

# Town of Chesterfield Economic Development Committee

## MINUTES October 17, 2017

### Attendees

Jon Starbuck, chair, Don Brehm, Selectman representative Norman VanCor  
Also in attendance: Town Administrator Rick Carrier  
Absent: Jeff Migneault  
Others: Irvin Bruce

Jon S called the meeting to order at 5:05 pm.

The committee was to meet with Chris Richmond, United Natural Foods General Manager. He was not in attendance. Jon will reach out to him to reschedule.

The committee reviewed the August 17<sup>th</sup> meeting minutes and approved as amended.

The committee reviewed the charge of the EDC, which was drafted by Norman. Norman noted that the Liquor Store in West Chesterfield is drawing up plans to section off a small, separate storefront, which would be independent of the liquor store and would display/sell N.H. Made Products.

After discussion of the draft items *Norman made a motion to add #9 "Support activities outlined in the Chesterfield Master Plan and other projects as agreed upon by the Economic Development Committee and the Board of Selectmen to further the quality of life and economic goals of the Town" to the charge of the EDC responsibilities, seconded by Don and pass unanimously.* The Board of Selectmen will need to approve the change.

Irvin Bruce asked the committee if the business he received a variance could continue with a new owner. He was informed the variance went with the property, but if there were any changes to the nature of the business, the variance would not cover that. He was directed to contact the Planning Board to set up a conceptual consultation to discuss the particulars. Irvin left the meeting.

Jon asked about the status of the Town Hall Annex project for next year. Rick replied that the Board of Selectmen will be presenting 3 warrant articles for town meeting consideration.

The committee discussed whether there is a need for affordable workforce housing. It was agreed that this type of housing is needed to support economic activity in town.

For the December EDC meeting, Norman will invite Nicole Brassard Jordan from the State Liquor Commission to talk about the N.H. Made Products section the liquor store is proposing to set up.

The committee toured the old town office building and then returned to the town office to continue the meeting. Jeff Scott, Ron Rzasa and Barbara Girs joined the meeting to discuss the old town office building.

Jeff Scott commented on the articles in both the Reformer and Sentinel on the upcoming open house. There will be handouts at the open house. Jeff and Barbara noted that there have been some out of pocket expenses to get the building ready for the open house.

*Norman made a motion, seconded by Don, to reimburse Jeff and Barbara up to \$500 for supplies and advertising for the old town office. Motion passed by unanimous vote.*

With no other business, the meeting adjourned at 6:55 pm

Submitted by: Rick Carrier