

**Town of Chesterfield
Board of Selectmen
MINUTES
December 21, 2015**

CALL TO ORDER

Vice Chairman Brad Roscoe called the meeting to order at 6:09 p.m. Dan Cotter was also in attendance. Absent: Jon McKeon and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Selectmen Minutes – December 16, 2015
- Rescue Inc Contract

APPOINTMENTS

- **6:30 p.m. Craig Robidoux – Wares Grove Cottage**

Robidoux and the selectmen discussed getting more information of the condition under the floor of the bedroom to determine how the flooring was going to be done. Two options would be to remove the existing floor or replacing it by covering the existing floor with new materials. Robidoux will present the board with two proposals of the work to be done on the bedroom flooring. Cottage repairs are scheduled to begin during the second week in January.

FOR DISCUSSION

- **Suggestion Box**

A request was left to have the Town Offices phone number published in the phone directory.

- **Monthly Email**

Roscoe noted that the January 6 hearing should be changed to read a public meeting. The board agreed to have the monthly email sent with the corrected date changes for the upcoming meetings.

- **Bennett Road Meeting Update**

Letters will be mailed this week to the Bennett Road abutters pertaining to the Board of Selectmen meeting scheduled for January 6 at the Chesterfield Town Offices. The board will be presenting the survey plan to be used to establish the legal boundaries of Bennett Road.

- **Rescue Inc. Board Membership**

Renee Fales has turned down a request to fill the Rescue Ince. board membership. Fales will announce the opening position to other OEM members and Roscoe will contact members of the Chesterfield Fire Department in an attempt to find a volunteer.

- **Citizen Notification Postcard**

The board would like to have postcards sent to the Chesterfield citizens in early January to inform them of the upcoming meetings and hearings during the month of February and March of 2016.

OLD BUSINESS

Town Center Tree Committee: Roscoe has been exchanging emails with Jeff Littleton.

Property Owners - Apartments: Kristin McKeon and Carrier are working on a draft for registering apartments.

OTHER BUSINESS

It was noted that trash was left in one of the town hall bathrooms and the kitchen oven was left on during an inspection of the building on Monday morning. The board has asked that a deadbolt lock be put on the kitchen door and the kitchen window be secured as soon as possible.

The board noted that everything needs to be removed from the town's right of way on Bennett Road, including the sand barrel.

With no other business to conduct, Cotter moved to adjourn the meeting at 6:45 p.m. The motion was seconded by Roscoe, which carried.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Dan Cotter

Date