

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
NOVEMBER 14, 2017**

Present: Gary Winn, Chairman; Dan Cotter, Brad Roscoe, Selectboard Representative; Carole Wheeler, Bayard Tracy, Chris Babcock, Spofford Fire & Rescue Precinct Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct Representative, Steve Laskowski, George Goulet, Doug Foster, Dave Smith and Cathy Harvey, School Board Representative (arrived at 7:35 PM)

Absent: John Koopmann

The Chairman called the meeting to order at 7 PM

Rick Cooper moved the October 25th minutes as submitted. The motion was seconded by Carole Wheeler and passed unanimously.

Old Business – Gary clarified that the well contamination was an E. Coli according to Cathy's notes.

Highway – Chris Lord submitted updated figures. The Budget is up .9% or \$6,903. Chris has increased the budget for Asphalt. Gas, Oil and Diesel is up \$.40 to \$2.40 per gallon. Less Sand & Gravel is budgeted for purchase but companies have offered discounts as well. There was a discussion about having materials delivered as opposed to trucking ourselves. Chris reported that the Solar Panels at the Highway Garage were saving about \$3,500 per year.

Transfer Station – Chris Lord presented the budget. The budget is up .8%. An Employee decided to switch from FT to PT so Full Time Salaries decreased and Part-Time Salaries increased 11%. There was a discussion about tipping and hauling fees.

Police – Chief Chickering was present to discuss the Police Department Budget. The Budget is up 2.2% or \$11,548. The Department is at full staff for the first time in Chief Chickering's tenure. The Detective position is working out well. Chief Chickering has been awarded a 50/50 grant to replace a handheld radar as well as a cruiser radar. There was a discussion about having a warrant article to fund the grant part of the purchase so the funds remain in the Capital Reserve Fund. A cruiser is scheduled to be purchased this year. There was a discussion about leasing vs purchasing. The Equipment CRF is negative next year. Chief Chickering is proposing to keep the 2013 Cruiser for officers to use for on call officers and on-duty details.

Animal Control is level funded.

Spofford Fire District – Chris Babcock was present to discuss Spofford Fire's Budget. The Department was awarded a grant to replace the compressor and the regional hose grant, receiving about \$126,000 in capital improvements. The Budget is down 2.20%. Chris reported that there are 3 new members taking training and certification classes. The Department is proposing to lease a fire truck to steady out withdrawals from the Capital Reserve Funds.

Health Officer – The Budget is up \$4,000 in Contracted Services for Mental Health Counseling such as Hoarding. The Committee would like to meet with him at the next meeting.

Code Enforcement – is up \$7,450 in salary due to the Code Enforcement Officer increasing to Full-Time. Personnel Administration – up \$11,050 primarily in Health Insurance. Life Insurance/Disability is down \$2,150. There is a breakdown of employee benefits provided per employee for the end of 2016.

School – Cathy reported that the well will be tested once per month for the remainder of the year. It was an e. coli contamination. Cathy reported that the Status for the current budget the net available had increased by \$486. A \$2,000 revenue from State Adequacy Aid that was not anticipated was received. There are 2 new orders for Speech Services in process that will be \$17,100. The Audit cost \$1,550. Transportation – an OOD District student has left, but the District now has a homeless student. The Capital Improvements Committee will be meeting next month.

Town – Rick Carrier, Town Administrator, reported that nothing new has been overexpended. On target for this time of year.

Chesterfield Fire & Rescue – Rick Cooper stated that the CRF's are underfunded.

Dan moved to adjourn at 9:32. The motion was seconded by Rick and passed unanimously.

Respectfully Submitted,

Amy LaFontaine
Secretary