

**TOWN OF CHESTERFIELD, NH  
PLANNING BOARD  
MINUTES**

Monday, April 16, 2012

Present: Brad Chesley, Chair James Corliss, Vice Chair Jon McKeon, Selectmen's representative, John Koopmann, Bob Del Sesto, Rolland Vollbehr and Sue Lawson-Kelleher (8:10)

### **Call to Order**

Chesley called the meeting to order at 7:09 PM  
Vollbehr was seated in place of Willich

### **Review of the Minutes**

April 2, 2012

*Del Sesto motioned to accept the April 2, 2012 minutes as amended. Corliss seconded the motion which passed unanimously.*

### **Appointments**

- **Work Session for Board**

### **Items for Discussion**

- Cersosimo – McKeon noted that he had received the list that Lawson-Kelleher had put together. He made some adjustments and it had been sent to Attorney Rattigan. The board agreed to give a 45 day time limit for compliance and to list the possible penalties of cease and desist and/ or fines. It was noted that the letter should also state that the penalties are not limited to those two options. McKeon will contact Rattigan with the boards recommendations.
- Liquor Store AOT Permit – The board looked over the AOT Permit for the liquor store. It references plans that were accepted on March 30, 2012. The board would like copies of the plans. Lachenal will get copies.
- Review of Rules and Procedures – Chesley noted that there is a member that has missed a number of meetings and has had no contact with the board. The board reviewed the Rules of Procedure and noted that “should any member miss three unexcused consecutive meetings, or more than six unexcused meetings annually, that member may be recommended to the Board of Selectmen for removal. Chesley and Lachenal have attempted contact with the member and have not received a response. It was noted that both had emailed, and maybe a phone call would be a better avenue. Corliss attempted to call the member a few times during the meeting and only received a busy signal. The board would like the member to stay on and come to meetings again, but if the member is unable to do so, they would like the ability to sit an alternative as a full member. *Corliss motioned to find Alison Willich in neglect of duty for missing all of the meetings to date this year without communication to the board. McKeon seconded the motion. After more*

discussion, *Del Sesto motioned to table the motion made by Corliss till the next meeting, giving a bit more time to contact the member. Lawson-Kelleher seconded the motion, which carried by majority. (Yes: Del Sesto, Koopmann, Lawson-Kelleher, McKeon and Vollbehr) (No: Brad) (Abstain: Corliss)*

Lawson-Kelleher noted that she lives down the road and will swing in and speak with the member. She will report any progress at the next meeting.

- Midas Muffler/ Tire Warehouse – The board reviewed plans provided. It was noted that at the previous meeting, the board did not sign the plans due to a certification signature missing. The signature is now present on all the plans. Plans will be signed.

**Items for Information**

**Items for Signature**

- Site visit minutes 3/19/12
- Midas plans

**Adjournment**

*Vollbehr motioned to adjourn at 8:32 PM, McKeon seconded the motion which passed unanimously.*

Respectfully Submitted by:

**Patricia Lachenal**

**Planning Board Secretary**

Approved by:

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**Brad Chesley, Chairman**

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**Date**