

**Town of Chesterfield
Board of Selectmen
MINUTES
February 1, 2017**

CALL TO ORDER

Vice Chairman Brad Roscoe called the meeting to order at 6:00 p.m. Others in attendance were Norman VanCor and Rick Carrier, Town Administrator. Jon McKeon arrived at 6:27 p.m.

FOR SIGNATURE

- Manifest #5
- Selectmen Minutes –January 25, 2017
- Intent to Cut – Hubner/Kinson
- Library Trustees Correspondence
- SWRPC Route 63 Repair Project Application
- Payroll Change Notice – Code Enforcement

APPOINTMENTS

- **6:15 p.m. State Senator Jay Kahn**

Kahn is the State Senator for District 10 with committee assignments on Education, Public and Municipal Affairs and Joint Legislative Administrative Rules Committee. He discussed some of the issues in Chesterfield with the board members such as bonding for broadband improvements, wetlands and DES being hampered by budgets and lack of staffing and DOT road maintenance issues. McKeon noted concerns of cutting state financial support of the teacher and police retirement plans and State aid to education. VanCor noted that he is working with Spofford Lake Association to secure grant money to obtain funding for damage caused by drainage runoff from Route 9 and 63 which is impacting Spofford Lake. VanCor also suggested that the town get some of the money being paid for moving violation fines rather than it all going to the State.

Kahn noted that Southwest Regional Planning Commission is asking to have a visitor center located in Cheshire County. McKeon replied that a plan was designed for a welcome center located in West Chesterfield where the State liquor store is now. It was felt that a welcome center would be a burden to the town and would require police coverage by Chesterfield.

FOR DISCUSSION

- **Suggestion Box**

One suggestion was to have a signup sheet available at the Lion's Club breakfast for Chesterfield Happenings. Another request was made to have the Town purchase a speaker system for the public to be able to hear discussions at board meetings. Roscoe suggested that the Town purchase an overhead projector to be used during presentations.

- **Selectmen Minutes Review – January 25, 2017**

VanCor moved to accept the January 25 meeting minutes as amended. Roscoe seconded the motion, which passed unanimously.

- **Gateway/DK East Development Phase II Road Bond**

Developer Dan Ketola requested board approval for the Phase II road bond off Route 63. David Mann will be requested to review and confirm that all items are complete on Phase II. DK East will be responsible for Mann's expenses. It was noted that 104 of the Zoning Ordinance limits the number of dwellings of a new subdivision to eight per year.

- **Broadband/Town Hall Annex Hearing Follow Up**

Roscoe reported that there were good questions and a turnout of 60 or 70 present at the hearing on January 26. He stated that a proposal has been received from Fairpoint. Argent and two wireless companies will be providing their proposals within the next two weeks for improving service to the Town. The Annex option will be previewed at the Public Budget Hearing for the Town Meeting along with the explanation and the result of the public forum.

- **Timber Laws Follow Up**

The board reviewed RSA 227-J:9 for Cutting of Timber Near Certain Waters and Public Highways. The Board suggested that the Town create a local regulation that is more stringent than the State law has regarding timber harvesting.

John Koopmann is currently researching new wetland regulations and stated that there are significant differences of regulations from other area towns from what Chesterfield has established. He will contact Southwest Regional Planning Commission for guidance of wetland regulations and enforcement.

- **Parking Violations & Dog Feces Ordinances**

The Town attorney recommended that Chesterfield use State RSA 466:31 and RSA 466:31-a (Penalties) and the fines will come back to the Town Clerk. The attorney also noted that it is up to the Town's jurisdiction to set the ordinances and fines. A public hearing will be set up for the parking fine schedule.

OLD BUSINESS

Old Town Office Building: Letters will go out to various committees, boards, commissions and other organizations to seek interest for using the old town office building.

Meeting Room Window: Granite State Glass has ordered "dog legs" to repair the windows.

EMP Grant Scope of Work: Discuss Scope of Work with the new OEM Director.

Code Storage Racks: New Code Enforcement Officer will determine what should be used.

Rescue Inc. Representative: To be discussed with Tim Mulverhill.

Parking Fine Public Hearing: A public hearing will be scheduled.

Board/Commissions Appointment: Richard Aldrich's letter was reviewed. He will be scheduled to attend the February 8 BOS meeting.

Wares Grove Cottage Roofing Material: Zampella will be provided the materials list by the contractor. Cottage roof must be completed before inside repairs are to start.

OTHER BUSINESS

The board agreed to change the wording on the warrant article for improving broadband.

Roscoe reported that the Budget Committee discussed the warrant article pertaining to the school for purchasing land behind the school building. They also discussed a new table for the Town Office meeting room. The committee felt that they needed more input from Parks & Rec on the \$10,000 study for the erosion control design.

VanCor noted that he and John Koopmann have been working on new timelines and policies for the Conservation Commission and will present a report to the Board of Selectmen. The board will revisit the Conservation Commission budget for training at the February 8 meeting.

VanCor will send letters to Rescue Inc. and the City of Keene for their cooperation in assisting in the Ambulance Options study.

The Board will notify the Fire Commission members that Tim Mulverhill has been hired as the new OEM director. The board reviewed the Chesterfield Emergency Support Function Assignment of responsibilities for all departments.

Roscoe reported that the Spofford Fire Station heating system may be replaced with a propane heating system.

Carrier noted that he has received a couple of inquiries regarding the Highway to Summer Cottages, in particular the Merrifield-Bradley-North Hinsdale Road section of town. Portions of those roads are closed from December 10 through April 10 and are not maintained during that period of time. The callers requested information on how to change the ruling to keep those roads open all year.

Jeff Scott inquired as to whether a utility company can come through the Town without a Town vote and should a warrant article be voted on at Town Meeting. Town counsel will be contacted to get information as to whether an ordinance can be established that restricts or dictates for the Planning Board to give approval to any utility.

Nonpublic RSA 91-A:3 II (a&c) Personnel

McKeon moved to go into nonpublic per RSA 91-A:3 II (a&c) to discuss personnel issues.

Roscoe seconded the motion, which passed unanimously.

Roscoe moved to come out of nonpublic. VanCor seconded the motion, which passed unanimously.

The result of the nonpublic meeting was that a part time code enforcement officer's position has been eliminated.

With no other business to conduct, Roscoe moved to adjourn the meeting at 9:14 p.m. The motion was seconded by McKeon, which carried.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date