

**Town of Chesterfield
Board of Selectmen
MINUTES
February 4, 2015**

CALL TO ORDER

Vice Chair Elaine Levlocke called the meeting to order at 6:00 p.m. Others in attendance were Jim Larkin and Rick Carrier, Town Administrator. Absent: Jon McKeon

FOR SIGNATURE

- Manifest 6
- Selectmen Minutes – January 28, 2015
- Cemetery Deed – Kalich
- Notice of Lien
- Intent to Cut – Furlone

APPOINTMENTS

- **6:15 p.m. Leon Dunbar**

Dunbar distributed a composting flyer listing food and paper items considered to be composting items for the Transfer Station, which is currently going into the household trash. Dunbar explained that separating compost items from the household trash will bring down the tipping costs to the town. Levlocke suggested that Dunbar set up a display at the Town Meeting to get feedback regarding possibly implementing composting containers.

The Board was looking for more information on Dunbar's suggestion to have residents double bag any untested asbestos for disposing of those materials at the Transfer Station. John Koopmann offered his assistance in getting further information from EPA for technical questions on guidance for asbestos removal.

Dunbar stated that unacceptable materials are continuing to be placed in dark colored plastic bags and being placed in the household bins.

- **7:00 p.m. Duane Chickering – Nonpublic RSA 91-A:3 II (b)**

The board approved Chickering's application for a MasterCard from People's Bank for the Police Department. Chickering's MasterCard request was to get better pricing for office supplies and for out-of-town fuel purchases and hotels. The board requested the card be used for town business only and that all statements come through the selectboard.

FOR DISCUSSION

- **Town Reports**

Carrier provided copies of the Town Reports for the selectboard to review.

- **Town Report Selectboard Report**

The Selectboard Report was approved by Larkin and Levlocke.

- **Emergency Lane Preparation**

An explanation for declaring Bennett Road as an “Emergency Lane” is to ensure that emergency vehicles can use the roadway. The public hearing is scheduled for February 18 for further discussion. Larkin asked what the standards are for private roads and Carrier responded that there are no standards or requirements when there is no anticipation of the road becoming a town road in the future.

- **Budget Committee Public Hearing Preparation**

Carrier noted that the Budget Committee Public Hearing is scheduled for February 7 at the Chesterfield School, starting at 1:00 p.m.

OLD BUSINESS

Wares Grove Cottage: Levlocke stated that John Melvin will be working on obtaining quotes for the cottage. She added that interviewing will begin next week for the Parks & Rec Director position.

Tax Deed Old Chesterfield Road Property: Carrier met with a Catamount Environmental at the site. Catamount will be performing the asbestos inspection following the receipt of proof of their liability insurance.

OTHER BUSINESS

Carrier noted that there have been several Spofford residents that have not received their post cards to notify them of the upcoming town meetings and hearings for February and March. Carrier contacted Prospect Communications to notify them.

The board received a memo from Bart Bevis inquiring as to whether CDL licenses are legal over the state lines without a valid medical card. Carrier’s research from the State and Federal level indicated that a medical card would not be required if the drivers are only driving for the municipality. Leon Dunbar stated that he carries a medical card as a relief of liability in case of accidents. He added that a physical is required to receive a card and the card is good for two years. The board will discuss the issue again on February 18.

Levlocke moved to go into Non-Public per RSA 91-A:3 II (b). The motion was seconded by Larkin, which carried.

Larkin moved to adjourn from Non-public session and seal the minutes. The motion was seconded by Levlocke, which carried.

The Board voted to hire Michael Bomba as a full time police officer.

With no other business to conduct, Levlocke moved to adjourn at 7:30 p.m. The motion was seconded by Larkin, which carried.

Respectfully submitted,
Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairperson

Date

Elaine H. Levlocke

Date

James M. Larkin

Date