Town of Chesterfield Board of Selectmen

MINUTES June 5, 2013

Call to Order

Vice Chair Elaine Levlocke called the meeting to order at 6:00 pm. Others in attendance were Board member Jim Larkin and Administrator Rick Carrier.

For Signature

- Manifest #23
- Selectmen Minutes May 22nd
- Intents to cut Forecastle Timber (3)
- > Yield tax certification
- > Timber tax warrant
- Payroll change notices Parks & Rec

For Discussion

> Tax deeded properties

The Tax Collector has submitted to the Board tax collector deeds for the 2 Jarvis properties and the Eileen Phelps vacant property. McKeon was to visit Jarvis last weekend. The Board agreed to table accepting the tax deeds until McKeon was present.

Lake level

The level is reported to be 4" above summer level. Carrier had requested that Bevis remove 6 to 9 inches of boards from the dam. The weather forecast calls for more rain in the next couple of days.

> Fuel oil bids

Carrier had a copy of last year's bid letter, the RSA the letter references and the list of fuel companies the letter was sent to for the Board to review. He advised there could be a savings of \$400 if the fuel was paid in a lump sum and suggested that the Board continue to use the payment plan for peace of mind; he recalled the money that was lost when Jackson fuel went out of business.

OEM director position

Carrier advised that McKeon had requested this be put on the agenda. Larkin stated that Van Houten was speaking with Renee Fales about taking over the director

position. Van Houten had also approached Chief Fairbanks. This will be her last drill. The next drill isn't due for 2 years.

Larkin stated that the graded VY drill went very well. Van Houten had it well organized.

Former Town Office building

Carrier advised that he had done his annual inspection of the building accompanied by Greenwood. There was no noticeable roof deterioration or damage; no signs of ceiling damage due to leaks; no sign of animal infestation; no signs of vandalism. There is one broken window pane that Greenwood will cover with plastic to keep the rain and animals out. The basement was dry; however, the building was very humid. Indications of mold in the meeting room section of the building; and due to the humidity, interior painted surfaces are peeling especially on the second floor.

Town website updating

At the last meeting the Board discussed reaching out to colleges to see if there was an IT student who would be interested in updating the Town's website. Carrier has been in contact with Kelley Scanlon, an IT student at Rochester Institute of Technology. Scanlon had done work for Thomas Construction and gave Dave Thomas as a reference. Carrier contacted Thomas who stated she has done a good job for them.

Scanlon was given the website information. She will be putting her draft on the college's website for the Board and Carrier to review. Carrier noted that the Board had the final say on the end result to the website.

➤ NH Fish & Game fishing rules – Spofford Lake

The Board reviewed the public hearing scheduled for July 1st for proposed 2014 Fishing Rules; which includes allowing ice fishing at Spofford Lake. This is tabled till the next meeting.

> Town Hall chairs

Carrier advised the Town Hall has 110 folding chairs. The policy calls for 150. Carrier had researched prices and found that Staples had 4 packs for \$54.99. Larkin stated he would also check for pricing and will let Carrier know by Monday if he found a better deal. The Board agreed to allow the chair purchase; he will order 20 chairs to start with.

Selectman project list

Economic Development Group – Their next meeting is June 13th.

Newsletter – Larkin advised that Margaret Halpert is taking the lead on this. This will be removed from the project list as it now is in the hands of a committee.

<u>P&R Advisory</u> – Larkin advised that Tim Rooney wanted to participate on the committee. Rooney's children live here but he lives in Brattleboro. It was noted that he could participate on the committee except would not be allowed to vote. <u>Transfer Station enhancement plan</u> – The building looks good. They are still looking for siding to complete the building. Carrier advised those individuals working to improve the TS operation will be meeting the day after the Selectboard and Budget Comm meeting to fine tune projects.

Old business/Zoning Issues

Spofford Place – Carrier advised that he saw John Liptak at the Solid Waste meeting. Liptak is now working in the SW Mitigation Dept.

Larkin Way letter of credit – Larkin advised the letter of credit has been signed and paid for. The letter was done for 5 years instead of 3. It will be amended and forwarded to the Town.

Other business

- 1. Larkin advised that there were some people who complained that he and his crew had worked on the new free shed at the Transfer Station and asked why it didn't go out to bid. Dunbar had been fielding these questions. Larkin was not paid for this project but volunteered his time and his crews for the work.
- 2. The Board reviewed Jane Perham's email correspondence expressing her dissatisfaction with the condition of Friedsam Cemetery in May. Levlocke stated she went and took pictures of the cemetery this evening and it looked great.
- 3. There will be a PD meeting on Thursday, June 13th at 1:00 pm.

Information

- Employee certificate PD
- > Perham correspondence
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded the motion which carried.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Carol Ross Secretary

Town	of	Che	sterf	ield
Board	of	Sele	ectme	en

Minutes – June 5, 2013

Approved by:		
Jon P McKeon, Chairperson	 Date	
Elaine H Levlocke	 Date	
James M Larkin	 Date	