

**Town of Chesterfield
Board of Selectmen
MINUTES
April 30, 2014**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:30 p.m. Others in attendance were Board members Elaine Levlocke, Jim Larkin. Absent and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #18
- Selectmen Minutes – April 23
- Intent to Cut – Cersosimo
- Yield Tax Certifications (2) Thomas & Todd
- Yield Tax Warrant
- Appointment Paper – Parks & Recreation
- Forest Fire Bill

APPOINTMENTS

- **6:30 p.m. Steve Laskowski**

Laskowski requested approval from the Selectboard to form a subcommittee to the Budget Committee to establish the processes of the Budget Committee. Pending board approval, Bayard Tracy will work with Laskowski to form a committee of five or six people by early June. McKeon suggested that a Selectboard member assist in the start of the subcommittee meetings. The board approved the organization of a subcommittee to the Budget Committee. McKeon stated that the meetings will need to be warned and are subject to the Right-To-Know Law.

- **7:00 p.m. Nonpublic RSA 91-A:3 II (b)**

McKeon moved to enter into Non-Public session pursuant to RSA 91-A:3 II (b). Larkin seconded the motion, which carried.

McKeon moved to adjourn from Non-Public session and seal the minutes. Larkin seconded the motion, which carried.

McKeon announced that the new Parks & Rec. Director position has been offered to Tabitha Roger De Coverley-Smith and she has accepted, with the hiring date of May 1, 2014.

- **8:00 p.m. Bob Brockmann**

Brockmann recently met with the Conservation Commission on the Tree Planting Program to plant three trees. Brockmann requested approval from the Selectboard of the locations for the trees, one on Route 63 near the old Town Office, one by the school and one near the fire station. Brockmann stated that the bench is hidden by the two plants across the street from the

Chesterfield Fire Department. The cemetery sexton should be contacted to discuss trimming them, instead of removing them. The selected sites for tree planting were approved.

FOR DISCUSSION

- **Monthly Meeting Email**

The board approved the monthly meeting schedule for the month of May, with amendments.

- **Route 63 Project – DOT Lake Drawdown**

Don Lyford, of DOT, now has the permits for the Route 63 project and has requested the drawdown of the Lake by September 1 this year. The board will start the drawdown around Labor Day. Notices will go out to the Spofford Lake Association, DOT, the Town website and local newspapers before the drawdown starts.

- **Town Hall Bulletin Board**

The plexiglass was broken when the frame was blown open and broken by the wind. No action was taken.

- **Town Hall Project**

Minor changes were made on the Specification for Reconditioning Work. Final approval will be made at the May 7 meeting.

- **Information Technology Purchases**

A purchasing replacement schedule to manage the computer system will be discussed at the May 7 meeting. When the system goes down, Bill Vermouth has been contacted.

Project List

Larkin had a project request at the Transfer Station. The bales are getting stacked up and the open sides are getting rain are saturating the top bales. Leon Dunbar has requested utilizing the remaining trusses to build an enclosure of 28 ft x 34 ft enclosure to cover the bales.

Outstanding Issues

Update Website: Larkin stated that Cynthia Waters builds websites.

- **Other Business**

Carrier attended the Southwest Regional Planning Commission meeting regarding the Vermont Yankee decommissioning for a round table discussion about where to go from here. The minutes are posted on the SWRPC website and Carrier will post a notice about the website on the Town's website.

- **Nonpublic RSA 91-A:3 II (a)**

Levlocke moved to enter into Non-Public session pursuant to RSA 91-A:3 II (a). McKeon seconded the motion, which carried.

McKeon moved to adjourn from Non-Public session and seal the minutes. Larkin seconded the motion, which carried.

- **Nonpublic RSA 91-A:3 II (a)**

Levlocke moved to go into Non-Public per RSA 91-A:3 II (a). The motion was seconded by Larkin, which carried.

Levlocke moved to adjourn from Non-public session and seal the minutes. The motion was seconded by Larkin, which carried.

With no other business to conduct, Larkin moved to adjourn at 9:30 p.m. The motion was seconded by Levlocke, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairperson

Date

Elaine H. Levlocke

Date

James M. Larkin

Date