

**Town of Chesterfield
Board of Selectmen**

**MINUTES
January 9, 2013**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:20 pm. Others in attendance were Board member Elaine Levlocke and Administrator Rick Carrier.

Appointments

➤ 6:30 Joe Parisi

Parisi had submitted a letter of interest to serve on the Planning Board. He has lived in the area for 18 years and is now retired. Levlocke asked if he is familiar with the Town Ordinances. Parisi stated he was not but is one who would be as prepared as possible for meetings. Levlocke directed him to the Town website to review previous meeting minutes and ordinances. As an alternate he would be expected to attend meetings to learn and if necessary sit as a voting member for hearings. McKeon gave him examples of what the Planning Board does. The Board welcomed him and signed the appointment paper. The next Planning Board meeting is January 28, 2013.

➤ 6:45 Leon Dunbar

Dunbar advised that the Town has been awarded the grant of \$5,000 towards the purchase of a new skid steer. If it is not used it would be turned back. He stated he has asked some professionals to visit the Transfer Station who no financial interest in giving their opinion. They had given him some suggestions that he hadn't thought of so he asked to withdraw his proposal and to allow the formation of a committee composed of a Select Board member, Carrier and other residents to research traffic and space issues. Dunbar would like to come back to the Board with the findings of the committee. McKeon would like them to come back to the Board in July with what they have learned.

Dunbar advised that Northeast Resource Recovery Assoc is changing their policy for selling compost bins. The Town must buy a lot of 20 and then sell them to the residents. Dunbar stated they may sell 12 per year. He stated that Job Lot sells bins for a similar price.

McKeon asked if we could join with other towns to share a lot. Dunbar stated he thought that Windham Solid Waste still sells bins and he could send people to them.

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). McKeon seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session. McKeon seconded the motion, which carried.

For Signature

- Manifest 52B & 2
- Selectmen Minutes – Dec 19th
- Statement of Promulgation – Emergency Operations Plan
- Property tax abatement – Crosby
- Yield tax certification – Yankee Arrowhead
- Timber tax warrant
- Employees benefit letters
- General Assessing Services contract
- Appointment papers – Planning & Zoning Boards

For Discussion

- Longevity plan and 2012 salary comparisons

Levlocke advised that Fairbanks and Chickering were at the Budget Comm meeting and had more discussion regarding the Longevity plan. McKeon stated he didn't think it was the money that is keeping people here because they have stayed. We've had people here for 30 years. He doesn't see where Chesterfield is not competitive with pay rates and benefits. He stated he could be wrong and it is the money. Levlocke stated it is the personal aspect of appreciation. The investment needed to replace personnel is high.

The Budget Comm spoke about perhaps having increases for only the PD during this emergency time. Money could be left in the PD budget for their longevity plus call out pay. Copies of the spreadsheet will be forwarded to the Board to review. Levlocke stated that perhaps Fairbanks could come next week if we have a full Board and we could make some headway. Carrier will contact Levlocke to see what she would like to include in a new spreadsheet to reflect what the impact to the town would be.

- Koopmann 2009 property taxes

Koopmann had called and advised he would give Levlocke a check at the CIP meeting tomorrow evening.

- Conservation Comm meeting liability concern

The Board reviewed Ruth Van Houten's email regarding her concern with the liability issues if the CCC persuaded property owners to allow a structure to be used as a stopping place during their hike across the new connecting trail. The RSA cited the evening of the CCC meeting was not correct; it is RSA 508:14. Levlocke advised the Board that Van Houten was also concerned with information not being in the CCC or Budget Comm minutes. Levlocke stated that minutes are not verbatim and are to

include the date, time place, who and note any motions being made. McKeon agreed.

➤ Parks & Rec warrant article

Carrier advised he would contact the P&R Comm to let them know the deadline for filing warrant articles.

➤ Library holiday pay

The Library Trustees have authorized paying 2 Library employees holiday pay for Christmas Eve and New Year's Eve. McKeon stated he thought there was an agreement to follow the Town Personnel Policy. Levlocke stated she has spoken with Karen Guyette who will look into it.

➤ Liquor store sign

McKeon had received proposed changes to the Liquor store sign from the Liquor Commission. There were 2 options to review. The consensus of the ZBA was option #1, the smaller sign. Ross advised McKeon that there were a few Planning Board members who preferred the current sign.

Levlocke moved to approve the 19.6 sq ft circle sign. McKeon seconded the motion, which carried.

McKeon advised that the Liquor Commission is looking to change the signs state wide. He will contact the State with the Board's decision.

➤ Selectboard Report

The Board will review the draft report. Carrier will email it to Larkin.

➤ Town Reports

The Board will take the reports home to review.

➤ Gateway Lane Agreement and Release

The Board reviewed the Attorney/Client privileged correspondence regarding the Gateway agreement and release. The Board agreed to use the Town's version of the agreement and will get input from the Planning Board.

➤ Pinnacle Springs Extension Agreement and Release

The Board reviewed the agreement and release. The Board approved the agreement with a minor change.

➤ Selectman project list

Business Development Group – McKeon advised he has a list of names who would participate in the group. They will be the start up/research committee.

CIP – Levlocke advised the committee is meeting tomorrow evening.

➤ Old business

Road Projects – Bevis had spoken with the Budget Comm about the roads but nothing was presented in writing. McKeon will send Levlocke the latest road plan schedule for the CIP.

➤ Other business

1. McKeon asked about a mat for the interior of the building. Carrier advised that the Safety Commission is sending a letter to the Selectboard. Carrier will look into pricing a 6 x10 ft mat. It was asked if it would be difficult to clean. Carrier stated that Aimee Bruch can do anything. Barbara Girs brought in a catalogue for carpets.
2. Levlocke advised she may be late for the Budget Comm public hearing on January 26th. McKeon stated he would sit in for her until she gets there.
3. Jeff Fournier asked why the Board isn't moving on selling the building in Spofford that had been used as the temporary PD building and get it back on the tax rolls. McKeon advised that the lot has 10 deeded parking spaces that are connected to the brick building across the street. The brick building is still under liens by the Feds and State. Carrier stated there is more flexibility with the town owning the property with the deeded parking when the liens are finally released. Fournier asked how he could get it moving if the Board is not willing to move on it. He stated he sees a lot of support from town's people. Should he petition the Town at Town Meeting? Fournier asked about the plans for the brick building. McKeon stated he is hopeful that the liens will be resolved but until that time the Town can't touch it.
4. Carrier advised that the Election sign up are January 23rd – February 1st.

Information

- Transfer Station inspection – LGC
- NH Highway Safety Grant
- NHMA retire of funds – retirement case
- SWRPC Ten Year plan nomination form
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, McKeon seconded and the motion carried.

The meeting was adjourned at 8:25 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date