

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
DECEMBER 13, 2016**

Present: Bayard Tracy, Chairman; John Koopmann, Brad Roscoe, Selectboard Representative; Dave Smith, Carole Wheeler, Brad Roscoe, Spofford Fire Precinct Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct Representative; Dan Cotter, George Goulet, Steve Laskowski, Gary Winn, and Doug Foster.

Absent: Cathy Harvey, School Board Representative.

Chairman Tracy called the meeting to order at 7 PM

Steve moved to approve November 15th minutes as submitted. The motion was seconded by Gary Winn and passed unanimously.

The Conservation Commission budget has increased by \$700 to include wetlands training. The contribution to the Conservation Fund for Land Use Change Tax is about \$25,000.

Library budget has been revised to increase \$2,340 up 1.7%. The Library Director may retire, this takes into account benefits package for a new employee. Others have increased their hours to compensate for the Director's reduced hours. The Committee would like an updated circulation report.

Personnel Administration is up \$16,500 or 3.8%. Health Insurance is a guaranteed maximum increase of 17%.

OEM is down \$22,030 or 66.4%. They are still operating without a director.

Health Officer is level funded at \$1,525.

Code Enforcement is up \$16,950 or 56.5%. The Selectboard is seeking a full-time Code Enforcement Officer.

Elections, Regs & Vital Stats is up \$7,925 or 13.5%. The Deputy Town Clerk is increasing from 2 to 3 shifts per week.

One line budgets – Ambulance service is paid by the Town because the Fire Precincts don't transfer to hospitals.

Capital Reserve Fund contributions are increasing by \$52,000 this year. The Selectboard is requesting a new Broadband Infrastructure Expendable Trust with a deposit of \$50,000.

Misc Health & Agencies – Several organizations did not meet the requirement for services this year.

General Government Buildings has increased by \$5,900 \$5,000 for maintenance of trees in the town center.

Revenues are up \$186,000 over 2015.

Parks & Rec budget was presented by Erik Barnes and Peter Zampella. The Commission made about \$120,000 in revenue this year. This is an increase from \$106,000 in 2015. Visits are primarily non-resident. Laskowski asked the Commission to consider selling parking spaces for people with kayaks. The Commission budget is down \$2,366 or 6.1%. There is a 6% savings now that the cottage is habitable. Summer Program is up \$1,634 or 9.7% due to a missed week of salaries last year. Ware's Grove is up \$2,378 or 3.9%. The Commission is proposing to expend \$1,700 on a new computer system capable of handling credit cards and \$1,596 to purchase kayaks for rent. Sand was removed from the budget. North Shore is down \$293 or 17.1%. Sand was also removed from this budget. Overall Parks & Rec increase of \$1,353 or 1.1%.

Peter is also organizing an afterschool program for kids along with the Friends of Chesterfield School. This may alleviate some of the traffic at the library afterschool. The Commission is proposing a warrant article for \$10,000 to look at Drainage Erosion Control.

The overall budget for the Town is up \$110,129 or 3.6%. There was a 10% decrease to Town Taxes last year. The difference in Expenditures less Revenue is \$128,835 or 6%.

Chesterfield Fire & Rescue Precinct budget was presented by Rick Cooper. There were increases to Insurance & Stipends. The hourly wage paid was \$10.50/hour. Most of the 2016 Training has been paid for by a Grant. NFPA will be requiring physicals. There are proposed contributions to the CRF's: \$65,000 for Heavy Equipment; \$9,000 for Small Equipment and \$3,000 to the Fire Pond Expendable Trust. Expenditures to the Capital Reserves are \$125,000 out of Heavy Equipment CRF; and \$9,976 out of Small Equipment CRF. These amounts will only be expended if a grant is received. The Precinct wrote 4 grants this year: a new truck scheduled for replacement in 2018; Communications Grant that was resubmitted; Hose grant also resubmitted and a Thermal Imaging Grant. There have been 11 calls so far this month: only 3 Medical and 8 Fires. The increase to taxes is less than a ½ percent.

Spofford Fire Precinct was presented by Chris Babcock. The operating budget is up \$3.5% due to Insurance and \$4,500 for Physicals and Inoculations. The Capital Reserve Fund Contributions are all per schedules. The Commission requested Capital Reserve Schedules for both Precincts.

School update was presented by Tracy. The available balance has increased to \$49,344 from \$29,538. The increases are primarily due to Regular HS Instruction and Guidance. The expenses increased for OOD Transportation, Speech and SAU Services. There are 295 enrolled K-8, only 252 were budgeted.

The next meeting will be January 10th with the library. The Public Hearing will be held on February 11th ; the Town will be at 1 PM; the School will be at 3 PM.

The meeting adjourned at 9:32 PM.

Respectfully Submitted,

Amy LaFontaine
Secretary