

**TOWN OF CHESTERFIELD, NH
PLANNING BOARD**

Monday, November 4, 2013

Present: Brad Chesley, James Corliss, John Koopmann, Jon McKeon, Joe Parisi, Mike Lynch and Davis Peach
Brad Chesley sworn in until 2016

Call to Order

Chesley called the meeting to order at 7:15PM

Seat Alternates

Joe Parisi seated in the absence of Susan Lawson-Kelleher
Mike Lynch in place of Rolland Vollbehrr

Review of the Minutes

The board reviewed the minutes of October 21, 2013

Corliss motioned to accept the minutes from October 21, 2013 as presented, Koopmann seconded the motion which passed unanimously.

Appointments

Items for Discussion

Road Agent memo –

McKeon noted that the rain storm in September took out part of Castle Road. The Selectboard and the Road agent both believe that the issues are caused by some changes made on private property at 102 Castle Road. The Selectboard has spoken with DES, the engineer and the contractor and they are going to do some more work on the property, but nothing downstream. The feeling of the Road Agent and the Selectboard is that this issue will continue and it will continue to overtake our 24 inch culvert and the road.

After some discussion, the board decided they would like to see the area in question. It was noted that nobody needs to enter private property, as everything can be seen from the road. The board members will independently visit the site and be prepared to visit this issue again at the next meeting. McKeon noted that the board will need to decide if they would like to deal with the engineer and property owner or if the board would be more comfortable giving someone else the authority to do so.

Corliss moves to notify the homeowner that the Planning Board will be going to look at the road in front of their house within the next two weeks. The motion was seconded by Peach and passed unanimously.

Lachenal will contact homeowners by phone.

Master Plan –

Lachenal received two emails with questions about Master Plan. Chesley will email information to Lachenal who will forward to any interested party.

Davis Peach will volunteer to be on the committee

McKeon stated that Cornelia Jenness is a great resource for the Master Plan. Lachenal will forward the contact information to Chesley

The board looked over the budget for 2014. Lachenal noted that the board needs to add any money needed for the Master Plan to the budget.

The board discussed taking last years figure and adding a percentage as costs have gone up. McKeon noted he will get some recommendations from Southwestern.

The board will use \$35,000 as the figure, noting that the number may change as more information is received. The board noted that the budget committee meets on November 5, 2013. Koopmann will represent the Planning Board at the meeting if they have any questions.

Items for Information

NH DES request for more information – JA Mulligan
NH DES Newsletter Fall 2013

Other Business

Corliss noted that after the meeting last week, it was noted that the Cota plans were missing a signature. Lachenal will contact Cota and have him come in and sign the necessary places.

Items for Signature

Adjournment

Corliss motioned to adjourn the meeting at 8:30 PM, Parisi seconded the motion which passed unanimously.

The next meeting will be held in the Town Offices at 7:30PM on November 18, 2013

Respectfully Submitted by:
Patricia Lachenal
Planning Board Secretary
Approved by:

Brad Chesley, Chairman

Date