

## PARKS & REC COMMISSION

MINUTES OF JULY 18, 2011

The meeting was called to order at 6:05 p.m. Present were John Zannotti, Ruth VanHouten, Traci Fairbanks, Melissa Metivier, Margaret Winn, John McKeon, and Debbie Bokum.

### Minutes

The minutes of the June 13, 2011 meeting were approved with one correction. Ruth stated she would like Debbie to sign as Secretary of the Commission indicating that she is a member of the Commission.

### Communications

John Z read a letter from Brattleboro resident Anne Batte regarding the residents only rule at North Shore beach asking for an exception to this new regulation. Following discussion the Commission decided to keep to this rule and to evaluate it at the end of the summer. There will also be discussion on the guidelines for getting a pass. John Z will notify Rick at the Town Office of the Commission's decision.

John Z also read a letter addressed to the Chesterfield Police Department regarding the North Shore beach from Rabbi Ira Kounow from Massachusetts. The two issues were a broken bathroom stall and that the residents only rule for North Shore was not posted on the SWNH.com website. Both issues have been addressed and resolved.

John Z also commented on the nice article on Wares Grove that was in the Keene Sentinel this past Sunday.

### Programs

Melissa reported that the beaches are looking fabulous. It is very noticeable that there are far fewer out of town residents at North Shore.

Regarding the dead fish issue at Lake Spofford, Melissa reported that it was determined that it was due to spawning, stress, and high temperatures. Lab reports all came back fine and some live species were sent to a lab with results due back shortly.

The Summer Program has 68 participants – 21 are 5 days, 35 are 3 days, and 12 are individuals on a week to week basis. Ruth commented that at the July 13 Selectmen's meeting, there were comments made on the salary bill for the Summer Rec Program position. This year two people are splitting the responsibilities on different days. Melissa is sending people home, if necessary, depending on the need for the number of guards. The ratio of guards to people is about 20-25 swimmers to 1 guard. John M will check into us being in compliance with labor laws regarding the individual who is working both a salaried position and an hourly position.

## Facilities

The auto door closer is completed and the vanity for the Wares Grove men's room will be taken care of.

Melissa will do a sketch of her proposed new WG concession/ticket stand and forward to everyone.

There are expendable trust funds for the tree removal and replacement when the time comes. Ruth mentioned contacting Bart when we are ready to do this as we could get a better price if the contractor is already removing trees in town.

A walk through of the Wares Grove grounds will be done at the end of the meeting.

Brief discussion took place about purchasing an AED. Melissa's staff is already trained on this type of equipment, which is recommended by the insurance company. There is already one at the Town Office and the Chesterfield Fire Department.

Clean Solutions performed an inspection on the septic system and determined that it is working extremely well.

Approximately 35 people attended the movie night on the beach where Sand Lot was shown. The next two nights for movies will be August 11 and August 18. There is no charge for this. John Z will check into us selling food/drinks and copyright laws.

CIT Program is going well. Six people applied and all six were hired. The new process went well with the interviews. The CITs do not work all five days.

## WGRFEP

Next Wednesday night will be the date of the triathlon. Melissa will be attending and taking part. All necessary safety personnel will be there. The Marine Patrol will be contacted to see if they can help with safety in the water.

The money generated from grilling was put directly into concessions in that the Commission needs to ask the Selectmen's permission to remove funds from the WGRFEP. The volunteers are not doing the grilling anymore. Only the breads were being donated. Thank you notes for donations are being done by Melissa.

## Budget

Margaret reviewed the bills that had been paid and the capital reserve funds. The old water fountain was removed by Melissa and the labor to set up the new one was donated.

## Walk Around

The grass near the picnic tables needs improving. The sand level by the volleyball court is too low. The parking lot looks good. There are roots behind the swings that need removing. Consideration will be given to putting picnic tables on the leach field. It is a nice grassy area. The plants and stone wall in

front of the concession stand look great – all materials were donated. The building at the back of the parking lot was checked by the town safety committee and it is fine. John Z asked that the material by the brook be removed. All in all the area looks great!

Ruth suggested we get a price for gravel on the driveway.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Debbie Bokum, Secretary

Parks & Rec Commission