

**Town of Chesterfield
Board of Selectmen**

**MINUTES
December 19, 2012**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board member Elaine Levlocke and Administrator Rick Carrier.

For Signature

- Manifest #51
- Selectmen minutes – Dec 12th – The amended minutes were signed.
- DOJ Forfeiture funds
- Yield tax certification – North
- Yield tax warrant
- Hamilton Fund cards
- Appointment papers – Planning Board

For Discussion

- Monthly email

The Board reviewed and approved the monthly email.

- Kwader building permit

The Planning Board had recommended that the Selectboard issue a building permit to Mr. Kwader on Pinnacle Springs Extension.

Levlocke moved to issue a building permit to Mr Kwader on Pinnacle Springs Extension, contingent upon the terms of any final subdivision approval, recording of the plan if approved, providing any roadwork recommended by the Town's engineer occurs, and an executed waiver of liability has been filed with the registry prior to the issuance of the permit. McKeon seconded the motion; which carried.

- Longevity plan

Carrier had presented a spreadsheet showing 2% and 3% longevity increases. Levlocke asked that the rate be reflected for everyone who may qualify from their current rate of pay.

McKeon stated that every job has a particular value. Levlocke stated that every employee has a value too. McKeon agreed but stated we should have the mindset that every job has a value when looking at the pay rate. This will be discussed further with a full Board.

➤ Koopmann 2009 property taxes

Carrier advised that Koopmann was to be in on Monday, December 17th to make another installment payment. He didn't come in and payment wasn't made. The Board asked that Carrier contact him.

➤ Selectmen's representative to the Conservation Comm.

The Board read Tom Duston's memo regarding the Selectmen's representative to the CCC. McKeon stated he would make greater efforts to attend.

➤ Next week's manifest

The manifest will be ready for signing on Monday afternoon. McKeon stated he may not be able to get in to sign. The Board agreed to authorize Levlocke to be the only signer if necessary.

➤ Project List

Economic Development group – McKeon advised that Bob Brockmann is willing to sit on the committee. It is suggested there be 9 or 11 members. McKeon would be a member.

➤ Other business

1. McKeon stated that the Planning Board is coming close to an agreement with the Cersosimo site plan review.
2. McKeon stated that the Donahue Gateway project is asking for the order of the project to be out of the norm; with accepting portions of the road as development progresses. The Planning Board information will be given to Levlocke and Larkin.
3. Levlocke stated that the Spofford Fire Comm have concerns with the lake level. Carrier advised that Bevis had contacted him and a board has been put back in the dam.
4. Levlocke advised that the Chesterfield Fire is increasing payroll line. She added that the CFD is now giving stipends for the officers.
5. Levlocke stated that the Library has concerns with the parking lot sinkhole but also have curb issues as an older woman had fallen tripping on the curb. There was discussion outside the meeting about the garden areas being removed to allow for more parking. They also would like to cut down the well cap that services the church. McKeon stated well caps are required to be 18" high.

➤ Nonpublic RSA 91-A:3 II (a)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a). McKeon seconded the motion, which carried.

Carrier and Ross left the meeting at 6:45 pm.

Information

- Rudolph employment
- Pisgah Park timber prices
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, McKeon seconded and the motion carried.

The meeting was adjourned at 6:45 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date