

**Town of Chesterfield
Board of Selectmen
MINUTES
March 22, 2017**

CALL TO ORDER

Vice Chairman Brad Roscoe called the meeting to order at 6:00 p.m. Also in attendance was Norman VanCor and Rick Carrier, Town Administrator.

Selectman Jon McKeon requested to join the meeting via Skype. McKeon was not able to attend this meeting because work didn't allow for him to get to the meeting. McKeon was alone in the room during his call with the selectboard.

Roscoe moved to allow McKeon to join the meeting. VanCor seconded the motion which passed by majority vote, McKeon abstained.

FOR SIGNATURE

- Manifest #11a & 12
- Selectmen Minutes – March 15, 2017
- Revaluation Contract
- Forest Fire Training
- DRA MS-232 Report of Appropriations
- Veterans Credit Application
- Elderly Exemption Application
- OEM Appointment Correspondence
- Property Tax Abatement – Cullen
- Election Appointment Papers
- Payroll Change Notices

APPOINTMENTS

- **6:15 p.m. Chris Lord – Road Agent**

Lord will provide the selectmen with the new tractor bids. The town dirt roads are thawing and refreezing and Highway Dept. will start grading them soon. VanCor noted that the Highway Dept. did a great job in keeping the Town Hall parking lot open during the continuous snowy voting day. Lord reported that the water is flowing at the Spofford Lake dam and the spillway is clean. The lake level is at 15 inches below the top of the dam and the boards are at 24 inches with about 9 inches of water running over the top of the boards. The selectmen instructed Lord to leave the boards in place, at this time. The Highway Dept. will replace a section of the damaged sidewalk at the Town Offices.

Lord explained how the E911 numbers are assigned by working with NHDBMS. He noted that the Chesterfield maps were updated in 2016 and all of the town roads are now listed on the E911 maps. Lord will contact the fire departments to notify them of any new roads being added. VanCor requested that the selectmen receive a quarterly spreadsheet on the generated power from the solar panels at the Highway Garage.

- **7:00 p.m. Rob Kaspar – Beach Settlement**

The Planning Board members have requested that the Bruce Beach plans be submitted to the Planning Board to be sure that they meet all drawing standards per the Planning Board standard practice. The Planning Board has a list for their drawing standards. McKeon stated it would be a “good idea” that Kaspar be at their April 3 meeting for questions that they may have.

- **7:30 p.m. John Starbuck – Economic Development Committee**

Starbuck is the chairman of the EDC and noted that changes are needed for the business forum meetings to get more business people to attend and get involved. McKeon suggested that selectboard members meet with business owners. Suggestions were to include more speakers and invite the general public to the EDC meetings. Roscoe suggested that the town join the Keene Chamber of Commerce for suggestions that may help the town to decide where it wants to be in five years. The EDC is looking into the possibility of fixing up the old town office building.

Roscoe moved to have the Board of Selectmen sign up for a Town Membership with the Keene Chamber of Commerce. VanCor seconded the motion, which passed unanimously.

FOR DISCUSSION

- **Suggestion Box**

None submitted.

- **Selectmen Minutes Review – March 15, 2017**

VanCor moved to approve the March 15 meeting minutes as presented. Roscoe seconded the motion, which passed unanimously.

- **Code Enforcement Report**

The Code Enforcement report for the week ending March 18 was reviewed which included permits issued, field inspections and status on complaints, violations and erosion issues.

- **Town Hall Rental Policy Review**

The selectmen will discuss the Town Hall Policy with individual groups who currently are using the hall.

- **Town Hall Carpet**

A 4x6 ft. carpet is inside the entrance to the Annex. The carpet for the main hall entrance will be reviewed for condition and possible replacement.

- **Town Meeting Costs**

The ballot clerks salaries and meals expenses for the 2016 Town Meeting totaled \$282.16.

- **Gateway Condominium Bond**

Dan Ketola, of DK East, is looking to move to Phase III on the Gateway Drive project and will be getting a bond through the year 2020.

Roscoe moved to return the current letter of credit to Ketola for Phase I and II bonding and to allow him to get bonding for Phase I, II & III. VanCor seconded the motion, which passed unanimously.

- **NHMA Workshops**

Chesterfield hosted a NHMA workshop last year and invited surrounding area towns to participate. Topics choices will be discussed at the March 29 selectboard meeting for a possible upcoming seminar.

- **Broadband - Wireless**

Roscoe contacted several providers after town meeting to have someone, possibly a non-board appointed resident, to work on getting more subscribers to sign up for better service to the community.

OLD BUSINESS

EMP Grant Scope of Work: The OEM Director will speak with John Keppler to work on the Scope of Work for the EMP Grant for the September 30 deadline requirement. Carrier received the building keys from the prior OEM director.

Board/Commissions Appointment: The potential volunteer did not attend either meeting of the Economic Development or Zoning Board.

WG Cottage Repairs: The cottage roof should be completed within a few days.

OTHER BUSINESS

VanCor reported that the ZBA denied the Xpress Natural Gas application at their meeting on March 21, primarily due to trucks entering and exiting from Route 9.

McKeon reported that the Planning Board reviewed the Andersen LLC application, which is for converting the seasonal cabins to condominium units on South Shore Road. The hearing was continued to April 3. VanCor will contact DES to look at the site at its current condition.

McKeon suggested that each board member bring three ideas of what the board or individual board member could work on to throughout the year to improve the town.

Roscoe attended a Greater Keene Chamber of Commerce forum on energy in the Monadnock area and New Hampshire and where energy comes from. Roscoe will look at land in town for the possibility of starting a community solar farm.

Roscoe reported that the Chesterfield Fire Department re-elected the same people that served in office last year.

Police Chief Chickering requested approval to advertise for a full-time detective position.

Roscoe moved to allow Chief Chickering to advertise and fill the full-time detective position. VanCor seconded the motion, which passed unanimously.

The Board of Selectmen plans to schedule meetings each Wednesday in April.

Nonpublic RSA 91-A:3 II (L) Legal

VanCor moved to go into nonpublic per RSA 91-A:3 II (L) for legal discussions. McKeon seconded the motion, which passed unanimously.

Roscoe moved to come out of nonpublic. VanCor seconded the motion, which passed unanimously.

*Roscoe moved to seal the nonpublic minutes. VanCor seconded the motion.
Vote: Roscoe – Yes; VanCor – Yes; McKeon – Yes. Motion passed unanimously.*

With no other business to conduct, VanCor moved to adjourn. McKeon seconded the motion, which passed unanimously. The meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date