

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
February 1, 2012**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board member Cliff Emery and Secretary Carol Ross. Elaine Levlocke and Administrator Rick Carrier were absent.

**Appointments** – None

**For Signature**

- Manifest #5
- Selectmen minutes – Jan 25<sup>th</sup>
- P&R Appointment paper – Sean Graves – paper held for further discussion next meeting.
- License to sell Pistols & Revolvers - Kowalski

**For Discussion**

- Town reports

Department reports were given to be reviewed for the Town Annual Report.

- Conservation establishment information

The Board reviewed the 3 Town Meeting minutes when the Conservation Fund was established. In 1993 under Article 7 to adopt the provisions of RSA 79-A:25-a to account for revenues from the Land Use Change Tax in a separate fund from the general fund.

Article 8 that year a motion was made to establish 2 funds; one for the purpose of construction/reconstruction or improvement of town owned buildings and the other fund for the purpose of preservation and/or conservation of open space and environmentally sensitive areas and appropriate ½ the annual revenues from the LUCT to each fund. The motion passed; however, DRA disallowed it because it was not warned properly ahead of time.

In 1994 it was done correctly with a cap of \$10,000 from the LUCT and amended to state “The Chesterfield Conservation Comm may acquire land with these funds only with approval of the Chesterfield Selectboard and after a public hearing”. In 2000 the cap was increased to \$25,000.

The Board agreed they feel that the CCC is operating under the proper guidelines. McKeon stated the Board needs to make sure that what the CCC appropriates for is what their charge is; though he is sure they do.

Emery advised that Will Vogeley asked why the CCC had a budget when they have the Conservation Fund to use. It was noted that the budget paid for supplies, secretarial and miscellaneous expenses. The Fund is for the purpose of conservation and environmental protection. Vogeley had also told Emery he would like to see some handicap trails. It was noted that Madame Sherri's has a widened bridge to accommodate the handicap.

- Blake insurance claim

LGC has denied Blake's claim and will be contacting her.

- Monthly email

The Board reviewed and approved the draft email.

- Selectmen project list

Spofford Place – JB Mack had advised that Ransom has almost completed its Quality Assurance Program Plan and will be submitting that soon to DES, USEPA and SWRPC for their review. This is a technical document that Ransom is required to create that discusses the methodology it will use to conduct the Phase II environmental site assessment. It requires approval by USEPA and NHDES. Mack also advised that the Brownfields Advisory Comm accepted the nomination and Phase I scope of work for the Khyber Convenience Store.

Wheeler property – McKeon advised he is in contact with 2 realty companies for the sale of the property.

Shoreland Protection Ad Hoc Comm – The next meeting will be held February 9<sup>th</sup>.

- Other business

1. Emery advised that all budget items were approved by the Budget Committee.
2. McKeon stated that the Conservation Commission is discussing moving their meetings to Monday evenings to allow opportunity for a Selectboard member to attend.
3. Emery advised that the Budget Comm has requested that the wording be changed for Article 4 of the warrant article to comply with new DRA ruling. Also, the Budget Comm wanted Article 11 amended to add "up to the sum of" \$13,000.
4. Emery advised he will not be running for another term. McKeon expressed his appreciation for Emery's diligence in preparation and the work he has done.

### **Information**

- ZBA public hearing notice
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Emery moved to adjourn, McKeon seconded and the motion carried.*

The meeting was adjourned at 7:28 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

\_\_\_\_\_  
Jon P McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clifford D Emery

\_\_\_\_\_  
Date

\_\_\_\_\_  
Elaine H Levlocke

\_\_\_\_\_  
Date