

**Town of Chesterfield
Board of Selectmen
MINUTES
February 8, 2017**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:02 p.m. Others in attendance were Brad Roscoe, Norman VanCor and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #5A & 6
- Selectmen Minutes – February 1, 2017
- OEM Director Appointment
- Marketing Letter – Old Town Office Building

APPOINTMENTS

- **6:15 p.m. Richard Aldrich – Zoning or Planning Board Volunteer**

Aldrich noted that he is interested in serving on a land use board. He agreed to serve as an alternate member on the Planning Board.

- **7:00 p.m. Public Hearing – McKenna Way**

McKeon moved to open the public hearing for the McKenna Way road acceptance. Roscoe seconded the motion, which passed unanimously.

McKeon noted that the maintenance bond was issued on January 18, 2017 and the earliest that McKenna Way would become a town road would be January 18, 2018. SVE has met all requirements of the road. The board will check the road condition for defects one month prior to January 18, 2018. SVE will be contacted, should any defects be found. Tom Masiello inquired as to whether the date could be moved up earlier for the town to take over the road. It was noted that there was a development agreement signed by the Planning Board which dictates a one year period from the issuance of the maintenance bond.

The McKenna Way residents were instructed to work with their local post office for requesting mail delivery.

McKeon moved to close the public hearing. Roscoe seconded the motion, which passed unanimously.

- **7:15 p.m. Public Hearing - Comcast Franchise Renewal
Present: John Bairos, Manager of Community Relations for Comcast**

McKeon moved to open a public hearing for the Comcast Franchise renewal. Roscoe seconded the motion, which passed unanimously.

The cable TV franchise renewal is for five years. The board is looking to expand Comcast service in the Chesterfield area. With the franchise due to expire on April 18, 2019, the board will wait another year to discuss the contract renewal with Comcast.

VanCor moved to close the public hearing on Comcast. Roscoe seconded the motion, which passed unanimously.

Roscoe stated that Comcast's franchise agreement does not stipulate the number of houses per mile required for providing service.

FOR DISCUSSION

- **Suggestion Box**

Nothing submitted.

- **Selectmen Minutes Review – February 1, 2017**

VanCor moved to approve the February 1 meeting minutes as amended. Roscoe seconded the motion, which passed unanimously.

- **Draft Selectboard Report**

Amendments will be made to the draft Selectboard Report.

- **Petitioned Warrant Article**

A petition was received for inclusion in the warrant for the town meeting.

McKeon moved to support the Petition Warrant article presented to the Selectboard. VanCor seconded the motion. Vote: Roscoe – No, VanCor – Yes, McKeon – Yes.

The motion passed.

- **Enchanted Bakery Follow-Up**

The board reviewed a letter written by Vivian Chiang, property owner of 436 Route 63 noting that she has been using the building to produce custom orders, catering jobs, occasional cooking classes and small private sit down dinners. Her request was for the board to rescind their decision made, based on incorrect facts and the building has not been abandoned. VanCor observed today that tables and chairs are set up inside the building and a note on the door states that she offers catering. John Koopmann stated that the restaurant is still active.

McKeon moved that the board rescind their letter that was addressed to Nite Owl Real Estate LLC on January 26, 2017 stating that, with new information received, the board does not believe that the business of Enchanted Bakery has been abandoned for over 365 days. Roscoe seconded the motion, which passed unanimously.

- **Code Enforcement Report**

The weekly report, presented by Code Enforcement Officer Rodney Parsons, provided information on permits, field inspections, complaints and violations.

- **Town Hall Radiator**

Radiator leaks were discovered in the main hall of the Town Hall. Carrier will get quotes to replace the expansion fittings and present to the Selectboard.

OLD BUSINESS

Old Town Office Building: Letters will go out to various committees, boards, commissions and other organizations for marketing purposes to seek interest for using the old town office building.

Meeting Room Window: The meeting room and Code Enforcement windows were repaired by Granite State Glass. Extra hardware for the windows will be stored in the Town Office building.

EMP Grant Scope of Work: Discuss Scope of Work with the new OEM Director.

Code Storage Racks: New Code Enforcement Officer will determine what should be used.

Rescue Inc. Representative: Tim Mulverhill will consider filling this position.

Parking Fine Public Hearing: A public hearing is scheduled for February 22.

Board/Commissions Appointment: Richard Aldrich will fill an alternate position for Planning Board. One more alternate is needed for the Planning Board

Wares Grove Cottage Roofing Material: The contractor will provide a materials list.

OTHER BUSINESS

Roscoe reported on the hearing in Concord for broadband bonding that he attended early today. He noted that Fairpoint and Comcast are not in favor of bonding.

Carrier stated that town counsel provided him with information in that the town has the ability to regulate utility right-of-way on town roads through RSA 231:161.

John Koopmann noted that Lisa Murphy of SWRPC has concerns of wetlands and the weakness of town regulations. She will be doing research on procedures and enforcement on regulations. Koopmann will notify the board of any upcoming meetings on the subject.

Koopmann had concerns with the Town Hall annex replacement preferred option choice by a small group of residents with \$115,000 difference between that option and the second pick option. Koopmann felt that more than one option should be open at the Budget Hearing.

Koopmann stated that the board should report the good condition of the old town office building at the town meeting.

Jeff Scott suggested that a member of the Conservation Commission be available at the ZBA meetings.

Nonpublic RSA 91-A:3 II (L) Legal Correspondence

Roscoe moved to go into nonpublic per RSA 91-A:3 II (L) to discuss legal correspondence.

VanCor seconded the motion, which passed unanimously.

VanCor moved to come out of nonpublic. Roscoe seconded the motion, which passed unanimously.

Roscoe moved to seal the nonpublic minutes. VanCor seconded the motion.

Vote: Roscoe – Yes; VanCor – Yes; McKeon – Yes. Motion passed unanimously.

With no other business to conduct, Roscoe moved to adjourn the meeting at 8:25 p.m. The motion was seconded by McKeon, which carried.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date