

**TOWN OF CHESTERFIELD, NH
PLANNING BOARD**

Monday, June 16, 2014

Present: James Corliss, Jon McKeon, Rolland Vollbehr, Joe Parisi and Susan Lawson-Kelleher (8:00)

Call to Order

Corliss called the meeting to order at 7:01

Seat Alternates

Joe Parisi seated for Brad Chesley

Review of the Minutes

June 2, 2014

Parisi motioned to accept the minutes as amended from June 2, 2014. The motion was seconded by Vollebehr and passed unanimously.

Appointments

Mark Lanoue - conceptual consultation – No minutes taken as conceptual consultations are non-binding on either party.

Mark Lanoue, 1763 Route 9 – This is an application for a minor site development of property located at 1763 Route 9 (Map 10A, Lot 5) consisting of approximately 2.008 acres in the Office/Retail/Services zone.

Application withdrawn by applicant.

Items for Discussion

Hawker, Peddler, Itinerant Vendor Ordinances

Now named small vendor permit in conjunction with an existing commercial enterprise.

The board reviewed the proposed regulations under 201.5 and changes to Appendix B.

Parisi noted that he would like to see a lemonade stand exclusion. There is wording under the Troy ordinances that would be useful in this section. It was noted that licensing from the state should be mentioned in the regulations. It was suggested to change the wording in “purpose” removing “lower cost” and “and expense”

The board discussed the regulations and the suggested changes. Below is the proposed regulation after all suggestions/changes were discussed:

201.5 Small Vendor Permit in conjunction with an existing commercial enterprise

The purpose of this category is to provide a simplified method for a small vendor to be permitted to operate on an existing commercial site without the time involved with the full requirements of a Site Development review.

A. Initial Application (four copies) to include:

1. Business/Name Principals, contact information
 2. Statement from Vendor describing business and impact (use intensity statement): traffic, hours of operation, products to be sold, delivery information, solid waste disposal, sanitary disposal, utilities and noise generation.
 3. Sketch indicating location on the site and distance from property lines.
 4. Signed statement from Vendor understanding that approval may be revoked by the Town for cause by the Planning Board or upon determination that the enterprise is contrary to the interest of the town by vote at a public hearing of the Planning Board.
 5. Property Owner/ Property information
 6. Property Owner's approval/ permission for Vendor
 7. Abutters list and notification
 8. Vendor must obtain all applicable state licenses.
 9. Application Fee: See Appendix B Fee Schedule.
- B. Permission may be revoked by the Planning board if the enterprise is found by the Planning Board to not be in the interests of the town.
- C. The Planning Board will review all small vendor permits yearly and approve or deny continued operation.
- D. The provisions of this ordinance shall not apply to “Lemonade stands” or other similar enterprises operated solely by children under the age of 16.

Parisi moved to hold a public hearing on adding regulation 201.5 to the Land Development Regulations as discussed and revised. Vollbehr seconds the motion which passes unanimously.

Lawson-Kelleher moves to add the proposed fee for 201.5 to appendix B, and to remove “+9 abutter” wording from the Revised site plan fee, and to hold a public hearing. McKeon seconded the motion which passed unanimously.

The public hearings will be held on July 7, 2014 at the Town Office Building.

Master Plan update

No update

Items for Information

Other Business

McKeon noted that the Selectboard would like all information that needs to be distributed to a board, to go through the secretary of that board. There should be no direct emails between board members.

Parisi noted that at the previous meeting, he noticed that an alternate was seated at the beginning of the meeting, and once the full member showed up, the alternate was immediately removed from a voting member. Corliss noted that if the board is in the middle of an application, there have been times when the alternate is not replaced until that hearing is over. Parisi noted that he was unsure of the procedure and wanted to know what it was. McKeon noted it should be a case by case discussion. Parisi noted that he does not understand why the person that comes in late then gets seated. The board will look at this situation again when it comes up.

Items for Signature

May 19, 2014 minutes

Adjournment

Lawson-Kelleher moves to adjourn at 9:05PM. Vollbehr seconds the motion which passes unanimously.

The next meeting will be held in the Town Offices at 7:30PM July 7, 2014.

Respectfully Submitted by:

Patricia Lachenal

Planning Board Secretary

Approved by:

James Corliss, Chairman

Date