

**Town of Chesterfield
Board of Selectmen
MINUTES
September 24, 2015**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 7:04 p.m. Others in attendance were Brad Roscoe, Dan Cotter and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #39
- Selectmen Minutes – September 17, 2015
- Intent to Cut – Pratt
- Notice of Timber Tax form letter
- Welcome to Chesterfield form letter
- Appointment Papers – Police Department
- Payment change Notice – Town Office

APPOINTMENTS

- **7:00 p.m. Chris Lord & Nonpublic RSA 91-A:3 II (a&c)**

Roscoe moved to go into nonpublic for RSA 91-A:3 II (a&c). Cotter seconded the motion, which passed unanimously.

Roscoe moved to adjourn from nonpublic session. The motion was seconded by Cotter, which carried.

Cotter moved to promote Chris Lord to Highway Department head/Transfer Station head with an additional \$200 per week added to his salary, effective immediately. Roscoe seconded the motion, which passed unanimously.

Lord stated that the State Department of Transportation has recently dug ditches along Route 63 to help with the water runoff. Lord added that Richard Diesl has removed the sand barrel onto his property, has moved the three rocks along the stone wall and has removed the flags from the corner marker. Lord spoke with Diesl to instruct him to aim the street light 90 degrees away from Bennett Road. Lord will revisit Bennett Road to be sure the light has been moved and the signs are no longer in the town's right-of-way. Cotter noted that the town cannot do repairs to a Class VI road.

McKeon moved the Lord and Carrier review the RSA and legal counsel instruction for opinion that was provided and follow that portion, which describes the process of having the party that altered the road surface be responsible and rectify the alterations back to the condition before the installation of the pavement from the swale up. Cotter seconded the motion, which passed unanimously.

- **7:30 p.m. Joe Warhall – Bennett Road**

McKeon noted that David Mann will discuss the discrepancies of the survey on Bennett Road at the October 1 board meeting. Dibernardo's survey was done by using the center line of the existing travel lane as it is now and Mann used historical markers, such as stone walls.

- **7:45 p.m. John Koopmann – Forest Avenue Driveway Permit**

Koopmann noted that he and the abutters to the Forest Avenue property intend to appeal the decision of the board to issue a driveway permit to the property owners. McKeon noted that the board will have to discuss whether the attorney confidential correspondence is discussed in public on legal matters.

FOR DISCUSSION

- **Suggestion Box**

There were no suggestions in the suggestion box.

- **Intent to Cut Dennen, Old Swanzey Road Bond**

Lord reported that there are approximately 4,000-5,000 board feet per truckload, and based on the Dennen intent to cut, that should be an estimate of 40-50 truckloads on the Old Swanzey Road. Lord expressed concern of the road condition in the spring when it will be posted by the town for weight limits. Lord took photos along the Old Swanzey Road today to document what the current condition is of the road. The board will discuss how the road should be left following the logging operation. The intent to cut was signed by the board.

- **Town Property Request to Purchase**

Carrier reported on the extreme swampy condition of the area on the Old Swanzey Road where David Williamson is interested in purchasing town owned property. A letter was received from Tom Duston, a Chesterfield Conservation Commission member, requesting that the town not relinquish ownership of that property because it would disrupt the extensive wetland system in that area if bridges are built or fill is brought in. The board didn't feel that it would be a benefit to the town to sell the property. No action was taken by the board.

- **Monthly Email**

The board approved the contents of the draft "Chesterfield Happenings".

- **Budgeting Status Update**

Carrier noted that three departments will over expend their respective budgets for 2015, those being:

- Elections & Registration – due to the cost of the 2 DMV computers and internet connections
- General Government buildings – due to the cost to demo the Old Chesterfield Road property, installation of town office panic buttons and the recent town hall roof repair
- Parks & Recreation – due to increased salary costs

The Chairman of P&R Commission will be invited to attend the October 7 board meeting to give an overspending budget report.

- **Budgets – Debt Service, Forest Fires, Zoning Board, Conservation Commission, Planning Board**

Carrier provided budget sheets for the above departments.

- **Building Capital Maintenance Plan**

The balances were reviewed for the Capital Reserve /Expendable Trust Fund and the building expenses for the last five years. The board requested additional information regarding the date when each scenario will have a negative balance. The board will wait to see what the warrant articles items will be before determining the funding level for the CMP. The board should have the budget items for the Highway, Police and Transfer Station by mid October.

- **Right-To-Know Law Workshop**

Fliers have been sent out to area towns on the upcoming workshop. The Chesterfield boards and commissions will not be charged a fee to attend but will ask to have reservations made on or before November 1.

- **Board & Committee Term Expirations**

A list was reviewed of upcoming expired terms for board/commission members. The selectmen will ask those members whose terms will be expiring if they would like to renew their three-year terms in those prospective chairs.

OLD BUSINESS

Town Email Addresses: Roscoe and Carrier will work together on the email process.

Broadband Meeting: Roscoe announced that Comcast will not be attending the October 8 meeting at the Town Hall.

OEM Sirens: Cotter stated that Spofford Fire Department will maintain one of the sirens. Carrier is still waiting to hear from Mark Gilmore. Cotter suggested that Vermont Yankee has the sirens in working order before they are given to the town.

Number Display Ordinance: The ordinance has been updated and will be a warrant article at the town meeting.

Economic Development Committee: The committee is still looking for a volunteer to fill an opening seat for the Economic Development Committee.

OTHER BUSINESS

Travis Davenport requested board approval for the local snowmobile club to access the town owned property on Old Chesterfield Road.

McKeon moved to allow the Chesterfield Snowmobile Club to access and cross the property on Old Chesterfield Road as a through trail. Roscoe seconded the motion, which passed.

The board members signed the property approval document from the State of NH which covers the snowmobile club on the State's trail insurance program.

Roscoe will be meeting with Carol Miller to discuss broadband issues.

McKeon reported that the Planning Board is working on their budget. The Planning Board signed the residential boundary line adjustment at the recent meeting for Paul & Mirna Saba and Sarah Newton.

Roscoe and McKeon attended the NHMA Law Lecture Series this week regarding local regulations of agriculture.

McKeon stated that town counsel responded to a legal opinion on the procedure for requesting the owner of Spofford Hall to raze the building. The property owner's representative stated, at a Chesterfield public meeting, that the building is a public hazard. McKeon added that that is the prime reason for the RSA for the building to be razed. There has not been a response from the property owner or their attorney on a letter that was recently sent by Carrier, Town Administrator, stating that they have not maintained their agreement with the town to perform a monthly inspection of the building.

Cotter moved to go into nonpublic for RSA 91-A:3 II (a&c). Roscoe seconded the motion, which passed unanimously.

Cotter moved to adjourn from nonpublic session and seal the minutes. The motion was seconded by Roscoe, which passed unanimously.

With no other business to conduct, Roscoe moved to adjourn at 9:15 p.m. The motion was seconded by Cotter, which carried.

Respectfully submitted,

Patricia Grace, Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Dan Cotter

Date