

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
August 7, 2013**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members, Jim Larkin, Elaine Levlocke and Administrator Rick Carrier.

**Appointment**

➤ 6:30 John Koopmann-

John Koopmann came before the Board on behalf of the "Friends of Chesterfield Gorge". He thanked the Board for allowing them to use the Transfer Station to remove some items that were abandoned at the Gorge. He wanted to clarify for the Board that there have not been many instances where people have brought anything to the Transfer Station. He noted that the minutes from the last meeting seemed to indicate that this may be a regular occurrence. He assured the Board that the Friends of Chesterfield Gorge have brought things to the Transfer Station on only two occasions this year. Koopmann noted that when the park was first taken over by the volunteers, permission was requested and granted from the Selectboard and debris was removed and brought to the Transfer Station. This year there was one glass display case (4x3x1.5) brought to the Transfer Station in a pickup truck. Koopmann noted that they received two new picnic tables and contacted Leon Dunbar to check on the disposal of two existing rotten tables. Dunbar noted that he had to check with the Selectboard. Koopmann noted that Dunbar had indicated that a lot of items were coming in from the "Friends of Chesterfield Gorge" recently. Koopmann noted that he asked everyone involved with the group if they had brought anything into the Transfer Station, and nobody had except the previously mentioned glass display case. Koopmann noted that the new process they had to go through to drop off the picnic tables seemed to go overboard. Koopmann noted they requested ID, and had forms to fill out and were informed that the State was going to be billed for the items. Koopmann noted that the group has gotten the idea that the Board believes that many things are brought into the Transfer Station from the Gorge and that is not the case. McKeon noted that the Selectboard was trying to assist the Friends of the Gorge, not make the process more difficult. McKeon noted that it was his suggestion to send the bill to the State and that was to show support for what the group is doing. Koopmann noted that they have been making headway with the State and is afraid that sending the bill will undo the progress that is being made. Koopmann noted that an Eagle Scout is redoing the bridge for his project, a Kiosk will be installed and new signage has been approved. McKeon noted that the Selectboard was not informed of the recent change in the State's cooperation.

Koopmann noted that the new picnic tables were delivered and they were raw wood. Help in painting the tables came from Chesco. Chesco is an organization which facilitates disabled and/or handicap people in volunteer work and provides supervision over the requested work. Koopmann noted that the experience was very positive. Koopmann noted that the Town should keep this agency in mind in the future. Koopmann noted that a representative from Chesco would be happy to come meet the Board and explain their agency and answer any questions.

➤ 7:00 Robert Del Sesto-

Del Sesto stated that it was his understanding that the Selectboard is the appointing authority for the Zoning Board of Appeals. Del Sesto noted that a Selectboard member has been appointed to the ZBA. McKeon noted that Jim Larkin is an alternate member of the Zoning Board. Del Sesto asked if the Board discussed the appropriateness or asked for legal advice before appointing Larkin. Carrier noted that there is nothing in the RSA's that prevents a Selectboard member from serving on the Zoning Board. Del Sesto gave the Board a copy of page 49 from the 2012 Zoning Ordinances. Del Sesto noted that the last sentence of Regulation 600.1 states "No person holding the office of Selectmen shall serve on this board". Del Sesto noted that in the 1984 regulations, there is no reference, and it may have been in the 1987, however he could not decipher for sure. He stated that it was in every zoning ordinance from 1992 to the current one. McKeon thanked Del Sesto for bringing this to the attention of the board. Del Sesto noted that he has filed an appeal with the Zoning Board and it is scheduled for the 13<sup>th</sup> of August.

Jim Larkin resigned from the Zoning Board of Adjustment, effective immediately.

*Levlocke moves to accept the resignation of Jim Larkin from the Zoning Board of Adjustment.*

*McKeon seconds the motion which passes.*

*McKeon moves that Larkin continue to as the Selectmen representative to the ZBA, Levlocke seconds the motion which passes.*

**For Signature**

- Manifest #32
- Selectmen minutes – July 24<sup>th</sup>
- Transfer Station thank you letters
- Tennis court thank you letters
- DRA MS-1 Extension
- DRA PA-16 Application for Forest Land reimbursement
- Cemetery deed - Brehm

**For Discussion**

➤ **Police car sale bid opening**

The Board opened the two bids for the 2006 Crown Victoria (old police car)

The first bid was from Emerson Towing and Repair, LLC. The bid was \$250.00

The second bid was from Walter Klaus, Jr. of 65 George Street, West Springfield, MA. The bid was for \$737.00.

*McKeon motions to sell the 2006 Ford Crown Victoria to Walter Klaus of W. Springfield Mass for \$737.00 and authorize Rick Carrier to sign the title. Levlocke seconds the motion which passes.*

**Economic Development Comm membership**

*McKeon moves to appoint Dutch Walsh to the Economic Development Committee. The motion was seconded by Levlocke and passes.*

**2010 property taxes**

Carrier noted that Phil Jarvis has paid the 2010 taxes. Carrier noted that the attorney has paid the Phelps 2010 property taxes.

### **Route 9 & 63 intersection**

Rick spoke to J.B. Mack at Southwest Regional Planning Committee. The Board had previously talked about a stop light – but JB said that would be more dangerous – Flashing Yellow on Rt 9 – Red flashing light at 63 was suggested.

*Levlocke moves to apply for and ask SWRPC to process the application for a Road Safety Audit at the intersection of Route 9 and 63 in Chesterfield. The motion was seconded by Larkin and passes.*

### **Wares Grove cottage occupancy agreement**

Carrier noted that the suggested changes from last meeting have been made. The Selectboard is happy with the document as presented tonight. The next step will be to have a walkthrough of the cottage and go over the agreement with the current director. Carrier and Levlocke will work together to get an appointment set up.

Ruth Van Houten asked who is enforcement when it comes to the agreement. She was wondering if Parks and Rec were aware of what was going on with this agreement. McKeon noted that the cottage occupancy agreement is part of the employment agreement, and therefore falls under the purview of the Selectmen.

### **Hazard Mitigation Assistance Grant Program**

McKeon noted that the deadline to apply for the grant is Friday. McKeon noted that he has been working on this issue, however at this time, there is not enough information available to apply for the grant. McKeon noted that he has sent a note to Warren Stevens of M&W to alert him that he may be contacted again in the future to continue what he was doing previously. McKeon will speak with Stevens again and get an idea of how much. Larkin noted that we should be prepared to apply for the grant next year.

### **Department Head review process**

The Board is still working on this. It is tabled to the next meeting.

### **Reverse 911**

Having Mutual Aid be the contact for reverse 911. Phil Tirrell – They are willing to do that – Gordon was here at the last meeting – but have not spoken to Jeff.

Ruth – do not believe that they are ready to go forward with this –  
Rick will get input from the Chesterfield Fire Precinct.

### **Continuation of government location**

Ruth Van Houten noted that Chesterfield is the only Town that has almost completed this process. Van Houten noted that the EOC would go to the Spofford Fire Station, but town government is something else. She noted the government offices would need to be set up outside the EPZ and therefore outside of the town. Carrier will confirm this information with Diane Becker. McKeon noted that the Board will have to locate someplace willing to let Chesterfield set up offices in their town. There was discussion regarding how much room would be necessary and exactly what would be expected. This item will be added to the Selectmen project list. Carrier will look into what will be expected.

### **Selectmen secretary position update**

Carrier noted that the process is in the interview stages.

### Selectman project list

- **Economic Development Committee** - Carrier noted that the committee will meet the first Thursday of September.
- **Develop a plan for expanded recreational system**  
Larkin noted that they have not had a recent meeting - Deb Mclaughlin is working on getting a date that will work for everyone and will have Carrier post it once it is agreed upon. Larkin noted there will only be one or two more meetings necessary before the committee is ready to come before the Selectboard.  
Carrier noted that all approved minutes that have been forwarded to him have been posted to the Town website.
- **Transfer station enhancement project plan**  
Leon Dunbar has emailed the information requested from the Board, the Board has not had a chance to review all of the information at this time.  
Larkin noted that they are close to getting shed done. Dunbar has planned on opening it on Labor Day and it appears that they will be on time.

### Old business/Zoning Issues

- **Town Meeting Date**  
Carrier noted that the Board needs to make a decision by January 2014. Van Houten noted that she believes that the public should be educated prior to January. Carrier noted that if there were a vote, it would take place this year and would not take effect until next year.
- **Newsletter –**  
Larkin noted that the newsletter has been suspended due to lack of participation of the committee.
- **Election Officials Meeting**  
Carrier will ask Barbara Girs what date she would like this meeting to take place.
- **OEM Director Position**  
Van Houten noted that Renee Fales is interested enough in the position to come to meetings, however she only wants to do pieces of it. McKeon noted that it may work with Fales doing some of it.
- **Penny Truck/Camper Sales**  
Code Enforcement sent a letter confirming a site visit and a list of things that still need to be completed.
- **Eric & Diane Powers**  
Powers are scheduled to go before the ZBA on August 13, 2013 for an equitable waiver.
- **Spyridon Leristis –** Carrier noted that there has been a final notice for building permit issued.
- **Jon McKeon –** Carrier noted that there has been a final notice for building permit issued.
- **Old New England Village –** Carrier noted that there was a complaint of structure built on beach lot . The owner has agreed to remove it by August 10<sup>th</sup>, 2013

### Other business

Carrier noted that Steve Roberge called the office today regarding the trees. Carrier advised him to contact Sharon D'Eon.

McKeon noted that he met with Senator Molly Kelly and Steve McGrath at the beach club to discuss ice fishing on the lake and to get Senator Kelly on board.

McKeon noted that the Chairman of the Planning Board has begun the process to update the Master Plan.

McKeon noted that the Planning Board’s approval for the additional parking at the Big Deal has been appealed to the Zoning Board of Adjustment.

*Levlocke moved to enter Non-Public session pursuant to RSA 91-A:3 II (a&c) Larkin second the motion which carried.*

*Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.*

*Levlocke moved to enter Non-Public session pursuant to RSA 91-A:3 II (c) Larkin second the motion which carried.*

*Levlocke moved to adjourn from nonpublic session and seal the minutes. McKeon seconded the motion, which carried.*

**Information**

- 2011 health insurance contribution holiday disbursement
- Revaluation progress report
- Misc. correspondence & newsletters

**Adjournment**

With no other business to conduct, Levlocke moved to adjourn at 8:47 PM, Larkin seconded the motion which carried.

Respectfully submitted,  
Tricia Lachenal  
Secretary

Approved by:

\_\_\_\_\_  
Jon P McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Elaine H Levlocke

\_\_\_\_\_  
Date

\_\_\_\_\_  
James M Larkin

\_\_\_\_\_  
Date