

**TOWN OF CHESTERFIELD, NH  
PLANNING BOARD**

**Monday, March 18, 2013**

**Present:** Chair Brad Chesley, Selectmen Representative Jon McKeon, James Corliss, John Koopmann, Joseph Parisi, and Davis Peach

**Call to Order**

Chesley called the meeting to order at 7:20 PM

**Seat Alternates**

Chesley seated Parisi for Lawson-Kelleher

**Review of the Minutes**

The board reviewed the minutes of March 4, 2013

*Corliss motioned to accept the minutes from March 4, 2013 as amended, Koopmann seconded the motion which passed unanimously.*

**Appointments**

Work session for the board, no appointments

**Items for Discussion**

- NH wetlands permit application for Gateway Preserve  
The board reviewed the application. Corliss noted that this application has been sent to the conservation commission and is sent to us only as a courtesy.  
The board reviewed a Driveway Permit for the Gateway drive entrance. The board discussed the driveway permit, noting that it is not a driveway, but a roadway. The board read the definition of Driveway in the Land Development Regulations, noting that a driveway can only service two houses.
- The board received an email from Attorney Ratigan regarding the Donahue property.  
*Corliss motions to make the email from John Ratigan public record. Peach seconded the motion, which passed unanimously.*  
The board would like Lachenal to pass the email to the attorney for Donahue. Prior to discussion amongst the board, we are forwarding this for your review. Please note that the board has not discussed this email and will do so only at a public meeting.
- Update received yet from Paul Saba/Michael Bentley regarding Big Deal?  
There has been no information received from either Paul Saba or Michael Bentley.
- In Law Apartment regulations tabled from December 3, 2012 meeting.  
The board had discussions on the current regulations regarding In Law Apartments. The board decided that the current regulations cover the needs of the Town.
- Rules of procedure – Potential changes

Corliss noted that he would like to change Roberts Rules of Order from Shall to May, with points of order to be decided by the chairman unless an objection by a board member and in this case majority vote would be taken.

Would like to change this so that the board is not bound to use Roberts Rules, but they are available.

If there is an objection to the way the meeting is being run a point of order can be called and then a majority vote will be taken. McKeon noted that in the last seminar he attended, the attorneys advised to get rid of the reference to Roberts Rules of Order all together.

McKeon will email those attorney's and check on the opinions they have with this issue.

Corliss motions to change the Rules of Procedure as stated above – withdrawn

*Corliss motions to place this as an Agenda item for the next board meeting on April 1, 2013. Davis seconded. Discussion: McKeon will ask attorneys and get back to us by April 1, 2013. Unanimous*

- Corliss was made acting chair – He indicated that no further action will be coming from Kwader.
- McKeon noted that Cersosimo came Wednesday to selectmen regarding bond, the Selectboard wants bond reviewed every 5 years – with AOT. Bond amount 20,000.00 every 5 years. The Selectboard is currently waiting for Cersosimo to provide draft information.
- Lachenal reminded the board that elections will be happening at the next meeting

**Items for Information**

**Other Business**

**Items for Signature**

Amended approved minutes 2/4/13

**Adjournment**

*Corliss motioned to adjourn the meeting at 9:05 PM, Koopmann seconded the motion which passed unanimously.*

The next meeting will be held in the Town Offices at 7:30PM April 1, 2013

Respectfully Submitted by:

**Patricia Lachenal**  
**Planning Board Secretary**

Approved by:

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**Brad Chesley, Chairman**

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**Date**