

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
October 17, 2012**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Elaine Levlocke, Jim Larkin and Administrator Rick Carrier.

**Appointments**

- 6:30 Nonpublic RSA 91-A:3 II (c)

*Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Larkin seconded the motion, which carried.*

*Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.*

- 7:00 Nonpublic RSA 91-A:3 II (c) – the appointment did not show

**For Signature**

- Manifest #42
- Selectmen minutes – Oct 10<sup>th</sup>
- 2 Intent to cut – Hubner & Post

**For Discussion**

- Budget updates – Resurfacing & Solid Waste
  - Resurfacing Warrant Article - \$245,824 for 2013
  - Solid Waste – updated budget with amendments down 2.8% from 2012
  - Solid Waste Warrant Article – amended to \$38,500 with updated information from vendors.
- DES scheduling – former Electrosonics

John Liptak had advised Carrier he could not meet with the Board on October 24<sup>th</sup> but had invited the Board to meet at the DES offices in Concord.

- Pay scale comparisons

McKeon advised he is expanding the spreadsheet to show all benefit costs for comparison. Levlocke asked for a list of employees to see where they are in the pay scale and note those who receive COLA increases only due to their reaching the top of the Town's pay scale. Carrier will get her that information.

➤ Wares Grove trees expendable trust fund

The Parks & Recreation Commission is looking to expend up to \$2,000 from the Wares Grove ETF and wanted the Board informed prior to starting the project. The project consists of taking down and removal of 7 hazardous pine trees including stump grinding and cleanup. The trees are hazardous to structures and people. Larkin advised the commission has discussed replacing trees with hardwoods but he wasn't sure when that would happen.

➤ OEM Health Officer

Carrier advised that after the approval of the job description for this position a copy was sent to two people interested in the position. He asked if the Board wanted to advertise for the position. The Board noted that this is virtually a volunteer position and decided to wait until next week to discuss this further.

➤ PD officer resignation

Noah Sanctuary has given his resignation. He is going to the Walpole PD. Levlocke wanted to have an exit interview. The Board will email their questions to Carrier to compile and send them to Levlocke and she would do the interview.

➤ Rounds Road turnaround

Carrier provided the turnaround agreement with the Hauerts for Merrifield Rd. Bevis is meeting with David Mann tomorrow to update the turnaround plan for Rounds Rd.

➤ November election updates

Girs had advised that the Parties had not come forward to appoint inspectors. The Board did not have anyone in mind. Girs would be in later this evening to discuss it. She is willing to get inspectors to serve as ballot clerks.

➤ Selectman project list

Newsletter – Larkin advised he has not heard back from the Department Heads. He will follow-up with them.

CIP – Levlocke advised the committee continues to meet. Their next meeting is November 1<sup>st</sup> at the Town Offices at 6:00 pm.

➤ Old business

Road projects – McKeon advised that the projected road schedule should be included in the CIP. Levlocke didn't think engineering cost would be included. Carrier advised they would be included in the project cost and it is a way to keep everything above board in showing the total cost for a project.

➤ Other business

1. Levlocke advised that the Spofford Fire Commissioners had asked if the Cemetery Dept could mow their property and bill the precinct. That request will be brought to the Cemetery Dept.
2. Larkin advised he attended the Police Dept meeting. It included a send off for Sanctuary. Fairbanks had asked if the Board was interested in participating in the PD Oral Boards for prospective officers. Carrier advised that Fairbanks will be coming to the Board next week with the PD budget and possible replacement for Sanctuary and to discuss pay rates.
3. McKeon stated he received a call again from Daryl Chase on Woodbury Rd. Larkin advised he went out to look at the road and it looked good. He stated other roads need more care than this road. McKeon stated that on the north side of the road the culvert goes under the road and the outlet is covered by debris. Chase said it was done by Bevis. Bevis had said he is not dumping debris. McKeon wants a map showing what areas are the Town's responsibilities and what Chase's responsibilities are. Carrier advised Bevis is going to the Registry to do more investigation in ROW.
4. Levlocke advised she received her certificate for the Selectboard Institute.
5. McKeon advised that he had received a voice mail on October 15<sup>th</sup> from John Koopmann saying he would be in to pay the taxes on October 16<sup>th</sup>. On October 17<sup>th</sup> he left a voice mail advising he didn't make it the 16<sup>th</sup> but would try to be in at the Selectmen's meeting that evening to pay. If he didn't come in then he would be in on Thursday, October 18<sup>th</sup> to pay. Carrier has calculated the cost to date for the legal fees and insurance costs to the Town. The total due for the 2009 taxes plus these costs is \$10,160.21.

➤ Nonpublic RSA 91-A:3 II (a)

*Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a). Larkin seconded the motion, which carried.*

*Levlocke moved to adjourn from nonpublic session. Larkin seconded the motion, which carried.*

➤ Nonpublic RSA 91-A:3 II (a&c)

*Levlocke moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Larkin seconded the motion, which carried.*

*Levlocke moved to adjourn from nonpublic session and seal the minutes. Larkin seconded the motion, which carried.*

**Information**

- Treasurer's report
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Levlocke moved to adjourn, Larkin seconded and the motion carried.*

The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon P McKeon, Chairperson

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Date

\_\_\_\_\_  
Elaine H Levlocke

\_\_\_\_\_  
Date

\_\_\_\_\_  
James M Larkin

\_\_\_\_\_  
Date