership:** Erin Soltys has opted not to renew her committee appointment. We thank her for her input and wish her luck.
 - a. John Pieper has returned to the EDC after a long hiatus due to an injury. We welcome him back.
 - b. Gerald Lins has renewed his commitment to the committee for another 3 years.
 - c. At the present time there are only four members. Four constitutes a quorum as the committee membership is officially seven.
 - d. Ron will be composing recruitments for Facebook and Happenings and sending them onto Donna for posting.
 - e. It has been requested that all future meetings have a zoom link to the membership. This will enable them to attend if it is physically impossible.

Public Comment:

Signage: There will be a warrant article to increase the banner size from 16 sq. ft to 24 sq. ft. There are still questions about lawn signs and if the bank will allow a sign on their property.

Meeting ended at 6:54PM

Next Meeting
Thursday, January 22, 2026
Town Offices, 6pm

Respectfully Submitted by
Donna Roscoe
EDC Secretary,
January 8, 2026