

**Town of Chesterfield
Board of Selectmen
MINUTES
April 4, 2012**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Elaine Levlocke, Jim Larkin and Administrator Rick Carrier.

Appointments

➤ 6:30 Bart Bevis

The Board had had the opportunity to review David Mann's report on Rounds Rd. The road was not taken over by the Town. It is a private road the Town has plowed for many years. Bevis stated there was a committee to investigate taking the road in 1951 but it was never done. Bevis has letters from Davis stating he was given verbal permission to turn around in the driveway of the property now owned by Michael Dolbec. Dolbec has denied this access. Last year Bevis had come to the Board to get permission to plow further down the road to the end to the T to turn around. He stated that due to the number of years the Town has plowed the road you can't just stop.

McKeon asked if the Board should talk with Dolbec. McKeon will speak with him and report back to the Board. Larkin suggested a site meeting. Bevis suggested that the owners at the end of the road to spoken to at the same time to save time for a site visit.

Streeter Hill Rd – Bevis advised that Warren Stevens, M&W, is working on a solution to the drainage problem. The runoff down the hill has dumped debris into Craig Nelson's property.

Valley Park culvert – Bevis advised that he had gotten approximate costs for a slip liner and a culvert replacement. The culvert has been replaced and the cost was under \$4,000 and the projected cost was \$5,000.

Ron O'Keefe from LGC will be coming to the Highway Dept tomorrow at 2:00 pm to do a safety inspection to see if they are in compliance. This is to help point out areas that need to be corrected and/or improved.

Bevis advised the truck that was approved for purchase at Town Meeting has been ordered. He expects it to come in below the projected cost.

Bevis advised the mud has dissipated. The signs have been pulled and the grader operator is working on the roads. They have put down chloride because it has been so dry.

Dry hydrant at the Lorenz property on Spofford Lake – McKeon stated he visited the site but didn't see the alignment issue that had been noted. There are 2 chipped

blocks. The Spofford Fire Precinct would purchase the blocks if the Highway Dept could place them. The Highway Dept will not be plowing the area unless there is an agreement with the SFD. Levlocke asked the cost for the blocks. Bevis stated it may be approximately \$100 each. Levlocke will be speaking with the SF Commissioners at their next meeting.

McKeon asked Bevis about his department's OSHA certifications. Bevis stated 4 out of the 6 are Road Scholars but he is not sure of the OSHA certification.

For Signature

- Manifest #14
- Selectmen minutes – Mar 28th
- Tax Abatement – town property
- Intent to cut – Cormier
- Bill of Interpleader – Ross notarized the signed form.

For Discussion

- Gulf Road – Bruce Plante complaint

The Board reviewed the note and bill submitted by Plante for 4 tires he stated were damaged by the stone put down on Gulf Rd. Bevis had a sample of the stone used this year on Gulf Rd. It is 1 ½" screened stone. There was not crushed rock used on Gulf Rd. The Board examined the stone. The material was appropriate for the road. Bevis stated he has been extremely aware not to use crushed stone.

After reviewing the information and examining the stone the Board did not see that the stone used could have caused damage to the tires.

- Spofford Lake Association – lake level

The Board reviewed the SLA letter regarding the lake level. They noted that last year's lake level was consistently above the parameters due to excessive precipitation. They have requested that 1) the summer lake level be attained by the Friday of Memorial Day weekend. 2) Every third year begin lowering the lake level the Tuesday after Labor Day to attain winter level by October 1 for shoreline repair work. 3) Monitor weather forecasts (could be done by the SLA member). 4) Record water and dam board levels. 5) Review/update the state plan and emergency action plan so appropriate measures are taken should the level exceed 717' 6".

The Board was fine with someone alerting the Town Offices of the lake level as long as one person is designated to do so. The Board was unsure about lowering the lake level early every 3rd year. Carrier will contact the SLA.

Frank Amarosa and Pam Walton arrived after this discussion. It was agreed that Walton would be the designee to alert the Town Office. The authorization for boards would be stay under the control of the Selectboard. Walton will contact Carrier with

regard to the lake levels. She will develop a spreadsheet to keep a record of where the boards are and the weather.

Amarosa suggested having some smaller boards such as 3” on the top so that they could be pulled. It was noted that there are 6, 8 and 12 inch boards.

Walton stated she had spoken with DES and was advised that they would be here within 24 hours of a discovery of invasive weeds in the lake. They would expend funds but the Town would need to invest in a weed killer to stop the spread depending upon the size of the area found.

➤ Timber value setting

The Board reviewed the Average Stumpage Value List supplied by DRA. In the past the Board has used the average of the price range to determine value if receipts are not submitted with the report of wood cut.

Larkin moves to use the average value for tax purposes. Levlocke seconded the motion, which carried.

➤ Stream debris

The Board reviewed the email communication between Van Houten and McKeon. Levlocke has forwarded the email to Lisa Murphy, SWRPC. McKeon stated he would keep in touch with Van Houten to see how he could help out.

Will Vogeley was present and stated this is an issue at Catsbane Brook that has come up for 5 years and asked why it hasn't yet been resolved. McKeon stated this has been a neglected issue. Levlocke will be following up with whoever replaces Danielle Morse.

➤ Shoreland Protection letter

The Board reviewed the letter from the Spofford Lake Education Committee. The letter will be posted on the Town and the SLA web sites. McKeon noted that all the links in the letter are positioned so it is not difficult to navigate to get the information.

McKeon advised that someone from DES will be coming to give a presentation to the Town. The letters will be going out to those living on the river and the lake. The mailing will include a pamphlet of the DES presentation and the date. Hard copies of the linked information will be available at the Library and the Town Offices.

➤ Summer meeting schedule

The Board agreed to meeting every other week from June through August. The first meeting in June will be held on the 13th. The Board discussed the Summer Informational meeting and Carrier asked if it has reached it's end of effectiveness.

The last couple of years there are only 7 or 8 attending. The Board decided to revisit this later if items come up that would require the meeting.

➤ Asbury Church town hall deposit

The Board reviewed Neil Jenness' request to waive the Town Hall deposit fee for the Church's use of the hall.

Larkin moves to waive the deposit for the Asbury Church Town Hall uses. Levlocke seconded the motion, which carried.

➤ Selectmen project list

Major roads for CIP – McKeon advised that Streeter Hill Rd is being worked on but there are 4 other roads that need work. He will finish up the time line and have a plan for those roads.

Business Development Group – McKeon presented binders with information. He will improve the sequencing and hopes to have the binders finalized in 2 weeks.

Future items suggested by Larkin

- Develop a Town Newsletter – Larkin gave a sample of the Harrisville newsletter. The cost is covered by ads sold to generate funds. It was asked who puts the newsletter together and how often it would come out. Larkin will get more information.
- Develop a recreational program – Larkin advised he had started a basketball league and has 100 children participate. Soccer has been started. He would like to see the P&R go year round with a base of operations with programs from kids to seniors. Programs could include craft night & scrapbooking. McKeon cautioned Larkin that it would be an uphill battle with the Budget Committee adding costs to the budget. Larkin stated there would be volunteers and costs associated with the programs. Levlocke is also interested in increasing the programs.
- Develop a Chesterfield Community Center – Larkin would like to use the former Town Office building for this purpose and identify it as such with a sign. There could be a Chesterfield Community Center Committee to develop programs. The building would have to be evaluated for this purpose. Larkin will put together a packet with information. McKeon advised Larkin to specifically look at parking, water supply and septic.
- Develop a Board of Assessors - Larkin advised he has contacted the Town of Nottingham as they have developed an assessing board 6 – 7 years ago. They are similar in size and makeup to Chesterfield. He stated this brings the assessing in house and has saved over \$100,000. The members of the board are professionals (assessor, realtor, business person) with one person in charge of amending the assessment numbers. Larkin to get more information.
- Transfer Station enhancement project – Larkin advised he spent extensive time this weekend observing the Transfer Station operation. He advised that the book shed has a rotted floor and someone will get hurt. Also the swap shop needs to be redone. He and Dunbar will work out a plan to present and get donations and volunteers. Larkin stated Dunbar told him he has pleaded with the Board about

the book shed floor. McKeon stated that Dunbar has asked about the floor and he was told to put down plywood.

Levlocke's suggested project item

- Growth management for the Town. She asked if there is anything out there to help with farm development. She also asked about the foot bridge from Chesterfield to Brattleboro. Carrier advised this has been called the bridge of flowers and gave her the names of contacts for that project.

➤ Old Business

Spofford Place – McKeon advised it is the goal of the Board to get the property back to a productive use.

Highway overtime policy – McKeon advised this item is for the safety of the Highway crew and the public when they are working 28 hours straight. He noted the department looks forward to the overtime pay. If they work through the night and take off the next day what would the pay rate be? They usually stay and do the clean up jobs around the shop and take care of the trucks. Larkin asked what type of liability are we looking at. McKeon stated that snow removal is under emergency situations and there are no rules for that. McKeon stated we are fortunate to have a group of guys who are very good at what they do with no major problems however as times goes by the probabilities of an accident increase that there would be a problem.

➤ Other business

1. Levlocke advised that NHMA are beginning the policy review process in April and asked if there were new laws the Board would like NHMA to consider.
2. Levlocke advised the Spofford Fire Commissioners meeting has been changed from April 16th to the 9th.
3. Ross advised the PD meeting will be held Tuesday, April 24th at 1:00 pm. Larkin stated he would attend.
3. It was noted that Lisa Prince has been appointed the Secretary/Treasurer for the Chesterfield Fire Precinct.
4. McKeon advised he had gotten a request from Rudolph to contact Molly Kelly regarding the EMT certification. McKeon needs more information prior to contacting Kelly.
5. McKeon stated the Farr Rd project is still being investigated by the Planning Board. More information is needed concerning the NW side of the gully that would be a runoff issue. The Donahue subdivision – they are still working through the condo association agreement. The State needs a new driveway permit as the initial permit was for a single family residence. Dave Bergeron will be presenting a proposal for phasing in the roadway as the buildings go up.
6. Carrier advised that Dunbar had discovered asbestos tiles that were left at the Transfer Station. They are now with Triple T. DES/Catamount is testing the materials.

- Nonpublic RSA 91-A:3 II (c)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.

- Nonpublic RSA 91-A:3 II (a)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.

Information

- DRED timber harvest Pisgah Park
- Intent to cut extension – Willich
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded and the motion carried.

The meeting was adjourned at 10:09 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date