

**Town of Chesterfield
Board of Selectmen
MINUTES
March 4, 2015**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:02 p.m. Others in attendance were Jim Larkin, Elaine Levlocke and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest 10
- Selectmen Minutes – February 25, 2015
- Deputy Tax Collector (Boat Agent) Appointment
- Martens Correspondence

APPOINTMENTS

- **6:15 p.m. Nonpublic RSA 91-A:3 II (c)**

Levlocke moved to go into non-public RSA 91-A:3 II (c). Larkin seconded the motion, which passed unanimously.

Levlocke moved to come out of non-public and seal the minutes. Larkin second the motion, which passed unanimously.

- **6:30 p.m. Michael Bentley**

Bentley discussed which selectmen would be speaking to which Warrant Articles on Town Meeting Voting Day. Carrier noted Dan Cotter will be speaking on the Library Expendable Trust fund articles on behalf of the Budget Committee. Bentley will get someone else to act as moderator on Article 33, the Bennett Road article. The Town Meeting will start at 10:00 a.m. on March 14 at the school.

FOR DISCUSSION

- **Coachman Road Report**

A letter from David Mann was reviewed by the board members for his report on the Coachman Road. McKeon stated that he wants to be sure that the town attorney and Mann look at the well and note that the number of people on that well makes it a municipal well, which needs greater than 75 feet wellhead protection. He added that changes need to be on the drawing that reflects what was made during construction. Mann recommends that his report be reviewed by legal counsel. Carrier will send Mann the selectboard's comments and forward Mann's response on to the attorney.

- **April Meeting Schedule**

The board will discuss the April meeting schedule plans at the March 11 meeting.

- **Landlord Agent Requirement**

Carrier noted that the town clerk has indicated that landlords of restricted properties are required to give the town clerk their address and phone number of where they can be contacted under RSA 540:1-b. The code enforcement officer considers approximately 10-12 non-restricted properties are in Chesterfield. Carrier will send notices of the RSA to those current property owners and will continue to send notices as more non-restricted owners develop.

- **Meeting Room Door**

One of the meeting room doors does not fully open because it gets caught on the foyer carpet. McKeon noted that the door will need to be sealed after the bottom of the door is removed to protect it from absorbing moisture.

- **Town Meeting Day**

All selectboard members will be present during Town Meeting Day.

OTHER BUSINESS

McKeon stated that there was an email from the State to the Highway Department to Carrier regarding a possible development on Mill Road and the State wanted to be sure that a traffic study was being done. McKeon noted that there has been a traffic study being performed for the State.

McKeon stated that there has been another notice sent to residents notifying them of the upcoming meetings and voting information, which was paid for by Peter Brady of Perkins. He added that Bob Brockmann wanted to have more people to sign up for the monthly meeting email.

McKeon reported that there is follow up to the application to the Planning Board for a fireworks, retail and warehouse in the industrial area along Route 9 in West Chesterfield, with third party review of documents.

With no other business to conduct, Levlocke moved to adjourn at 7:02 p.m. The motion was seconded by Larkin, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairperson

Date

Elaine H. Levlocke

Date

James M. Larkin

Date