

**Town of Chesterfield
Board of Selectmen
MINUTES
March 25, 2015**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:06 p.m. Others in attendance were Jim Larkin and Rick Carrier, Town Administrator. Absent: Brad Roscoe

FOR SIGNATURE

- Manifest #13
- Selectmen Minutes – March 18, 2015
- Appointment Paper
- Intent to Excavate – Cersosimo
- Report of Appropriations Voted (MS-232)
- Highway Safety Agency Grant
- Raffle Permit – Chesterfield School 8th Grade Class

FOR DISCUSSION

- **Monthly Meeting Email**

One addition was requested to note that the location for Bingo Night on April 17th, starting at 6:00 p.m. will be held at the Chesterfield School. The board would also like to encourage participation from all department heads to contribute to the town monthly email.

- **PSNH Pole Attachment Application – Lion’s Club**

The board has approved the request for Chesterfield Lions Club Patriotic Flag Display to attach flags on the PSNH poles. The board requested the dates be included for setting up and removing the flags from the utility poles.

- **Road Agent Resignation**

The board has received a written retirement announcement from Road Agent Stephen Bevis, effective April 30, 2015. A search committee will be established to include at least four individuals who have construction managerial skills and road construction/maintenance skills. McKeon noted that this department is the second largest single budgeted department. Larkin suggested that a representative from the Planning Board and/or Zoning Board be included on the search committee. The advertisement for the position will be reviewed at next week’s meeting.

- **Abatements (2) – PJB & Wright**

The Board reviewed the abatement recommendations from John Hatfield of Commerford Nieder Perkins, LLC for the following applications:

1. **PJB Real Estate** – Denied – The owner states that the house was removed November 1, 2014 and should not pay the taxes on the building for the 2nd half tax bill.

The tax structure for New Hampshire is that you are assessed on the status of the property as of April 1st of each year.

Previous Assessment: \$145,400 Revised Assessment: Same

McKeon moved to deny the abatement request per the recommendation of Commerford Nieder Perkins, LLC for PJB Real Estate. Larkin seconded the motion, which carried unanimously.

2. **George & Elizabeth Wright** – Grant – The grade of the building was adjusted to be more in line with similar properties and the access was adjusted. The revised assessment brings the value closer to the recent appraisal of \$315,000.
Previous Assessment: \$350,600 Revised Assessment: \$322,800
McKeon moved to grant the abatement request by George & Elizabeth Wright per the recommendation of Commerford, Nieder Perkins LLC . Larkin seconded the motion, which carried unanimously.

- **RFP Town Hall Annex Project**

McKeon assembled the Request for Proposal for the Town Hall Annex for the board's review. Larkin would like to review the proposal and requested that it be reviewed at the next board meeting.

- **Primex Report – Transfer Station**

Carrier noted that there was an incident at the Transfer Station where snow had fallen off the roof and a claim had been filed with the town's insurance company. Primex have sent the board a report with three options to prevent another such accident in the future. The board discussed the option of installing snow guards on the roof. Carrier stated that Leon Dunbar has discussed the possibility of moving the storage bins with the Safety Committee. McKeon will have estimates for snow guards at the next meeting.

- **Conservation Commission Concern – Pipeline Project**

McKeon reported that the pipeline project, proposed by energy company Kinder Morgan, was discussed at the Conservation Commission meeting on March 23. The pipeline is proposed to come through Winchester. The CCC has drafted a letter, which will be sent to Federal Energy Resources Commission (FERC). The CCC is requesting support of the Selectboard.

- **Planning Board Chairman Concern - Membership**

The board reviewed a letter received from James Corliss, Chairman of the Planning Board, of his concerns of attendance of board member Sue Kelleher. Corliss requested approval of the Selectboard to place Kelleher in an alternate position with the PB instead of a full board member. Carrier noted that changing her position could only be done upon expiration of her term, unless Kelleher voluntarily steps down.

- **Crowningshield Road Plowing**

The board received a response from the road agent regarding why the highway department plows to the end of Crowningshield Road. A reply email Bevis stated that it is a town road to the end. Carrier noted that the Planning Board had approved a subdivision that had included 400 feet frontage and ended at the driveway of the property. The board had concerns as to how that building became an apartment building. McKeon stated that the board needs to address the apartment issue with the Code Enforcement officer and for him to provide documentation to the board to ensure that the building complies with the zoning regulations.

OLD BUSINESS

Town Hall Annex Engineer Review: Larkin will provide a draft contract from his software.

Town Office Hours: Changing days of hours at the Town Office for providing service the public will be discussed when all board members are present.

OTHER BUSINESS

John Koopmann requested a survey to be available at the table of the town offices entrance for comments and/or opinions on available hours for the town office days of operations.

Koopmann provided the board with photos of the Forest Avenue access area to the Bruce Beach property when it was an agricultural area before the previous owners owned the property and disturbed large sections of the property from use of heavy equipment. Koopmann added that the town is plowing approximately 100 feet into the private property. Larkin suggested that Koopmann bring the documents to the next ZBA meeting.

Koopmann stated that Chesco provided individuals to work at Chesterfield Gorge in the past. Chesco is a non-profit group from Keene that provides day jobs for disabled or handicapped individuals who are professionally supervised. He suggested that Parks & Rec use the organization for their activities.

Jeff Scott announced that there has been extensive damage done in the past by loggers on Horseshoe Road and inquired as to where the responsibility lies in repairing the road. McKeon stated that there should be a bond and intent to cut permit requirements and is controlled by the State.

McKeon stated that the Conservation Commission met on March 23 whereby a wetlands permit was discussed for an upcoming proposed project on Mill Road. No action was taken at that point and the CCC has someone that will look at the property after the snow has melted.

With no other business to conduct, McKeon moved to adjourn at 6:58 p.m. The motion was seconded by Larkin, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairperson

Date

James M. Larkin

Date

Brad Roscoe

Date