

**Town of Chesterfield
Board of Selectmen
MINUTES
November 10, 2015**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:04p.m. Others in attendance were Brad Roscoe, Dan Cotter and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #47
- Selectmen Minutes – October 28, 2015& November 4, 2015
- Intent to cut – Donahue
- Renewal License to sell firearms – Highlander Arms

APPOINTMENTS

- **6:15 p.m. Duane Chickering & Nonpublic RSA 91-A:3 II (a&c)**

Roscoe moved to go into Nonpublic RSA 91-A:3 II (a&c). Cotter seconded the motion, which passed unanimously.

Cotter moved to come out of Nonpublic. Roscoe seconded the motion, which passed unanimously.

McKeon moved to seal the Nonpublic minutes. Roscoe seconded the motion which passed unanimously.

Duane Chickering noted that he would like to lock down the OEM wifi. The biggest reason is that people have access to the wifi outside the building. Chickering suggested having a password available on the wall for people with government business. Chickering noted that many times people that are downloading child porn , use open wifi, and therefore any investigation into the images would be directed at the owner of the IP address. McKeon noted that if a password is available, then everyone would know it. Chickering noted that the stranger passing through town would not know the password and be unable to download illegal images using the Town wifi. Roscoe noted that it is a valid concern, and asked about open wifi in other places in the Town. It was noted the beach and library have free wifi as well. The board agreed it is a legitimate concern. Renee Fales is in charge of the OEM. Roscoe will talk with Fales.

FOR DISCUSSION

- **Suggestion Box**

There was a suggestion in the box to put motion sensors in the bathrooms. It was noted that the design of the room would not allow proper use of motion sensors.

- **Transfer Station pay scale**

Carrier provided information regarding rates for other towns of similar size and current town pay scales. Also provided was a sample contract from a temp agency. McKeon noted that the minimum and maximum rates do not differentiate between full and part time, but it does appear that Chesterfield is on the lower end of the minimum scale. It also appears that Chesterfield is on the higher end of the maximum scale

McKeon noted that Chris Lord has reached out to a temp agency and provided the board with a sample contract. The board will go over the pay scale and the contract and come up with ideas/suggestions for the next meeting.

Roscoe noted that this is the second time the board has looked at pay scales and realized that Chesterfield is on the low side. Roscoe suggests looking at all of the pay scales in town. Carrier will pull the information from the NH municipal association and report back.

- **Employee Luncheon invitation**

The board reviewed the draft invitation. The board approved the draft as presented.

- **Bennett Road right of way**

The board reviewed an email from counsel and a draft letter to Mr. Diesl. It was noted that there are two issues and the town attorney would like them to be separated. The board reviewed part A & B of the draft letter and both are acceptable and should be sent out as separate letters. Roscoe noted the letters should be sent out as soon as possible.

McKeon moves to authorize Attorney Waugh to send out the two letters that were reviewed tonight, one being an order to remove encroachments and the second to restore the swale. The motion was seconded by Roscoe and passed unanimously.

A member of the public inquired as to what the letters said. McKeon noted the recipient should see the letters prior to it being made public.

- **Nine A/Spofford Hall**

The board reviewed new pictures taken by Roscoe. The board noted that there are missing windows on the second floor. McKeon suggested sending a note to let them know they are in violation of the settlement stipulation as the windows should have been boarded up. Cotter noted that according to the agreement, 2nd floor broken windows must have the glass removed, but it does not state they must be boarded up.

Jeff Scott noted that without windows, they are essentially airing the building out and spreading the toxic mold into the neighborhood. It was noted that even plywood does not contain all of the toxins to the inside of the building. The board will be discussing the building again in the future, but for now, they are in compliance with the agreement.

- **Coachman Road**

The board spoke about a bond for the road last week. Carrier noted he found the road development agreement and the repair security is \$17,500 for the period of one year. Chris Lord and David Mann will inspect the road.

- **Town report dedication**

Carrier provided the board with a list of people from 1993-2014 who previously had the report dedicated to them. The board will look over the list and talk about it more in the future.

- **Forest Avenue**

It was noted that at last week's meeting, McKeon noted that the Zoning Board Chairman had contacted him about wanting to appeal the Road Agent's issuance of a driveway permit. McKeon noted that the Zoning Board could not appeal the decision and then sit in judgment of the appeal. McKeon noted that anyone with standing or another board which would be impacted by the issuance of the permit could appeal after proving how they were impacted. McKeon noted that if the Selectboard appealed the decision it would go before the zoning board to make a judgment. McKeon noted that when the Selectboard sought advice from the attorney, all of the information was not known and therefore the advice was not based upon all pertinent information. Roscoe noted that he believes that if an abutter is affected, then they should appeal the decision, not the Selectboard. Cotter noted that he does not believe the Selectboard has been aggrieved by the decision.

McKeon moves that the Selectboard file an administrative appeal on the issuance of the driveway permit to the Beech property on Forest Ave. The motion fails without a second.

Cotter notes that any abutter affected by the permit still has the ability to appeal. John Koopmann asked that as abutters are not versed in filing appeals will they have the support of the Selectboard? Cotter noted the board would support them in their right to appeal. McKeon noted that support from the Selectboard would not have an impact on a decision from the Zoning Board.

It was noted that the Town has been aggrieved by a violation of the driveway permit and that will be handled as a violation.

- **Town Hall Annex report**

The board reviewed the report provided by Scully Architects. The board noted the invoice associated with the report is to be paid. The board will look over the report and discuss it at a future meeting.

- **Wares Grove cottage repairs**

Carrier provided information obtained from Primex regarding the need for workers compensation insurance on independent contractors. It was noted that if all of the 7 criteria listed are met, they are true independent contractors with regard to the workers compensation statute. Carrier spoke with Jeff Scott regarding the contractor he has in mind, and Scott believes he will qualify as an independent contractor. It was noted that the Selectboard would decide if the contractor meets all of the qualifications and should document why they believe they meet each of the 7 items.

Scott noted that the bid request is not clear as it states to fix or remove the easterly room floor. McKeon suggested that the bid include the difference in price for fixing and or removing. It was noted that McKeon will get with Scott for a good time to meet and gain

access to the site. Cotter noted that Eric Barns is interested in bidding and he will contact him so that everyone can meet at the same time.
It was noted that the Parks & Recreation committee should include the warrant article for Wears Grove capital reserve fund in the budget until a decision is made.

- **Next week's meeting – Argent communications**

OLD BUSINESS

Rudolph Junkyard: No news

Town Email Addresses: Roscoe following up with this.

Hosting NHMA Workshop: Board has signed up

Town center tree committee: Roscoe working on this

OEM Siren: Carrier noted that the maintenance on the sirens is \$275.00 per siren for a total of \$1100.00 per year. Carrier noted that Mutual Aid will do the maintenance and bill the town. It was noted that the sirens are not required and have significant gaps in coverage. Reverse 911 is more effective and is in place in town. Currently there is no expense to removing them as VT Yankee will remove them at no cost to the town. It was noted that the Fire Departments will be dealing with the sirens. Brattleboro Vt has decided they will not be keeping the sirens.

ECD Committee McKeon – going to reach out to Blake Ammacker who has expressed interest in the committee.

ZONING ISSUES

Santo: Chris Lord is going to look at the side setback.

EJP: They came before the PB have yet to put in application

Jason Goldsmith: A letter was sent last week.

Doug Foster's Canoes: McKeon will bring the folder to the next planning board meeting for discussion.

Highlander Arms: He is going to the ZBA

Charles Paquette – South Shore Road: Greenwood indicated that the railing is decorative in nature and is not in the setback.

UNFI Sign: Greenwood will be meeting with the PB on Monday for clarification on ordinance application.

OTHER BUSINESS

John Koopmann noted that in the future it may be helpful to add notification of abutters in the driveway permit process. Koopmann noted that driveway permits offer insight into the intentions of property owners. Koopmann noted that abutters may offer suggestions or information that may be valuable prior to the approval of the permit. McKeon noted that it may be the Planning

Board that would have the authority to implement such a suggestion. The board noted they would think about the suggestion.

Joanne Condosta asked where the board was with the issue of the disposal of items left by a tenant. The board noted that there is nothing they can do. There is a price list for items on the Transfer Station website and available at the Transfer Station.

Nonpublic RSA 91-A:3 II (a&c)

Roscoe moved to go into Nonpublic RSA 91-A:3 II (a&c). Cotter seconded the motion, which passed unanimously.

McKeon moved to come out of Nonpublic. Roscoe seconded the motion, which passed unanimously.

McKeon moved to seal the Nonpublic minutes. Roscoe seconded the motion which passed unanimously.

With no other business to conduct, Cotter moved to adjourn the meeting at 9:06 p.m. The motion was seconded by Roscoe, which carried.

Respectfully submitted,

Tricia Lachenal
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Dan Cotter

Date