

**Town of Chesterfield
Board of Selectmen
MINUTES
May 24, 2017**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:05 p.m. Others in attendance were Norman VanCor and Rick Carrier, Town Administrator. Brad Roscoe called in for a conference call to the meeting. He was not able to attend the meeting because of a family medical emergency out of state.

McKeon moved to allow Roscoe to attend the meeting via phone. VanCor seconded the motion, which passed unanimously.

FOR SIGNATURE

- Manifest #18
- Selectmen Minutes – May 17, 2017
- Condosta Correspondence
- Lions Club Correspondence
- Land Use Change Tax – Schroeder & Crofut
- Land Use Change Tax Warrants (2)

APPOINTMENTS

• **6:15 p.m. Chris Lord – McKenna Way Ravine**

Road Agent Chris Lord, presented erosion photos taken during his inspection of the McKenna Way ravine on May 24. Lord noted that there is approximately 18 inches of topsoil and grass sliding down the steep embankment and the ground is saturated. Mike Cersosimo stated that Cersosimo Industries owns Lot #2 where the erosion is taking place. Cersosimo agreed to extend the performance bond. The board will request Holden Engineering to reassess the ravine. McKeon will request that the Planning Board separate the ravine and the road as being two different issues.

• **6:30 p.m. Rick Carrier – Town Administrator**

Carrier reported that the new town assessor is working well with town property processes. A preliminary report will be available from the auditors by mid July. He noted that the new Welcome to Chesterfield sign, donated by the Lion's Club, has been set up. A representative from NHDOT will reset the chain link fence along Rt. 9 where the welcome sign is located. The board recommended that DOT prevent siltation from going into the protected brook and the wetlands when the fence repairs are being done.

FOR DISCUSSION

• **Suggestion Box**

A suggestion was submitted requesting that the town administrator work the office hours that are posted to better serve the public. The suggestion has been taken under advisement.

• **Public Comment**

Sandy Harris proposed that Spofford Lake become a fireworks fee zone. She noted that NHDES is supportive of restricting fireworks on lakefront properties. Harris read the list of

chemicals composed of the fireworks, which are contaminants, which she feels are hurting the wildlife and quality of the water. She reported that the water that now goes into her cottage from the lake is yellow, even by using filters. She added that the noise created by the fireworks is affecting the quality of life around the lake. Harris also noted that there currently are no town regulations on the size of fireworks used or clean up of fireworks. McKeon stated that this issue fits in with the grant that has been received on drainage issues and siltation around the lake. The board will look into the process of preparing a town ordinance that may require a public hearing. Roscoe noted that the contaminants and debris going into the water could be considered water pollution.

John Koopmann requested a copy of the Code Enforcement report before the board discusses the report during the board meetings. He also disagrees with the board in that they accepted the Bruce Beach plans being filed.

- **Selectmen Minutes Review – May 17, 2017**

Roscoe moved to approve the May 17 meeting minutes as amended. VanCor seconded the motion, which passed unanimously.

- **Monthly Happenings Email**

Roscoe requested that the special town meeting be included in the email for voting on the solar project. More specific information will be posted at the post offices and the town website. VanCor requested that camera information be included in that they are being installed at the transfer station to monitor prohibited articles being left. The third lane is being made a drive-through lane at the transfer station. VanCor will provide information for suggestions of conserving water during summer droughts.

- **Code Enforcement Report**

The Code Enforcement report was reviewed for the weeks ending May 20. The report included permits issued, field inspections, assembly review and status on complaints, violations and erosion issues. Photos were included with the violation letters sent to property owners.

- **Tax Deeding Properties**

Board members have contacted property owners to discuss their 2014 unpaid property taxes to avoid their properties from being tax deeded.

- **Letters of Credit/Bonds Update**

Wendy Pelletier looked at the Larkin Way plans to complete an as-built survey. She expects to have the survey completed by June 13. The bond is due on June 20. The Brown Ltd. bond has been received.

- **Town Beaches Erosion Control**

VanCor and E.J. Prescott reviewed the erosion at Wares Grove and North Shore beaches. The estimated cost of materials for boxes and underlining drainage will be \$3,000 for Wares Grove and \$10,000 for North Shore. VanCor provided photos of the erosion and repairs to the outside of the cottage. The contractor will be contacted.

- **Special Town Meeting Process**

The costs for a special town meeting will be set up time i.e., supervisors of the checklist, town clerk and moderator expenses. Roscoe will get information on the date for the investor meeting at Hanna Grimes so that the special town meeting date can be set.

- **Demolition Costs Wildwood Rd. and Old Town Office**

The budgetary demolition bids were reviewed for Wildwood Rd. at \$13,324 and \$25,888 for the old town office building. The draft notice of sale for Wildwood was revised and the successful bidder must merge the two lots with the bidder's lot(s). The lots cannot be further subdivided in perpetuity. Town counsel will review the amended notice of sale and provide process for moving forward with the sale. A minimum bid will be discussed at the May 31 board meeting.

- **Wildwood Road Town Property**

The board will be advertising the property with the stipulation that the two lots must be merged with an adjacent lot to help preserve the health of the lake.

- **Draft Conservation Commission Rules of Procedure**

The board has invited the Conservation Commission to the Selectmen's meeting on June 7 to discuss the CCC process and the interaction with selectmen.

OLD BUSINESS

Town Hall Annex RFP: ADA bathrooms. Waiting for information from Lee Brockmann.

Old Town Office Building: The budgetary demo estimate was reviewed from Hodgkins & Sons. Marvin Smart has repaired the roof leaks.

EMP Grant Scope of Work: Waiting for information from OEM director.

Committee Memberships: Vacancies in EDC & Alternate to ZBA.

Spofford Hall: Test results are in. Board working with attorney.

Bruce Beach Settlement: Plans came in to be signed.

Town Meeting Costs: No contact from the school.

Old Chairs Dispersed: Custodian will provide inventory of number of chairs left.

29 Wildwood Rd.: Board to get process for notification from town counsel.

OTHER BUSINESS

Jeff Scott has received the LLC and the CVC meter application for the solar project. The project is also now grandfathered under the net meter rules. The next step is getting the town vote for funding multi-year lease of the property.

The P&R director will be meeting with the State Marine Patrol to discuss the buoy lines at the beach. The town has a permit for where those lines should be.

VanCor suggested that department heads be reminded to have vacation time scheduled for their departments and that there will be no carryover of vacation time into next year.

The topic of drought was discussed at a recent SWRPC seminar attended by VanCor. They also discussed financial assistance for low income loans and grants for energy conservation for home repairs.

VanCor noted that the RFP has gone out for the watershed grant to get contaminant information at the lake. VanCor will work on the committee that will hire the consultant by mid-June.

Carrier reported that Marvin Smart has repaired the cracked slate on the old town hall roof.

Carrier stated that EDC met with Bob Foskett, who spoke on working with Planning Boards for local businesses. Another guest speaker discussed the success of crowd funding.

- **Public Comment**

Jeff Scott reported that Catherine Harvey has provided information to the solar committee to speed up the process for moving forward with the State on the solar project.

With no other business to conduct, VanCor moved to adjourn. McKeon seconded the motion, which passed unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Patricia Grace
Secretary to the Selectboard

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date