

**Town of Chesterfield
Board of Selectmen
MINUTES
March 8, 2017**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:00 p.m. Others in attendance were Brad Roscoe, Norman VanCor and Rick Carrier, Town Administrator.

FOR SIGNATURE

- Manifest #10
- Selectmen Minutes – March 1, 2017
- Veterans Tax Credit Application
- Supplemental Intent to Cut – Richter
- Yield Tax Certifications
- Timber Tax Warrant

APPOINTMENTS

- **6:15 p.m. Peter Zampella – Parks & Rec Director**

Zampella provided a list of estimated costs for materials for interior work on the Wares Grove cottage. The materials will be purchased after the roof repairs are completed. Zampella will meet with Spofford Lake Assoc. president this week to discuss the erosion at Wares Grove and North Shore beach. Proposals will be sought for an engineering study on the Spofford Lake erosion control at those beaches.

Zampella will be meeting with the P&R Commission on March 15 to discuss the summer program. Camp counselors will be hired to also cover as life guards.

Monthly water testing will be done at both beaches by sending samples directly to NHDES for testing the drinking water.

The P&R passed the Dept. of Labor re-inspection check. The SDS sheets must be kept up to date weekly on all chemicals used at the beaches by employees and safety measures are taken on a daily basis.

New activities that may be added to the summer program are musicians for outdoor concerts, swimming lessons, movies at the beach for all age groups and an afternoon school program to start in April.

- **7:00 p.m. Bob Elliott – Spofford Yacht Club**

Present: Bob Elliott and Klaus Bayr

Elliott and Bayr reported on reef and/or sand bar issues at the public boat launch for boats having 30 inches keels below the water line. Elliott stated that launching of the sailboats has been an issue for at least three years. Elliott contacted DES and DRED and he was instructed to contact the Town because it is a town owned boat ramp. McKeon noted that the board will need to do some research. VanCor noted that draining and dredging may be required and that project may receive funding by the State.

- **7:15 p.m. Nonpublic RSA 91-A:3 II (b) – Hiring**

Roscoe moved to go into non-public per RSA 91-A:3 II (b) to discuss hiring. VanCor seconded the motion, which passed unanimously.

Roscoe moved to come out of nonpublic. VanCor seconded the motion, which passed unanimously.

McKeon announced that the OEM Director's position has been filled by Michael Chamberlain.

FOR DISCUSSION

- **Suggestion Box**

None submitted.

- **Selectmen Minutes Review – March 1, 2017**

VanCor moved to approve the March 1 meeting minutes as presented. Roscoe seconded the motion, which passed unanimously.

- **Code Enforcement Report**

The Code Enforcement report was reviewed which included permits issued, field inspections, and status on complaints and violations. McKeon has offered to assist the Code Enforcement department with propane tank violation questions.

- **Town Meeting Preparation / Handouts**

Materials for handouts at the Town Meeting on March 18 will include Simple Rules on how the meeting will be run, Warrant Article 4 covering Veterans' Tax Credit, the drawing for Warrant Article 13 of the Town Hall Annex project and a list of the Capital Reserve Fund and Expendable Trust Balances as of December 31, 2016. The Budget Committee will provide Warrant Article handouts. Select board members will be available on Voting Day on March 14 from 10:00 a.m. through 7:00 p.m. at the Town Hall.

- **Town Ford Explorer**

The board members want to hold off on making a decision, until after Town Meeting, as to whether the Explorer will be put out to bid or use it as a "trade-in". Should the police cruiser warrant article pass, the Board would trade in the explorer along with the car the police department will no longer be using.

- **Spofford Hall**

The Chesterfield police chief had recommended that hazmat suits be used by the FBI when they searched the Spofford Hall building.

OTHER BUSINESS

McKeon reported on the Planning Board meeting of March 6. The new owner of Ye Old Yankee Cabins is requesting to change the cabins to condominiums. There will be a public hearing scheduled. The Lanoue site plan was determined that it was not complete for the Route 9 property. Spofford Boat Sales was discussed and the Planning Board has requested that the select board instruct code enforcement to issue a letter of deficiency to the owner. The business and the site for Spofford Boat Sales is not the same as what is was at its inception of zoning and no site plan has been submitted for the nonconforming use of the property.

VanCor attended the seminar at the Keene Public Library hosted by NHMA, which covered the Right-To-Know laws for ZBA and how to conduct a meeting.

VanCor has received Lion's Club approval for the Welcome to Chesterfield sign designed by Sign Worx. The sign will be placed on the westerly side of Chesterfield on Route 9.

Roscoe presented a summary report of the Broadband Committee's recommendations. McKeon suggested that the selectmen read the report and discuss it at the board meeting on March 15.

Carrier attended the SWRPC Advisor Committee meeting to review the software used by the Dept. of Transportation for safety, mobility and alternative modes that will be used to rank new projects for the ten-year plan for Cheshire County.

With no other business to conduct, VanCor moved to adjourn. McKeon seconded the motion, which passed unanimously. The meeting was adjourned at 8:21 p.m.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date