

**TOWN OF CHESTERFIELD  
BUDGET COMMITTEE  
MEETING MINUTES  
JANUARY 7, 2014**

Present: Bayard Tracy, Chairman; Marty Mahoney, School Board Representative; Steve Laskowski, John Koopmann, Rich Kalich, Charlie Perry, Cliff Emery, Dan Cotter, Jeff Morse, Steve Buckley, Spofford Fire Precinct; Frank Underwood, Chesterfield Fire & Rescue Precinct Representative, Jon McKeon, Selectboard Representative, Sue Newcomer (arrive at 7:12 PM).

Bayard called the meeting to order at 7 PM

Will Vogeley stated that he and others were offended by comments made at the last meeting.

*Dan moved the November 19<sup>th</sup> minutes for discussion. The motion was seconded by Steve. Steve moved the November 19<sup>th</sup> minutes as amended. The motion was seconded by John Koopman. The motion passed. Jeff Morse abstained.*

Meeting Schedule – There are meetings scheduled for January 14, 21<sup>st</sup> and possibly the 28<sup>th</sup> for wrap-up. The public hearing will be February 1<sup>st</sup>. The School will be at 1 PM and Town & Fire will be at 3 PM. There is a conflict with Planning Board & Conservation Commission on the 3<sup>rd</sup>. The deliberative sessions will be on the 4<sup>th</sup> & 5<sup>th</sup>. The Town will be on the 4<sup>th</sup> and the School on the 5<sup>th</sup>.

School – The ‘net available’ for all accounts for the District’s General Fund report of 12/8/2013 is (\$82,324). Increased enrollment of special education students has necessitated the hiring of 5 one-on-one aides and has caused a (\$282,000) balance in this account. Transportation Services net available balance is (\$6,990) due to increased costs for OOD placements. There is a tentative agreement with support staff. Catastrophic Aid is reimbursed the following year and therefore the increased cost will affect this year’s financial result. Further, it’s doubtful that all towns will receive their requested reimbursement from the State. Total enrollment is higher than projected.

Marty reported that the existing oil tanks will need to be replaced with significant costs next year and the following year.

Parks & Rec: Debbie Bokum, Chairman; Tracy Fairbanks, & Joanne Condosta presented the Parks and Rec Budget for 2014

There is a revolving fund already set-up with a balance of \$7,100 for soccer so the \$3,600 requested in the budget can be removed.

Revenue in 2009 was \$61,665 and revenue in 2013 was \$101,450. The budget in 2011 was \$82,090 and in 2013 was \$88,367. Mrs. Fairbanks stated that the Commission has demonstrated the ability to make money with a 6-month program and now wants to move to a 12 month program. For this reason, they are proposing a full-time Parks & Rec Director. Therefore there is an additional \$15,500 expense included in the Personnel Administration Account to cover benefits for this position.

The plan to improve the concession stand will be put on hold to address the structural needs of the cottage which Jon briefly discussed. There is \$18,000 in the Department's CRF which could be used to fund some or all of required improvements. There is a \$7,100 balance in the revolving fund which is replenished by entry fees.

Library – Karen Guyette presented the Library's budget. The Library Trustees are proposing to add longevity pay increases to their budget. This will increase Salaries to \$94,685 or by \$6,533 above the amount in the Selectman's budget. The Selectboard budget includes COLA and Step increases. There will be a warrant article to replace the roof shingles. The cost will be covered largely by the Library's CRF

Other –

A). Master Plan: \$35,000 is proposed for the Master Plan. It cost \$31,000 the last time.

B). Cliff asked about reducing the number of miles to be paved. The Selectboard agrees with the established process for determining which roads need paving. The Road Agent looks at the roads again before paving.

C). Personnel Administration budget changed due to addition of a full-time Parks & Rec Director

Spofford – Dave Thomas presented the Spofford Fire and Rescue Precinct budget. The operating budget is up .1%. Contributions to CRF's are up \$3446 or 7.2%. The total budget is up 2.2% or \$5,802. Monies raised from taxes is forecasted to decline \$11,768 or by 4.2%.

Chesterfield Fire & Rescue – Frank will present the budget at the next meeting.

OEM/Emergency Management – Rick Carrier reported that Renee Fales is the new OEM Director. She has level-funded the Town portion of Emergency Management. RERP is down \$8,080 due to decrease in emergency management drills.

General Govt. Buildings – Fuel Oil is going down due to elimination of the payment program. Repair work to the exterior of the Town Hall is \$3,300 and repair work to the cupola \$8,800. The town hall floor is recoated every 3<sup>rd</sup> year.

One-Line Budgets –

A). Economic Development Committee is new. The purpose is to promote business in Town. They are looking to print brochures and have consultations. Bob Brockmann and Carol Pelczarski are co-chairs.

B). General Insurance is down \$2,500 due to the contribution holiday last year and for 2014. For 2015, this line item may go up by about \$30,000.

C). General Assistance is up \$5,000 to \$30,000

Capital Reserve Fund Deposits – Parks & Rec Activities Enhancements is to be determined.

Warrant Articles – Remove the \$25,000 for Parks & Rec Concession Stand

Health Officer – Miscellaneous Expenses increased \$100 to attend seminars. The Health Officer is Steve Dumont. Deputies are Chet Greenwood and Carol Pelczarski.

Town Revenues (net of CRF additions) are forecasted to be up \$20,143 or 1.5%

Misc Health & Agencies – Decrease in \$2,000 from the Community Kitchen due to a change in how they calculate their request.

The next meeting will be January 14<sup>th</sup>. *Steve moved to adjourn at 10 PM. The motion was seconded by Dan and passed unanimously.*

Respectfully Submitted,

Amy LaFontaine  
Secretary