

**Town of Chesterfield  
Parks and Recreation Commission  
Meeting Minutes  
June 9, 2014**

Bokum called meeting to order at 6:05PM

Present: Elaine Levlocke, Dewey Auger, Joanne Condosta, Deb Bokum.

Appt: Dianna Warhall

Dianne discussed her history as an instructor with the Town since 1986. She has had many years and many students in Chesterfield. In 2011 Dianna incorporated into her own business as a swimming instructor and separated from the Red Cross. Dianna has since been a WSI, Water Safety Instructor. Dianne is a certified Instructor and can certify students to become instructors but is unable to provide a license to students as that was done through the Red-Cross.

Dianne wished the commission to reconsider the 20% fee rule she had been informed of as her swim instruction season begins in approximately two weeks and she is unable to adjust her fee schedule in that period of time. She is financially unable to absorb the fee.

Residents, Don Lafontaine, Darnel Brown, Kim Cotter, Steve Peters, Scott Grunnel and Christine Prah all spoke of Dianna's teaching methods as valuable to the town and that she is providing a service to the town. None of those who spoke feel Dianna should be required to pay the 20% fee on such a short notice.

Dianna was notified the commission would report back to her whether or not they 20% fee would be waived for this year.

*Condosta moved to go into nonpublic session per RSA 91-A:3 II(b) Auger seconded the motion which carried unanimously*

*Auger moved to adjourn from nonpublic session. Condosta seconded the motion, which carried.*

Appt Tabitha Smith

Tabitha wanted to know how to add \$100.00 specifically, in \$1's to the cash draw to make change for the concession stand. Deb advised her to speak with Margaret Winn, the treasurer, and it could be taken care of.

Tabitha wanted to clarify if any staff worked more than 6 hours in a shift were they required to take a 30 minute unpaid break per Federal OSHA rules. Tabitha was advised to speak with Rick Carrier for further clarification but a 30 minute unpaid break appears to be the law.

Tabitha wanted to know how we can provide shade for the lifeguards while they are at their stations. There is no type of shade available. Dewey indicated he would look into obtaining large patio umbrellas to be mounted to the chairs or some type of shade for the lifeguards.

*Auger made a motion to reverse the 20% fee for vendors this year. Condosta seconded the motion which carried unanimously.*

*With no other business to conduct, Auger moved to adjourn the meeting, Condosta seconded the motion which carried unanimously.*

Meeting adjourned 7:37P

Respectfully submitted,

Dewey Auger

Approved:

Deb Bokum, Chair

Date