

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
May 31, 2017**

**CALL TO ORDER**

Chairman Jon McKeon called the meeting to order at 6:00 p.m. Others in attendance were Brad Roscoe, Norman VanCor and Rick Carrier, Town Administrator.

**FOR SIGNATURE**

- Manifest #21
- Selectmen Minutes – May 17, 2017
- Cemetery Deed – Mahoney
- Notice of Intent to Cut Form Letter

**APPOINTMENTS**

• **6:15 p.m. Diana Warhall – Diana’s Swim Lessons**

Warhall provided copies of all her instructors WSI certifications, life guard certifications and an updated insurance policy, as requested by the Board at their April 5 meeting. The License Agreement was signed by the Board to allow Warhall to hold swim lessons at the North Shore town beach from July 5 through August 11, 2017.

• **6:30 p.m. Joanne Condosta**

Condosta requested Board approval to set up a fundraiser to have a fireworks display at Spofford Lake. Her fundraiser request was denied.

Condosta stated that she has not received her letter from the Board to discuss her attendance at Parks & Rec meetings. She reviewed a copy of the letter and she offered to provide copies of her emails that she sent to the P&R Commission Chair and the P&R secretary of her reasons for her lack of attendance at meetings.

**FOR DISCUSSION**

• **Suggestion Box**

A suggestion was received stating that a “no dogs” restriction is in place for any part of the Town Office building, including the Town Clerk’s office.

• **Public Comment**

Sandra Harris provided a map of all the New Hampshire towns that have banned fireworks without permits, as of 2016.

• **Selectmen Minutes Review – May 24, 2017**

*Roscoe moved to approve the May 24 meeting minutes as amended. VanCor seconded the motion, which passed unanimously.*

• **Code Enforcement Report**

The Code Enforcement report was reviewed for the week ending May 27. The report included permits issued, field inspections, assembly review and status on complaint and violation issues.

McKeon noted that a request was made at the May 24 meeting for a few extra copies at the CE report will be available at the board meetings and they will be available.

- **Fireworks Display Considerations**

The Board discussed options being considered for adopting a fireworks ordinance of private individuals. The motive for the ordinance is preservation of the lake. Samples of fireworks ordinances from around the state were reviewed, along with a DES Fact Sheet on Fireworks and Lakes. Noise and pollution are major factors for the ordinance. This will be discussed at the next Board meeting.

- **Town Beaches Erosion Control**

VanCor provided sketches of the erosion at Wares Grove and North Shore beaches. He has been working with EJP for consultation of correcting the erosions issues. Engineering drawings will be required when applying for a permit application to NHDES.

- **Draft Conservation Commission Rules of Procedure**

Changes were made to the CCC Rules of Procedure draft. Copies will be emailed to the Conservation members prior to them meeting with the Board on June 7.

- **Special Town Meeting Process**

The Solar investors' meeting is scheduled for the week of July 17 at Hanna Grimes. The Special Town Meeting will be scheduled for July 19 at 7:00 p.m. at the Town Hall. The draft Warrant Article and the meeting process was reviewed.

- **Bennett Road Grass Cutting**

An email was received from Richard Diesl requesting permission to mow the lawn to the black top section in front of his property. The Board approved the mowing until instructed otherwise.

- **Wildwood Rd. and Old Town Office**

The Hodgkins & Sons estimates presented at the May 24 meeting do include removal of debris to a certified dump site and tipping fees. The Board has set the minimum bid at \$1,000 for the notice of sale of the Wildwood Rd. property.

- **Bruce Beach Private Road Name**

The Board agreed to Bruce Beach's request to name his private road Turkey Hill Road.

- **Primex Contribution Assurance Program**

The Board does not agree to the Primex offer of a maximum rate increase if the town signs up for a 3 year contract for workers comp and liability insurance.

## **OLD BUSINESS**

Town Hall Annex RFP: ADA bathrooms. Waiting for information from Brockmann or Jenness.

Old Town Office Building: An email was received from a resident requesting that the old town office building be taken down. The building will be inspected for further roof leaks.

EMP Grant Scope of Work: The OEM director will be meeting with various department heads on June 5.

Committee Memberships: Jorge Crespo has resigned from EDC. Vacancies in EDC & Alternate to ZBA to be filled.

Spofford Hall: Test results are in. Board working with attorney.

Bruce Beach Settlement: Plans have been signed. Town will purchase Knox box, Spofford FD will install the box. Property owner must install approved gate.

Town Meeting Costs: No contact from the school.

Old Chairs Dispersed: Custodian will provide inventory of number of chairs left.

29 Wildwood Rd.: Town attorney will be contacted regarding notifications.

## **OTHER BUSINESS**

Roscoe stated that the solar project finances will be discussed at the June 1 solar meeting.

McKeon reported that the Planning Board will be looking at the Lanoue plans for completeness on June 5. They will also be discussing a boundary line adjustment request on Namaschaug Landing.

The security cameras were installed at the Transfer Station this week.

VanCor noted that there has been no response from Bill Bryce for Wayne Dingman's concern about the gravel on his road. A request was also made at the September 21, 2016 BOS meeting to send a copy of that letter to Commissioner Jeffrey Rose. It was requested that Senator Jay Kahn look into the matter.

The P&R director provided a sketched drawing of his recommended location of the 12x20 ft. gazebo at Wares Grove Beach that is being donated by the Lion's Club. The gazebo will require an ADA ramp and electrical plans for the installation permit.

- **Public Comment**

VanCor requested that Jeff Scott keep the Board informed of what the State is doing at the Chesterfield Gorge.

### **Nonpublic RSA 91-A:3 II (e)**

*Roscoe moved to go into nonpublic per RSA 91-A:3 II (e). VanCor seconded the motion, which passed unanimously.*

*Roscoe moved to come out of nonpublic. VanCor seconded the motion, which passed unanimously.*

*Roscoe moved to seal the minutes. VanCor seconded the motion, which passed unanimously.*

*With no other business to conduct, VanCor moved to adjourn. McKeon seconded the motion, which passed unanimously. The meeting was adjourned at 9:06 p.m.*

Respectfully submitted,

Patricia Grace  
Secretary to the Selectboard

Approved by:

\_\_\_\_\_  
Jon P. McKeon, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brad Roscoe

\_\_\_\_\_  
Date

\_\_\_\_\_  
Norman W. VanCor

\_\_\_\_\_  
Date