

**Town of Chesterfield
Board of Selectmen**

**MINUTES
December 12, 2012**

Call to Order

Vice Chair Elaine Levlocke called the meeting to order at 6:10 pm. Others in attendance were Board member Jim Larkin and Administrator Rick Carrier.

Appointments

- 6:30 Phil Crowley

Crowley had expressed interest in serving on the Planning Board. He gave a brief history of his employment and qualifications. He has lived in Town for 25 years. When asked if he had experience with the Planning Board he advised he had attended meetings in Brattleboro during the construction of C&S. Crowley stated he does go to Florida February through May each year and is away 17 days during the summer.

Levlocke advised the Planning Board Chair would be given his information and Carrier will contact him after the next Planning Board meeting. He would start as an alternate giving him the opportunity to observe and learn.

- 7:00 Nonpublic RSA 91-A:3 II (c)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.

- 7:15 Lester Fairbanks Nonpublic RSA 91-A:3 II (b)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (b). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.

Dean Wright was hired as a full time police officer.

Fairbanks asked if the Board would approve the Police Dept officers to carry over their vacation to next year because they have been unable to use it because their necessity covering the shifts due to lack of manpower.

Carrier advised that it has been the practice of the Board to allow carrying over vacation time to the next year when through no fault of their own they have been unable to use it. He suggested giving a date certain for the use of 2012 vacation.

The Board agreed to carry over the 2012 vacation time until the end of March 2013.

➤ 7:30 Bob Brockmann

Brockmann was present to ask about the NH State Liquor Store signage. He presented pictures of the Curiosity Shop and Big Deal signs; each one well exceeding the allowed signage amount. He asked what are businesses allowed to do. The Town ordinances do not allow for this kind of signage and the only temporary signage he sees in the ordinance is for offsite temporary signage. He asked if there was a time limit on temporary signs. He would like to see this addressed. The rules need clarification.

Brockmann stated that when the Town had the surveys done and people were asked do we want more business in Town, the response was yes as long as it's not in their backyard.

Levlocke explained how the Board is proceeding and McKeon's contact with Molly Kelly and the Chair of the NH Liquor Commission. A smaller sign will be designed. See #2 under Other Business

For Signature

- Manifest #50
- Selectmen minutes – Dec 5th
- Forest Fire bill
- 2 Intent to Cuts - Cersosimo

For Discussion

- Rounds Road

The Board reviewed Bevis' memo regarding Rounds Road acceptance; that it could be completed by a Selectboard vote to accept the road as a Class V and the hammerhead turnaround as laid out per Dave Mann's drawings. This would complete the original intent of Town Meeting 1951. There have been 2 public meetings with abutters.

Levlocke moves to accept Rounds Rd as laid out per David Mann's revised drawings of 11/6/12. This will complete the original intent of 1951 Town Meeting. This is conditional acceptance upon the 2 abutters of the hammerhead signing and approving the plan. Larkin seconded the motion, which carried.

➤ IRS mileage reimbursement

Effective January 1, 2013 the standard mileage rate will be 56.6 cents per mile. In 2012 it was 55.5 cents. The Board approved the 56.6 cents per mile mileage rate.

➤ Library parking lot

The Board reviewed Jane Anderson's letter regarding repairing the sink hole in the Library parking lot. Bevis is looking at costs to repave the parking lot. This would be done as a Warrant Article in 2013. Larkin suggested a temporary patch for the sink hole. Carrier will contact Bevis.

➤ Cemetery budget

The Selectboard had requested that the Cemetery Commission review their budget for 2013 in regard to the payroll as the 2012 payroll budget wasn't all spent. The Commission agreed and the Cemetery Budget is now level funded.

➤ Transfer Station proposal update

The Board reviewed the proposed recycling program with the cost to setup for the program and the anticipated return. They also reviewed the Equipment Capital Reserve Fund estimates.

Levlocke stated that a couple of the Budget Committee members have concerns and asked that experts be brought in. She stated that those who provided the numbers are experts in their field. The Board is in favor of the program.

➤ Longevity plan

The Board reviewed the suggested longevity plan and how it would affect the employees. Levlocke stated that Fairbanks had made a passionate presentation to the Budget Committee. The Board will review the information and discuss it when there is a full Board.

➤ Town Report dedication

Levlocke and Larking were in favor of the recommendation for the dedication.

➤ Employee luncheon

Carrier reminded the Board of the luncheon next Wednesday. Spofford Pizza donated 4 gift certificates to be included in the raffle drawing. Carrier will get 4 \$25 gift certificates from local businesses. He will send out a reminder to the Board members next week. Larkin advised he will be out of Town from 12/19 – 12/29.

- Selectmen's representative to the Conservation Comm.

The Board reviewed Tom Duston's letter regarding representation of the Selectboard to the Conservation Commission. This will be placed on next week's agenda.

- Old business

Committee membership – Ross advised the Board of the 2 ZBA members whose terms are up this year. Riendeau will speak with them about renewal. This will be discussed further next week.

- Other business

Ross advised that the ZBA had asked if the Selectboard were going to pursue appealing the State Liquor Store sign that they denied last month. McKeon had contacted Molly Kelly and then he was in contact with Joseph Mollica, Chairman of the NH Liquor Commission. Mollica informed McKeon that there will be a change to the newly installed sign at the location of the new liquor store. They are working with their sign company and a designer is to come up with a different sign arrangement and a smaller size. Once the design is down on paper and agreed upon between their departments a copy will be sent to the Board for review and input.

It was noted that the ZBA had denied the State a variance for the signage.

- Nonpublic RSA 91-A:3 II (d)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.

Information

- Treasurer's report
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded and the motion carried.

The meeting was adjourned at 7:47 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date