

**Town of Chesterfield
Board of Selectmen**

**MINUTES
January 4, 2012**

Call to Order

Vice Chairman Cliff Emery called the meeting to order at 6:00 pm. Others in attendance were Board member Elaine Levlocke and Administrator Rick Carrier. Jon McKeon was absent

For Signature

- Manifest #52A & 1
- Selectmen minutes –Dec 21st & 22nd
- Intent to cut – Guerriero
- Yield tax certifications – Dillon, Graves
- Timber tax warrant
- Forest fire warden appointments
- Cheshire Medical/CFRP agreement
- Brownfields authorization & release Spofford Place
- Employee benefit letters
- Payroll change notice – transfer station

For Discussion

- Budget updates

The Highway and PD budgets were amended to reflect the \$3.50 cost of gasoline. The Personnel Administration has been increased \$3,000 for the cost of 3 months of Geneseo's actual documented health insurance costs.

- Draft Town Warrant

The Board took the draft warrant to review and discuss next meeting.

- Tax deeded property sale advertising

The Board reviewed and approved the draft advertisement. They authorized a "For Sale" sign on the property giving the Selectmen's Office phone number. Carrier advised that ServPro will be in to clean the carpets tomorrow morning.

- Town Hall stage curtain

The stage curtain is worn beyond repair. There is a quote of \$2,500 to replace the curtain that had been donated in 1976. There are no funds in the budget this year to replace the curtain. Levlocke suggested that there be fund raising to get the money.

Emery moves to wait until next year. Levlocke seconded the motion, which carried.

➤ Selectmen project list

Spofford Place – Emery signed the Brownfields authorization & release regarding Spofford Place. The authorization was notarized.

➤ Old Business

Committee membership – A letter of interest has been received from Roland Vollbehre expressing interest in joining the Planning Board. The Board asked that he be invited to their next meeting.

Wheeler property – Emery advised that Bevis had cleared an alleyway to the lake. More brush will need to be removed in the spring along the shoreline. The Board discussed relisting the property and the sale price. The discussion was tabled until there is a full board.

Shoreland Protection Ad Hoc Comm – Carrier advised that Brad Chesley will be representing the Planning Board on the committee.

➤ Other business

1. Emery gave an overview of the Budget Committee meeting.
2. Levlocke advised that there will be a Chesterfield Fire Comm meeting. She advised that she has spoken with Mike Wiggin and Dave Thomas, Spofford Fire Commissioners and they were okay with the use of the Spofford Fire Station as the backup location for Town government in the event of an emergency. Carrier will be meeting with Chief Gordon and asked if the Fire Commissioners would be interested in joining them to discuss the requirements for the use of office space.
3. Levlocke asked if the Board wanted a representative on the FMA nominating committee and a representative on the Board of Directors. Mike Wiggin was suggested as being nominated for the Board of Directors.
4. Carrier advised that James Corliss is requesting digital copies of the tax maps from Southwest Regional Planning Commission. He has signed the necessary release form. The Board approved the request.
5. Emery advised he received a report from VanHouten on the After Action Information Report. He will email the report to Levlocke and Carrier.

Information

- DRA equalization ratio study
- 2012 Household hazardous waste days
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Emery seconded and the motion carried.

The meeting was adjourned at 7:11 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Clifford D Emery

Date

Elaine H Levlocke

Date