

**Town of Chesterfield
Board of Selectmen
MINUTES
February 22, 2017**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:09 p.m. Others in attendance were Brad Roscoe, Norman VanCor and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #8
- Selectmen Minutes – February 1, 8, & 15, 2017
- 2017 Town Meeting Warrant
- Intents to Cut – Dudek & Butterworth

APPOINTMENTS

• **6:15 p.m. Duane Chickering – Police Chief**

Police Chief Chickering discussed the Police Department activities for the quarterly department update. Chickering noted that his two newest officers will be graduating from the academy in April. He also gave a report on the number of reported traffic accidents. He added that the PD has responded to 180 calls for service since the beginning of 2017.

Roscoe moved to approve Chickering to submit the Annual Certification Report. VanCor seconded the motion, which passed unanimously.

The Annual Certification Report for the Equitable Sharing Agreement must to be approved by the selectboard annually.

Chickering stated that the State Bill 67 gives the local police department the ultimate authority over towns having more than 3,000 residents. The State police can enforce a violation within the town's jurisdiction. He stated that a memo was sent out by the attorney general's office in 2013 noting that NHDMV is the keeper of motor vehicle accident reports and copies of accident reports must be requested through NHDMV.

• **7:00 p.m. Public Hearing – Parking Violation Ordinance**

McKeon opened the public hearing to discuss the proposed changes to the Town Ordinance to increase the penalties on the parking fine schedule. The penalties have not been increased in over 20 years.

McKeon moved to close the public portion of the hearing. Roscoe seconded the motion, which passed unanimously.

McKeon moved to change the amounts on the Parking Fine Schedule as presented, effective April 1, 2017. VanCor seconded the motion, which passed unanimously.

VanCor suggested that warnings be issued to drivers of lawn maintenance trailers who are parking their trailers in the road.

FOR DISCUSSION

- **Suggestion Box**

None submitted.

- **Selectmen Minutes Review – February 15, 2017**

VanCor moved to approve the February 15 meeting minutes. Roscoe seconded the motion, which passed unanimously.

- **Monthly Chesterfield Happenings Email**

The draft email was reviewed and approved.

- **Code Enforcement Report**

The weekly Code Enforcement report was approved.

- **Age In Motion Class Venue Change**

Home Healthcare Director Ashworth requested the use of the Town Office building for three days for their Age In Motion classes. The board noted that the Town Offices are not suitable for holding exercise classes and they suggested that the director contact a local church.

- **Wares Grove Cottage Projects Updates**

The contractor is expected to start the cottage roof repairs this week. The materials list has been received, less the pricing for flooring and two storm doors.

- **Proposed New Highway Dept. Mower Follow-Up**

The selectmen reviewed the yearly cost for the maintenance of a new mower, provided by Chris Lord, Highway Dept. Supervisor. The selectmen support the request for the purchase of a new mower.

OLD BUSINESS

Town Hall Annex RFP: Warrant article for town meeting of \$30,000.

Old Town Office Building: Economic Development Committee will be providing a list of questions for their interest in the building.

Code Storage Racks: Code Enforcement Officer will discuss racks in March to be used for filing plans.

Rescue Inc. Representative: Should be someone from this town.

Parking Fine Public Hearing: The public hearing is scheduled during this meeting.

Board/Commissions Appointment: Vacancies in EDC and Alternates for Planning Board are still needed.

Wares Grove Cottage Material: Contractor to start roof project this week.

Spofford Hall: Response from owner to enter property due.

OTHER BUSINESS

McKeon stated that it is his understanding that UNFI is moving their accounting/bookkeeping division out of Chesterfield, due to not being able to find qualified help for that department.

Roscoe attended a meeting in Keene with Senator Jay Kahn and Keene and Peterborough representatives to discuss broadband bonding for a provider to improve their service. The bill was killed on the Senate side.

McKeon moved to ask Attorney Katherine Miller, of Donahue, Tucker & Ciandella, if there would be liability on the Town side if it were to supply one broadband service company for either financial or physical assistance. VanCor seconded the motion, which passed unanimously.

McKeon moved to sign the Acknowledgement for the Special Counsel Conflict of Waiver. Roscoe seconded the motion, which passed unanimously.

VanCor recently attended his first meeting with the Economic Development Committee. He provided them with an article pertaining to Hinsdale’s solar project. He noted that the EDC is planning to put together a portfolio on the Annex project.

Carrier noted that there was a recent article printed in the Keene Sentinel on VanCor.

Barbara Girs suggested that the third lane and furthest lane in front of the recycling bins be made as a thru lane and to be marked as such.

Nonpublic RSA 91-A:3 II (b) Hiring

Roscoe moved to go into nonpublic per RSA 91-A:3 II (b) to discuss hiring. VanCor seconded the motion, which passed unanimously.

VanCor moved to come out of nonpublic. Roscoe seconded the motion, which passed unanimously.

McKeon moved to seal the nonpublic minutes. VanCor seconded the motion.

Vote: Roscoe – Yes; VanCor – Yes; McKeon – Yes. Motion passed unanimously.

With no other business to conduct, Roscoe moved to adjourn the meeting at 7:43 p.m. The motion was seconded by McKeon, which carried.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date