

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
March 12, 2014**

**CALL TO ORDER**

Chairman Jon McKeon called the meeting to order at 6:12 p.m. Others in attendance were Board members Elaine Levlocke, Jim Larkin and Town Administrator Rick Carrier.

**FOR SIGNATURE**

- Manifest 11
- Selectmen Minutes – March 5
- Saba Correspondence
- Yield Tax Certification – Post
- Tax Collector Warranty – Yield Tax
- Payroll Change Notices

**APPOINTMENT**

- **6:30 p.m. Scott Riddlemoser**

Riddlemoser discussed his interest of serving on a board in town. He purchased land in Chesterfield in 2011 and now lives in the new home that he and his wife have built on the property. He will be attending future meetings of the Parks and Recreation Committee and the Zoning Board, with an interest in serving as an alternate on those boards. The board reviewed Riddlemoser's resume and thanked him for his interest in serving Chesterfield.

- **6:45 p.m. Bart Bevis**

Bevis had concerns of the RSA of April 10<sup>th</sup> date for opening the North Hinsdale Road, with the poor ice and snow conditions. The Hinsdale administrator and road agent will be contacted to discuss how they are handling the opening of their roads by the April 10<sup>th</sup>. Bevis added that there are no structures on the closed portion of North Hinsdale Road.

Bevis reported that he has used 80% of the budget for salt used.

**FOR DISCUSSION**

- **Town Meeting Follow Up**

McKeon stated that he and Dutch Walsh will be getting more information for clarification on the funds from the lottery for the education system. Carrier stated that 26% of the lottery proceeds go into the education trust fund by statute.

The board discussed contacting SVE on the library parking lot work done by them seventeen years ago. McKeon felt that the design and layout of the project was dysfunctional which caused catchment water issues.

Ways of getting more information out to the residents were discussed, prior to the town meeting next year. The board felt that mailing fliers, putting more information on the website and using posters may get more attendance for future town meetings.

- **Organization Chart**

The following chart provides selectmen’s coverage for representation on town boards for the year 2014-2015:

<b>Position/Representative</b>	<b>Selectman</b>
Selectboard Chair	McKeon
Selectboard Vice Chair	Levlocke
Planning Board	McKeon/Larkin (Alternate)
Chesterfield Fire Precinct	Larkin
Spofford Fire Precinct	Levlocke
Parks & Recreation	Levlocke
Conservation Commission	McKeon
Zoning Board of Adjustment	Larkin
Budget Committee	McKeon/Larkin (Alternate)
Cemetery Commission	Levlocke
Library	Larkin
Office of Emergency Management	Larkin

- **Town Hall Reconditioning Work**

McKeon presented a draft of specifications for reconditioning work required at the Town Hall and Annex. The board felt that \$2,000,000 property liability coverage and workmen’s compensation is needed for the work to be performed for insurance requirements. Larkin suggested that safety issues be addressed. McKeon will do the glazing portion. McKeon suggested that the weathervane should be pointing to the correct direction.

- **April Meeting Schedule**

There will be no Selectboard meeting on April 9. The board will determine if a meeting will be scheduled for April 16.

- **Next Week’s Meeting**

McKeon reminded the board that the Tuesday, March 18 meeting will be held in the OEM room.

- **Old Business & Project List**

Parks & Recreation Director Job Description: The Parks & Recreation Committee will be discussing the job description for a director on March 17.

Update Website: Carrier will be discussing the process with Prospect Communications.

Town Hall Annex: McKeon suggested getting a committee together, after the March 18 meeting.

Project List: McKeon stated that the board should be reviewing the project list to see what needs to be adjusted, added or changed.

- **Other Business**

Joanne Condosta inquired as to whether the board has had someone look at the shed at Wares Grove cottage. Larkin will be meeting with Chet Greenwood on March 17 and they will evaluate the shed.

Condosta commented on her appreciation on the response of the Chesterfield Police Department and the fire department with recent issues at her home.

Carrier reported that Blake Wood has paid the balance owed to the town on a forest fire issue. Carrier presented the board with an administrator log for last week.

**Nonpublic RSA 91-A:3 II (e)**

*Levlocke moved to go into Non-Public per RSA 91-A:3 II (e). The motion was seconded by Larkin, which carried.*

*Levlocke moved to adjourn from Non-public session and seal the minutes. The motion was seconded by Larkin, which carried.*

*With no other business to conduct, Larkin moved to adjourn at 8:00 p.m. The motion was seconded by Levlocke, which carried.*

Respectfully submitted,

Patricia Grace

Secretary to the Selectboard

Approved by:

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Jon P. McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Elaine H. Levlocke

\_\_\_\_\_  
Date

\_\_\_\_\_  
James M. Larkin

\_\_\_\_\_  
Date