

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
January 6, 2016**

**CALL TO ORDER**

Vice Chairman Brad Roscoe called the meeting to order at 6:10 p.m. Others in attendance were Dan Cotter and Rick Carrier, Town Administrator. Absent: Jon McKeon

**FOR SIGNATURE**

- Manifest #53A & 1
- Selectmen Minutes – December 21, 2015
- Intent to Cut – D&T Partners
- DRA Equalization Certificate
- Veterans Credit Application
- Appointment Paper – ZBA
- Employee Benefit Letters

**APPOINTMENTS**

• **6:30 p.m. Bennett Road Informal Meeting**

Copies of David Mann's survey on Bennett Road were provided to the public for their review. Roscoe requested that all comments be directed to the board for discussion. Roscoe noted that the Mann survey was chosen by the board to determine the right-of-way for Bennett Road.

The board reviewed a letter from abutter Thomas Marstaller with a copy of the Century Properties subdivision of 1977. The discrepancies between the two surveys were within two feet.

Joe Warhall noted that he approved establishing the survey as provided.

Richard Diesl asked about the footage behind his property. Cotter noted that the Mann survey should be used going forward. The board clarified that Mann's survey was only for the Bennett Road right-of-way and did not include any property surveys.

Roscoe stated that the board will proceed with sending the notices and copies of the survey to the Bennett Road abutters, Secretary of State and the Town Clerk. The affected owners will have 60 days to appeal to Superior Court.

**FOR DISCUSSION**

• **Suggestion Box**

There were no suggestions in the suggestion box.

- **IRS Mileage Rate - 2016**

The IRS has set 54 cents per mile for the standard mileage rate for 2016.

*Cotter moved to use the standard rate of 54 cents per mile for the town for 2016. Roscoe seconded the motion, which passed unanimously.*

- **Quarterly Complaint Summary**

One written complaint was filed during the past quarter. That complaint pertained to town employees taking items from the free shed at the Transfer Station before the public had a chance to review the items. Chris Lord, Transfer Station Supervisor, addressed the issue with the employees and they will not be allowed to take items from the shed until the following Tuesday afternoon of each week. That will allow the public to have the opportunity to view the items.

- **Lake Level**

The selectmen determined that no boards will be removed from the dam at this time to lower the lake level any further.

- **Code Enforcement Applicants**

An interview has been scheduled for next week for the Code Enforcement position. More interview BOS questions will be collected before next week.

- **Forest Ave. Driveway Violation**

The homeowner's driveway extends to serve an additional lot off Forest Avenue, which is against the zoning regulations. Cotter felt that the owner may consider merging the two lots. Carrier stated that it would be a decision of the Planning Board to allow the merger. The selectboard will contact the town attorney's for his input as to whether a merger will resolve the driveway violation.

- **Highlander Arms Zoning Violation**

The owner of Highland Arms has failed to comply with applying to the Zoning Board to update the number of employees at his business establishment. The owner has also been advertising the business but does not mention that retail sales are by appointment only, as set by the Zoning Board in the Special Exception. McKeon, via email, provided additional items for the Board to consider, such as expansion of facility and violation of notice of decision regarding no shooting on property associated with the business.

*Cotter moved to have Carrier contact the town attorney for steps to proceed with enforcement action. Roscoe seconded the motion, which passed unanimously.*

- **Citizen Notification Postcard**

Carrier provided a draft postcard of meeting dates for upcoming events for February and March. The School Board will be meeting on January 11 to determine the time of their District meeting

for March 12. The board will review the final draft postcard next week so they can be mailed as soon as possible to the citizens.

## **OLD BUSINESS**

Wares Grove Cottage: Craig Robideau will start work on the cottage next week.

Town Email Addresses: Roscoe will meet with Carrier next week.

Town Center Tree Committee: Jeff Littleton will start on the report this month and have will have it completed in the spring.

Spofford Building Petition: McKeon will be getting an estimate from Catamount on the asbestos removal.

Property Owners - Apartments: Kristin McKeon will be providing a draft for registering apartments.

## **ZONING ISSUES**

EJP: - Two businesses/one lot – EJP has applied to the Planning Board.

Salz Junkyard: Junk on property - In compliance per Bob Duso.

Doug Foster's Canoes: Noncompliant Lot - Davis Peach to follow up.

Highlander Arms: Appointment only customers/number of employees – Board to decide next step.

Charles Paquette: Building more than allowed by zoning – ZBA may weigh in.

Forest Ave.: – Driveway Exceeds Permit: BOS to decide to next step.

LP Tanks in Setback: Town wide

Westervelt – Owner to relocate tank in spring.

Banak – Dec. 9 scheduled passed, follow up letter sent.

Marilyn George – Letter from owner requesting clarification.

Bohan – Letter send from owner requesting relocation of tank in spring – BOS approved.

Brabeck: Listed for sale with in-law apartment – Code enforcement will have a report next week.

## **OTHER BUSINESS**

There was no other business to discuss.

*Cotter moved to enter into Nonpublic RSA 91-A:3 II (b). Roscoe seconded the motion, which passed unanimously.*

*Cotter moved to come out of Nonpublic. Roscoe seconded the motion, which passed unanimously.*

*With no other business to conduct, Cotter moved to adjourn the meeting at 6:45 p.m. The motion was seconded by Roscoe, which carried.*

Respectfully submitted,

Patricia Grace  
Secretary to the Selectboard

Approved by:

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Jon P. McKeon, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brad Roscoe

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dan Cotter

\_\_\_\_\_  
Date