

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
February 12, 2014**

**CALL TO ORDER**

Chairman Jon McKeon called the meeting to order at 6:10 p.m. Others in attendance were Board members, Jim Larkin and Town Administrator Rick Carrier.

**FOR SIGNATURE**

- Manifest 7
- Selectmen Minutes – January 29, 2014
- Cersosimo gravel pit correspondence
- DOT Municipal Work Zone Agreement
- Pole Licenses (2)
- Elderly Exemption application
- Appointment papers – Parks & Recreation
- 2014 Town Warrant
- Payroll change notice – transfer station

**APPOINTMENTS**

- **6:30 p.m. Barbara Girs, Michael Bentley, Skip White**

Girs provided copies of the Town Moderator and Selectboard duties for the town meeting, which include inspectors list/ballot clerks and counters. Girs also provided a list of people who have assisted in the counting in the past. She has agreed to do the posting, prior to the town meeting and will assist the moderator with his duties. Carrier will set up the hall.

Girs reported that a zoning board member stated, at the February 13 meeting, that a driveway must cross through the 50 foot front setback. The Zoning Ordinance states that “it may cross through the 50 foot setback”. Larkin will research the verbiage on the zoning ruling.

- **7:30 p.m. Parks and Recreation Commission**

Present: Deb Bokum, Joanne Condosta, Tracy Fairbanks, John Melvin and Andrew “Dewey” Auger

Sworn into office of Parks and Recreation Commission member by McKeon were Auger, Fairbanks and Bokum.

McKeon stated that Elaine Levlocke had sent an expanded job description to the P&R committee members for the director position to review. Melvin replied that the commission has a meeting scheduled for March 17 to discuss the position and would like to be scheduled to a representative to meet with the Selectboard on March 18 at 6:15 p.m.

McKeon reported that he will speak with the Chet Greenwood to get a report on whether the Wares Grove cottage is up to code. An occupancy permit will be required for the cottage. Melvin inquired as to what questions may be asked at the town meeting regarding the warrant article for the capital reserve fund and other issues. Melvin reported that there has been a recall on the Ford truck and it will need to get to the garage.

## **FOR DISCUSSION**

- **Budget Committee Recommendations**

Carrier reported that the Budget Committee recommended \$15,000, out of the \$30,000 for the revaluation. The board suggested keeping the amount at \$30,000. The board recommended keeping the Town Hall Annex to \$25,000, to drop the Town Office Building to \$5,000, and have Carrier change the warrant article. They also suggested to set the amount of \$500 for the Parks and Recreation Outdoor Court and to keep the Parks and Recreation Activities Enhancement Expense to \$5,868. The board agreed to drop the Master Plan amount to \$30,000.

- **Library Roof Warrant Article**

McKeon reported that it was suggested to the library committee on the wording for pricing the roof replacement for complete strip, metal for all the valleys and 35 year architectural.

- **Town Meeting Ballot Question**

The board suggested posting the notice at the post offices, library, transfer station and the town website.

- **Town Hall Usage Request – Asbury Church**

The board agreed to waive the \$10 fee for four dates to use the Town Hall for this year.

- **Town Hall Usage Request – Larson**

The board approved the rental of the town hall to Amy Larson for February 22.

- **Red Clover Rovers Running Club Request**

The board granted approval to use the Chesterfield Fire Station grounds on Sunday, September 21 for the Pisgah Mountain trail races.

- **Old Business & Project List**

Board Appointments: McKeon stated that Kathy Thatcher has agreed to stay on the Conservation board and will process the appointment papers with the town clerk.

Wares Grove Cottage: Larkin asked that Carrier work with Greenwood to get the cottage winterized.

Town Hall Annex: Larkin is still working on the drawings for Lee Brockmann. McKeon stated that the board will look at the design and projected cost.

Interim Code Enforcement Officer: This will be discussed at the February 19<sup>th</sup> meeting.

Economic Development Committee: Will be discussed on March 13<sup>th</sup>, after town meeting.

- **Other Business**

McKeon reported that the Zoning Board voted to rehear the Nine A LLC application. Carrier reported that the Budget Committee approved the operating budget for the Chesterfield Fire and Rescue Precinct and Spofford Fire Precinct budget and warrant articles and approved all the school articles. The school underground tanks are being converted to gas and will be taking money out of the capital reserve fund.

*With no other business to conduct, Larkin moved to adjourn at 8:15 p.m. The motion was seconded by McKeon, which carried.*

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

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Jon P. McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Elaine H. Levlocke

\_\_\_\_\_  
Date

\_\_\_\_\_  
James M. Larkin

\_\_\_\_\_  
Date