TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
FEBRUARY 14, 2017

Present: Bayard Tracy, Chairman; Gary Winn, Vice-Chair; Doug Foster, Steve Laskowski, Rick Cooper, Chesterfield Fire & Rescue Precinct Representative; Chris Babcock, Spofford Fire Precinct Representative; Dan Cotter, George Goulet, Carole Wheeler, John Koopmann, Dave Smith and Brad Roscoe, Selectboard Representative.

Absent: Cathy Harvey, School Board Representative

Rick moved to approve January 31, 2017 minutes as amended. The motion was seconded by Gary and passed unanimously.

Carole moved to approve February 11, Town Public Hearing minutes as amended. The motion was seconded by Brad and passed unanimously.

Dan moved to vote deliberations by Roll Call. The motion was seconded by Steve and passed by voice vote.

Executive/General Government	$137,369 down $2,888 or 2.1%
Elections, Regs, Vital Stats	$66,500 up $7,925 or 13.5%
Financial Administration	$72,386 up $3,041 or 4.4%
Legal Expense	$30,000 up $5,000 or 20%
Personnel Administration	$454,700 up $16,500 or 3.8%
Planning Board	$12,850 down $550 or 4.1%
Zoning Board	$8,900 up $2,950 or 49.6%
General government Buildings	$39,200 up $5,900 or 17.7%
Cemeteries	$40,996 down $1,003 or 2.4%
General Insurance	$72,000 up $34,000 or 89.5%
SWRPC	$4,000 up $0 or 0 %
Economic Development Committee	$2,400 up $0 or 0%
Police	$524,794 up $46,186 or 9.7%
Police Reimbursable Detail	$25,000 up $0 or 0%
Ambulance	$98,500 up $4,700 or 5.0%
Code Enforcement	$46,960 up $16,950 or 56.5%
OEM/Emergency Management	$11,150 down $22,030 or 66.4%
Forest Fires	$6,000 up $0 or 0%
Highway	$799,908 down $10,907 or 1.3%
Street Lighting	$15,000 down $1,000 or 6.3%
Solid Waste	$211,575 up $8,511 or 4.2%
Health Officer	$1,525 up $0 or 0%
Animal Control	$1,650 $0 change
Other Health	$300 $0 change
General Assistance	$25,000 $0 change
Parks & Rec	$119,891 up $1,353 or 1.1%
Library	$142,269 up $2,341 or 1.7%

Patriotic Purposes	$1,250 up $950 or 316.7%
Conservation Commission	$3,250 or $0
Debt Service	$168,400 down $5,500 or 3.2%
Total Operating Budget	$3,143,713 up $112,429 or 3.7%

Gary moved to recommend Article 5 for $3,143,713. The motion was seconded by Dan. The Selectboard removed $700 from the Conservation Commission budget that was presented at the Public Hearing. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. Motion passed unanimously.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of $250,792 for the purpose of resurfacing Town roads, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Gary moved to recommend Article 6. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. Motion passed unanimously.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum $89,000 to be added to the already established Highway Heavy Equipment Capital Reserve Fund, or act in any way related thereto.

Gary moved to recommend Article 7. The motion was seconded by Brad. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of $50,000 to purchase a new Tractor with Mower and Blower for the Highway Department and authorize the withdrawal of the sum of $50,000 from the Highway Heavy Equipment Capital Reserve Fund.

Dan moved to recommend Article 8. The motion was seconded by Carole. Dave, John, Carole, George, Dan, Rick, Steve, Doug, Gary and Bayard voted No. Brad voted Yes. Chris Abstained. The motion failed.

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of $7,500 to purchase a new Modine Heater for the Highway Garage and authorize the withdrawal of the sum of $7,500 from the Town Buildings Maintenance Capital Reserve Fund.

Steve moved to recommend Article 9. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of $25,000 to be added to the already established Roadways Construction/Reconstruction Capital Reserve Fund, or act in any way related thereto.

Steve moved to recommend Article 10. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of $30,000 to be added to the already established Revaluation Capital Reserve Fund, or act in any way related thereto.

Gary moved to recommend Article 11. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of $120,000 for a complete town wide revaluation and to authorize the withdrawal of the sum of $120,000 from the Revaluation Capital Reserve Fund created for that purpose. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the revaluation is completed or by December 31, 2020, whichever is sooner, or act in any way related thereto.

Dan moved to recommend Article 12. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of $30,000 to Develop Town Hall Annex Construction Documents and authorize the withdrawal of the sum of $30,000 from the Town Hall Annex Renovations Capital Reserve Fund for that purpose, or act in any way related thereto.

Carole moved to recommend Article 13. The motion was seconded by Dan. The Committee discussed the $500,000 price tag on the proposed plan. If the plan is altered the $30,000 spent on construction documents will be wasted. Brad voted Yes. Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard No. The motion failed.

ARTICLE 14: To see if the town will vote to establish a Broadband Infrastructure Expendable Trust Fund per RSA 31:19-a, for the establishment, expansion, maintenance, and/or upkeep of the Broadband Infrastructure in the town and to raise and appropriate $50,000 to put in the fund; and further to name the Board of Selectmen as agents to expend from the fund.

Rick moved to recommend Article 14. The motion was seconded by Carole. The Committee discussed the unknowns. Brad voted Yes. John, Carole, George, Dan, Chris, Rick, Doug, Gary and Bayard voted No. Dave abstained. The motion failed.

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of $34,000 to be added to the already established Town Buildings Maintenance Capital Reserve Fund, or act in any way related thereto.

Carole moved to recommend Article 15. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of $6,000 to be added to the already established Town Buildings Maintenance Expendable Trust Fund, or act in any way related thereto.

Gary moved to recommend Article 16. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 17: To see if the town will vote to raise and appropriate the sum of $23,000 to be added to the already established Police Cruiser Capital Reserve Fund, or act in any way related thereto.

Gary moved to recommend Article 17. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of $8,500 to be added to the already established Police Department Equipment Capital Reserve Fund, or act in any way related thereto.

Dan moved to recommend Article 18. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of $35,000 for the purchase of a police cruiser and switchover costs, and authorize the withdrawal of the sum of $35,000 from the Police Cruiser Capital Reserve Fund for that purpose, or act in any way related thereto.

Dan moved to recommend Article 19. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of $3,800 for a Portable Radio at the Police Department and authorize the withdrawal of the sum of $3,800 from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.

Rick moved to recommend Article 20. The motion was seconded by Dan. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of $2,800 for a Cruiser Mounted Radar Unit at the Police Department and authorize the withdrawal of the sum of $2,800 from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.

Gary moved to recommend Article 21. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 22: To see if the Town will vote to raise and appropriate the sum of $25,000 for the purchase of Video Cameras for Police Department Cruisers, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Rick moved to recommend Article 22. The motion was seconded by Dan. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of $10,000 to develop a Storm Water Plan for North Shore and Wares Grove beaches, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Carole moved to recommend Article 23. The motion was seconded by Rick. The Committee discussed the availability of Federal Funds. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Gary and Bayard voted Yes. Doug voted No. The Motion passed by majority.

ARTICLE 24: To see if the Town will vote to raise and appropriate the sum of $1,000 to be added to the already established Parks and Rec Pickup Truck Expendable Trust Fund, or act in any way related thereto.

Rick moved to recommend Article 24. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 25: To see if the Town will vote to raise and appropriate the sum of $500 to the already established Parks and Rec 4x4 All Terrain Vehicle Capital Reserve Fund, or act in any way related thereto.

ARTICLE 26: To see if the Town will vote to raise and appropriate the sum of $500 to be added to the already established Parks and Rec Activities Enhancements Expendable Trust Fund, or act in any way related thereto.

Rick moved to consider Articles 25 & 26 together. The motion was seconded by Carole. The motion passed unanimously.

Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 27: To see if the Town will vote to raise and appropriate the sum of $3,000 to the already established Wildland Fire Suppression Expendable Trust Fund, or act in any way related thereto.

Dan moved to recommend Article 27. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 28: To see if the Town will vote to raise and appropriate the sum of $2,500 to be added to the already established Cemetery Truck Replacement Expendable Trust Fund, or act in any way related thereto.

ARTICLE 29: To see if the Town will vote to raise and appropriate the sum of $2,500 to be added to the already established Cemetery Mower Replacement Expendable Trust Fund, or act in any way related thereto.

Dan moved to consider Articles 28 & 29 together. The motion was seconded by Carole and passed unanimously.

Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

ARTICLE 30: To see if the Town will vote to raise and appropriate the sum of $24,656 to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Chesterfield Senior Meals program	500
Home Health, Meals on Wheels and Age in Motion	8,365
Monadnock Family Services/Mental Health	4,505
Community Kitchen	5,000
Southwestern Community Services	1,436
The Samaritans	250
Visiting Nurse Association & Hospice	500
Groundworks Collaborative	200
Monadnock Child Advocacy Center	1,000
Big Brothers Big Sisters	400
The Gathering Place	1,000
Keene Senior Center	1,500
TOTAL	24,656

Rick moved to recommend Article 30. The motion was seconded by Carole. Gary voted No. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug and Bayard voted Yes. The motion passed by majority.

Chesterfield Fire & Rescue Precinct –

Article 4: To see if the Precinct will vote to raise and appropriate the sum of $131,520.00 for the following purposes, or act in any way related thereto:

Item		Recommended by the Commissioners
Administrative Exp	$	700.00
Building Maintenance	$	2,500.00
Small Equipment	$	7,000.00
Small Equipment Repairs	$	2,500.00
Fire Prv Program	$	200.00
Insurance	$	14,000.00
Training & Dues	$	6,000.00
Stipends & Other Related Exp	$	36,000.00
Worker's Compensation	$	3,000.00
Audit	$	2,400.00
Contracted Services	$	3,500.00

Rescue Supplies	$	2,000.00
Electricity	$	4,000.00
Heating Oil	$	4,920.00
Propane	$	2,400.00
Telephone	$	1,200.00
Gas & Diesel Fuel	$	3,200.00
Equipment Repairs & Maint	$	11,000.00
Hepatitis B,TB & Flu	$	2,000.00
Payment for Mutual Aid	$	23,000.00
	$	131,520.00

Rick moved to recommend Article 4. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 5: To see if the Precinct will vote to raise and appropriate the sum of $65,000 to be added to the already established Chesterfield Fire and Rescue Precinct Heavy Equipment Capital Reserve Fund;

Gary moved to recommend Article 5. The motion was seconded by Steve. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 6: To see if the Precinct will vote to raise and appropriate the sum of $9,000 to be added to the already established Chesterfield Fire and Rescue Precinct Small Equipment Capital Reserve Fund;

Steve moved to recommend Article 6. The motion was seconded by Chris. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 7: To see if the Precinct will vote to raise and appropriate the sum of $3,000 to be added to the already established Chesterfield Fire & Rescue Precinct Fire Pond Expendable Trust Fund;

Gary moved to recommend Article 7. The motion was seconded by Dan. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 8: To see if the Precinct will vote to raise & appropriate the sum of $343,350 for the purpose of purchasing communications and related equipment along with Westmoreland and Spofford. Funding for this purchase will be from a Federal Grant up to $327,000 and the balance up to $7,117 to come from Chesterfield Fire & Rescue Precinct Small Equipment CRF; up to $4,358 from Spofford and up to $4,875 from Westmoreland. This is a special warrant article per RSA 32:10 I(d). Monies will be spent only if the grant is awarded.

Article 9: To see if the Precinct will vote to raise and appropriate $2,859 as our share, to be paid to the Spofford Fire Precinct, for the purpose of purchasing hose, fittings and other equipment. The sum to come from the Small Equipment Capital Reserve Fund. This is part of a combined grant application with Spofford and Westmoreland Fire. The total cost of Chesterfield's share of the grant purchase is $60,025. Monies will be spent only if the grant is awarded.

Article 10: To see if the Precinct will vote to raise and appropriate $450,000 for the purpose of purchasing a pumper truck and equipment. Funding for this purchase will be from a Federal Grant up to $309,524 and the balance up to $140,476 to come from the Chesterfield Fire & Rescue Precinct Heavy Equipment CRF. This is a special warrant article per RSA 32:10 I (d). Monies will be spent only if the grant is awarded.

Article 11: To see if the Precinct will vote to raise and appropriate $10,000 for the purpose of purchasing a Thermal Imaging Camera and Equipment. Funding for this purchase will be from a Federal Grant up to $9,524 and the balance up to $476 to come from the Chesterfield Fire & Rescue Precinct Small Equipment CRF. This is a special warrant article per RSA 32:10 I (d). Monies will be spent only if the grant is awarded.

Carole moved to consider Articles 8, 9, 10 and 11 together. The motion was seconded by Dave and passed unanimously.

Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Spofford Fire Precinct –

Article 4: To see of the District will vote to raise and appropriate the budget committee's recommended amount of $232,120 for General Government.

Propane	$ 350
Telephone	$ 1,600
Electricity	$ 7,700
Insurance	$12,591
Worker's Compensation	$ 2,000
Contracted Expenses	$ 4,000
Administrative Expenses	$ 1,500
Rescue Supplies	$ 2,000
Gas & Diesel Fuel	$ 1,200
Equipment Repairs & Maintenance	$ 9,000
Small Equipment Repair	$ 3,400
Building: Mainteance & Upgrade	$ 8,500
Training & Dues	$ 4,000
Payroll & other Related expenses	$28,124
Small Equipment	$ 3,000
Fire Prevention Program	$ 100
NFPA Testing	$ 3,500
Firefighters Physicals/Inoculations	$ 4,500

Financial Audit	$ 2,300
Bond Interest	$33,516
Bond Principal	$75,000
Mutual Aid Payment	$24,239
	$232,120

Rick moved to recommend Article 4. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 5: To see if the District will vote to raise and appropriate the sum of $42,400 to be added to the Heavy Equipment Capital Reserve Fund previously established.

Rick moved to recommend Article 5. The motion was seconded by Gary. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 6: To see if the District will vote to raise and appropriate the sum of $13,500 to be added to the Small Equipment Capital Reserve Fund previously established.

Carole moved to recommend Article 6. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 7: To see if the District will vote to raise and appropriate the sum of $2,000 to be added to the Spofford Water Hole Expendable Trust previously established.

Article 8: To see if the District will vote to raise and appropriate the sum of $1,000 to be added to the Catastrophic Emergency Expendable Trust Fund previously established.

Article 9: To see if the District will vote to raise and appropriate the sum of $1,000 to added to the Spofford Fire Building Maintenance Expendable Trust Fund previously established.

Rick moved to consider Articles 7, 8 & 9 together. The motion was seconded by Chris and passed unanimously.

Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 10: To see if the District will vote to raise and appropriate the sum of $4,600 to purchase Radios and Fire Hose and accessories and to authorize the withdrawal of $4,600 from the existing Small Equipment Capital Reserve Fund created for that purpose.

Dan moved to recommend Article 10. The motion was seconded by Rick. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 11: To see if the District will vote to raise and appropriate the sum of $4,358 as our share, to be paid to the Chesterfield Fire Precinct, for the purpose of purchasing Communication Equipment. This is part of a combined grant application with Chesterfield Fire & Westmoreland Fire. The total cost of

Spofford's share of the grant purchase is $91,525 with Spofford Fire contributing $4,358. The $4,358 to come from Small Equipment CRF. Money will be spent only if the grant is awarded.

Article 12: To see if the District will vote to raise and appropriate $65,000 to purchase a Compressor/Fill Station and other equipment. Funding for this purchase will be from a Federal Grant up to $61,905 from the Federal Government and the balance up to $3,095 from the Small Equipment CRF. Money will be spent only if the grant is awarded.

Article 13: To see if the District will vote to raise and appropriate $405,000 to purchase a Tanker Truck, a Mini Pumper/Quick Attack Vehicle and other Equipment. Funding for this purchase will be from a Federal Grant up to $385,715 from the Federal Government and the balance up to $19,285 from the Heavy Equipment CRF. Money will be spent only if the grant is awarded.

Article 14: To see if the District will vote to raise and appropriate $182,420 to purchase hose and equipment along with Chesterfield Fire & Westmoreland Fire. Funding for this purchase will be from a federal grant providing up to $173,734 in federal funding with up to $2,672 provided by Chesterfield Fire and up to $3,084 provided by Westmoreland Fire. The remaining balance of up to $2,930 will be provided from the Spofford Small Equipment CRF. Money will be spent only if the grant is awarded.

Chris moved to consider Article 11, 12, 13 and 14 together. The motion was seconded by Rick. The motion passed unanimously.

Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Article 17: To see if the District will vote to raise and appropriate the sum of $30,000 for the purpose of repairing the fire station heating/cooling system by replacing the geothermal heat pump with conventional heating/cooling equipment. This is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V.

Rick moved to recommend Article 17. The motion was seconded by Carole. Brad, Dave, John, Carole, George, Dan, Chris, Rick, Steve, Doug, Gary and Bayard voted Yes. The Motion passed unanimously.

Dan moved to adjourn at 9:44 PM. The motion was seconded by Rick and passed unanimously.

Respectfully Submitted,

Amy LaFontaine
Secretary