

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
JANUARY 19, 2016**

Present: Bayard Tracy, Chairman; Marty Mahoney, School Board Representative; Steve Laskowski, Carole Wheeler, Rick Cooper, Chesterfield Fire & Rescue Precinct Representative; John Koopmann, Dan Cotter, Selectboard Representative; Steve Buckley, Spofford Fire Precinct Representative; Norm VanCor and Gary Winn.

Attending: Ege Cordell, School Board Chairman; Sharyn D'Eon, Principal; and Janel Swanson, Business Administrator for Towns.

Absent: Sue Newcomer

Chairman Tracy called the meeting to order at 7:03 PM

The Committee unanimously voted to allow Rich Kalich and Charlie Perry to attend the meeting via speaker phone.

Laskowski moved January 12th as submitted. The motion was seconded by Koopmann. Mahoney stated that the Grant funding had been reduced since last weeks meeting . The motion passed unanimously.

Regular Instruction is up \$222,643 or 6.03% primarily due to 20 more students in High School. 144 are budgeted for. This is an increase of 20 students and an increase of \$188 to the rate per student. K-8 enrollment is down 24 students to 252. Mahoney was just informed this morning that there are potentially 7 more in preschool than the budgeted 13. The K-8 enrollment is down 144 students over 10 years. The School is looking to hire a Full-Time Certified Math Specialist to provide enrichment and supplementation to students that need more support. The Committee requested a list of classrooms and students for this year and next year as well as a list of staff for this year and next year. Kalich requested to know the number of Full Time equivalents that are part of the 25 ½ full-time and part-time positions that have been reduced over the last 10 years.

Special Instruction is down \$300,127 or 15.60% primarily due to the salary and benefits for the elimination of 5 Aides and 1 Full-Time Teacher position in the amount of \$273,149. There is also a decrease of 6.5 students at the high school level representing \$169,845.

Co-Curricular is up \$2,333 or 4.83% due to salary & benefits, Dues & Fees & Uniforms.

ESY is down \$2,726 or 26.18%. This is extended school year.

Attendance is level funded at \$1

Guidance is up \$2,749 or 2.77% due to Salary & Benefits.

Health is up \$4,718 or 4.08% primarily due to increases in salary & benefits. A new LPN support position was created last year for 15 hours per week. SPED support is \$2,000.

Psychology is down \$3,403 or 6.79%.

Speech Services are up \$1,830 or 2.37%

PT/OT is up \$5,200 or 5.65%. Physical Therapy is up \$3,500. This expense is infrequently funded. Fifty Percent of the Occupational Therapy has typically been sold to other districts.

Staff Support is up \$4,586 or 9.15% due to Staff Stipends for Committee work and tuition reimbursement CBA driven.

Media Services is up \$5,113 or 6.49% primarily due to increase in salary and benefits. A new Media Generalist was hired in 2015-2016. The additional extra day is for technology training bringing the position from 80 to 100%. The technology training serves all K-3 students.

Staff Consultation is level funded \$11,775. This is all IEP driven services.

School Board is up \$1,120 or 3.35%. There will be negotiation for the support staff next year.

SAU is up \$7,180 or 1.77%

Principal's Office is up \$8,859 or 3.45%. This office supports salary and benefits for 3 positions and graduation expenses.

Building is down \$22,890 or 4.68%. There is a \$9,000 decrease in fuel and electricity. The roofing project in the amount of \$70,000 was paid in the budget last year.

Transportation is up \$14,077 or 3.26% due to transportation of special ed students.

Staff Services is level funded at \$2,000

Technology is up \$11,899 or 30.69% for Equipment Software, Supplies and Lease Agreement for copier.

Overall the Budget is down \$121,839 or 1.46%.

The Capital Reserve Funds \$35,378 does not include \$75,000 and Expendable Trust \$152,313 does not include the \$10,000 contribution voted at the meeting last year.

Ms. Swanson provided the public hearing package to go over the Revenues. CAT aid Revenue is only projected at 65%. This is a worst case scenario. The Medicaid Reimbursement should be \$64,000 not \$6,400. Taxes are predicted to increase, \$89,906 or 1.33% but will increase less due to the Medicaid error.

The Draft Warrant was presented:

Article 3: To see if the District will vote to raise and appropriate, and authorize the School Board to transfer up to \$65,000 of its unassigned fund balance, if any remain on hand at the end of the fiscal year, June 30, 2016 for an energy controls project at the Chesterfield School, or to take any other action in relation thereto, with the anticipation of received \$22,750 In energy rebates. Cotter requested the

funding not come from unreserved fund balance. Winn suggested that if it is a project that needs to be done then it should be a warrant article.

School Facility Maintenance Forecast. This is a new document that is still in process. It proposes a starting balance of \$35,000 and a contribution of \$50,000. The Committee discussed the benefits of moving away from using unreserved fund balance as a funding source. It is funds that still need to be raised by taxes in the same year. If these are funds need to take care of the building than they should be raised. There also needs to be warrant articles to expend items.

Health Care – The deadline has been extended until 2020 for the Cadillac tax. There still needs to be recording of the health care data.

The Library is coming at 7 PM. The School will be present at 7:30 PM.

Laskowski moved to adjourn at 8:50 PM. The motion was 2nd by Mahoney and passed unanimously.

Respectfully Submitted,

Amy LaFontaine
Secretary