

**Town of Chesterfield
Board of Selectmen**

**MINUTES
May 9, 2012**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Elaine Levlocke, Jim Larkin and Administrator Rick Carrier.

Appointments

- 6:30 Peter Geneseo nonpublic RSA 91-A:3 II (a&c)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Larkin seconded the motion, which carried.

Larkin moves to reinstate Geneseo to FT and give him the option to keep the insurance he has now or change to the Town plan in June. If he stays with his current insurance the Town will reimburse him for the actual documented costs. His pay would be increased to his previous rate plus 1% COLA. Reinstatement of his previous benefits will be effective April 1st. The FT schedule will start May 14th.

Levlocke seconded the motion, which carried. (Yes: Larkin, Levlocke and No: McKeon)

Levlocke moved to adjourn from nonpublic session. Larkin seconded the motion, which carried.

- 7:30 Nonpublic RSA 91-A:3 II (c)

Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Larkin seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.

For Signature

- Manifest #19
- Selectmen minutes – May 2nd
- Intent to cut – Ulam
- Yield tax certificates – Hauert & Martini
- Timber tax warrant
- Property tax warrant

For Discussion

➤ Health Officer appointment

Greenwood and Dumont would like to swap responsibilities regarding the health officer position, with Dumont now becoming the health officer and Greenwood stepping down into the deputy health officer position. Levlocke noted that Dumont was qualified as the deputy and is familiar with all the codes. The Board agreed and signed the appointment papers.

➤ Abatement applications

The Board reviewed the abatement recommendations of John Hatfield.

- Gary & Joy Williams – Hatfield recommends this abatement be granted as the building sketch was corrected for the basement area and the depreciation was changed.

Levlocke moved to grant the abatement per the recommendation of Hatfield. McKeon seconded the motion which carried. (Yes: Levlocke, McKeon and No: Larkin)

- Amy Dillon – Hatfield recommends this abatement be granted as the property was purchased in poor condition. Depreciation was added for rotten floors, septic failure etc.

Levlocke moves to grant the abatement per the recommendation of Hatfield. Larkin seconded the motion, which carried unanimously.

- Fegley 2002 Rev Trust – Hatfield recommends this abatement be granted as the property was adjusted for topography and the view has been reduced. The year of construction was corrected and building was adjusted to reflect living space is now an enclosed porch.

Larkin stated he would have liked to see a private appraisal.

Levlocke moves to grant the abatement per the recommendation of Hatfield. Larkin seconded the motion, which carried unanimously.

- Marlene Clevenger – Hatfield recommends this abatement be granted as the property was adjusted because its commercial use has expired. The old commercial buildings are in need of repair and have water damage and mold.

Levlocke moved to grant the abatement per the recommendation of Hatfield. McKeon seconded the motion which carried. (Yes: Levlocke, McKeon and No: Larkin)

➤ Tax deeded properties

McKeon advised it is the practice of the Board to call property owners who are in the process of having their properties deeded due to back taxes. Carrier provided the list of owners with contact information. The Board has split up the list to make contact and make sure they are aware they could lose their house/land if payment is not made on the 2009 taxes.

Northern NE Telephone has paid the 2010 and 2011 but for some reason the payments hadn't been credited to the 2009 taxes. Carrier recommends the Board abate the 2009 taxes.

Levlocke moves to abate the 2009 taxes for Northern NE Telephone. Larkin seconded the motion which carried unanimously.

➤ Planning Board membership

McKeon advised that Willich had missed many meetings and has not responded to the many attempts made to contact her by the Planning Board. McKeon stated there will be need for some members to recuse themselves on some upcoming applications and the PB will need more alternates.

The Board decided to send her a letter advising if she were unable to fulfill her membership responsibilities at this time she could resign from the PB or the Selectboard could remove her from the PB. The Board thanks her for her contribution and if she wanted to serve again in the future when her life situation allows it and there is a position open they would welcome her back.

There will be a public hearing to remove her as a PB member. The Board will send her a letter by both certified and regular mail. The draft letter will be ready for the Board to review and sign next week. The public hearing is scheduled for May 30th.

The Board reviewed the letter of interest from Richard Grogan to serve on the Planning Board. The Board agreed to have him come to meet with them next week.

McKeon advised he would like to have a set of core questions for use when interviewing prospective board members. This would give consistency when interviewing interested applicants.

➤ Planning Board Farr Rd subdivision bond

The Board reviewed the Site Construction Cost Estimate for the Farr Rd Subdivision. Tim Hanson will be in next week to discuss the bond. McKeon advised the PB had gotten 3rd party independent reviews of the subdivision. The Farr Rd application is a bit different in that the bond is not for just for the road but other items are include because of stabilization issues/concerns that needed to be addressed. He stated there is a huge ravine on the NW corner of the property and drainage would include stabilization.

McKeon stated that when the road is accepted it would then go to a maintenance bond. The bond agreement wording would take the longest time. Hanson should have the proposed agreement next week that would go to the Town attorney for review.

McKeon advised that the Donahue project is proposed as a 3 phone process.

➤ Parks & Rec Activities Enhance Exp Tr expenditure

The Board reviewed Zannotti's request to expend funds from the ET for a banner to advertise the Triathlon. Carrier suggested that the expenditure be paid by the Town for \$158 and then be reimbursed from the Trust Fund. This would be a cleaner accounting of the expenditure.

Levlocke moves to expend \$158 for the purpose of the banner out of the Town budget to be reimbursed from the P&R Activities Enhancement ETF. Larkin seconded the motion, which carried unanimously.

➤ Wheeler property sale request

Larkin moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). Levlocke seconded the motion, which carried.

Levlocke moved to adjourn from nonpublic session. Larkin seconded the motion, which carried.

➤ Firearm discharging ordinance

Chief Fairbanks was present. McKeon advised he has received an email from Maryann Lauterbach regarding the discharge of fire arms and the possibility of an ordinance. McKeon stated he would like to investigate to see if it would be worth pursuing an ordinance. The Keene ordinance was discussed that limited firing in densely populated areas. McKeon will look into it further.

Pete and Nancy Petschick were present and cautioned the Board about making an ordinance that could restrict peoples' right to discharge firearms if it is done responsibly. McKeon noted any ordinance would have to be approved by the voters.

Fairbanks had the bill for the Bear Cat vehicle. He wanted to make sure the Board was still behind this before he paid the bill. The Board agreed they were behind this decision.

➤ Selectman project list

Transfer Station project plan – Larkin advised he has spoken with Dunbar regarding a project plan. Dunbar is getting information together.

➤ Old business

Road Projects – McKeon advised the list will be updated by the end of next month. He expects to have the information from M&W with regard to Streeter Hill Rd.
Perambulation – Carrier has not heard back from Winchester.

➤ Other business

1. Levlocke advised that it was her understanding that she was to pursue the EMPG grant application. Van Houten had asked if more Minitors were available. Levlocke stated there are 5 more Minitors available but it must be made clear that they do not go over the grant amount of \$11,992. This is a 50/50 grant.
2. Levlocke advised they are in the process of pursuing another EMPG grant to help with the cleanup of streams.
3. McKeon advised that everything is going well with the Cemetery Commission. Flagg is doing a good job in the field and with the employees.
4. It was noted that Carrier and Larkin will not be present at next week's meeting.
5. Ross advised that the Job Description Booklet that Emery started is now formatted and complete.
6. Ross advised that Joe Goldspring had called with a complaint about heavy trucks on Spring St. He asked that a Selectman call him. McKeon took the contact information.

Information

- Transfer Station memo
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Levlocke moved to adjourn, Larkin seconded and the motion carried.

The meeting was adjourned at 8:55 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Elaine H Levlocke

Date

James M Larkin

Date