

Town of Chesterfield
Parks and Recreation Commission
Meeting Minutes
7/21/2014

Bokum called the meeting to order at 6:05PM

Present: Joanne Condosta, John Melvin, Dewey Auger, Margaret Winn, Elaine Levlocke, Tabitha Smith

Margaret Winn the financial report. Question regarding who is paying for the water testing at Wares Grove. Costs have been split with the Spofford Association in the past.

Winn asked to clarify her job duties with the commission. It was agreed that responsibilities would include paying bills.

Bokum asked if the commission was still in agreement for her to approve bills and expenses. The commission agreed.

Previous minutes were corrected and approved. Condosta moved to accept all minutes as amended. Bokum seconded which carried unanimously.

Tabitha Smith Presented Directors Report.

Tabitha is now married and is in the process of changing her name to Tabitha Sipler.

For the period from 5/26/2014 to 06/30/2014 Gross revenue for the P&R Department were \$42,512.25. Of that concessions; \$3,435.25, Seasons passes \$37,723.00. Revenue increased approximately \$5,000.00 year over year.

Wifi is still being worked on to increase its range.

Discussed having cash on hand to avoid bank runs during the weekends.

All exterior building doors have been repaired and have functioning locks to increase night time security.

Employee morale appears to be good.

Recreation Participation is similar to last year. As mentioned before, lost some recreation participants due to not having a swim program directly related to the recreation program.

Tabitha would like to consider multiple small programs likes yoga, bootcamp and a summer fundraiser. Ideas discussed would be a family/team competition raft building and race course.

Will approach Deb McLaughlin and see if she would be interested in running such a fund raising event.

John Melvin has begun a field hockey club. Tabitha asks that all future clubs be run through her first for ease of communication with participants.

Tabitha will work on a confidential program for town members who need financial assistance in order to participate in town sports, beach, other activities.

Would like to also consider a Drive In theater night as a fund raiser.

Peter Mitchell/Jeff Appointment

Discussed the location of the Oneil/ memorial. They would like to recommend the marquis be 4x5 feet total. They would like a small pitched roof above it to protect the marquis. They will check with Che the building inspector and work with him for final details. The commission agreed and would agree to the Selectman's Committee of the project.

Other Business:

The committee would like to consider the following:

Would like to keep Wares Grove open until Columbus Day weekend on week ends to increase accessibility to the area and to increase ticket sales and concession sales.

Would like to consider accepting Eric Barnes request for joining the Commission.

The commission appreciates the assistance and attention the Chesterfield Police has provided for the Wares Grove property since the home on the property has been vacant as well as their assistance with gate closures.

Would like to consider adding a no trespassing sign to the front gate for the hours 9PM to 9AM.

Need to find a secretary for the Commission.

With no other business to conduct. Auger moved to adjourn the meeting at 8:15PM. Condosta seconded the motion, which carried.

Respectfully submitted,

Dewey Auger

Approved

Deb Bokum Chair

Date