

**TOWN OF CHESTERFIELD  
BUDGET COMMITTEE  
MEETING MINUTES  
FEBRUARY 8, 2018**

Present: Gary Winn, Chairman; Dan Cotter, Carole Wheeler, John Koopmann, Chris Babcock, Spofford Fire Precinct Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct Representative; Steve Laskowski, George Goulet, Dave Smith, Brad Roscoe, Selectboard Representative

Absent: Doug Foster and Cathy Harvey

Chris moved to allow Bayard to participate by speaker phone. The message was seconded by Dan and passed unanimously. Bayard is in Michigan on business and he is alone.

**ARTICLE 4:** To see if the Town will vote to raise and appropriate the sum of \$440,000 for the Design and Build Project for Upgrading the Town Hall Annex, and to authorize the issuance of not more than \$350,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon: furthermore, to authorize the withdrawal of up to \$90,000 from the Town Hall Annex Capital Reserve Fund created for this purpose. (2/3 Ballot Vote required).

*Carole moved to recommend Article 4. The motion was seconded by Brad.*

The Town Hall will probably not ever bring in revenue. The more it is rented the more costs that will be associated with it. This would be solely to provide a community space.

*Dan, Carole, Rick, Steve, Dave, Bayard and Gary voted No. John, Chris, George and Brad voted Yes. The motion failed by majority vote.*

**Article 5:** To see if the Town will vote to raise and appropriate the sum of \$58,000 to Reconfigure the Town Hall Annex for ADA compliant bathrooms and authorize the withdrawal of the sum of \$58,000 from the Town Hall Annex Renovations Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Chris moved to recommend Article 5. The motion was seconded by Dan.*

The ADA bathrooms would go through a wall of the historical portion of the Town Hall.

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Bayard and Gary voted No. Brad voted Yes. Motion failed by majority.*

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of \$30,000 for a Design Study for the future construction of the Town Hall Annex, or act in any way related thereto. and authorize the withdrawal of the sum of Thirty Thousand Dollars (\$30,000) from the Town Hall Annex Renovations Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Carole moved to recommend Article 6. The motion was seconded by Dan.*

It was discussed that if the old Town Office Building is demolished, it may be a great location for a Community Center. The wording here would restrict the study to only the Town Hall Annex.

*Dan, Carole, Chris, Steve, George, Brad, Bayard and Gary voted Yes. John, Rick and Dave voted No. The motion passed by majority.*

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of Three Million Two Hundred Fifty-seven Thousand One Hundred Fifty-Five Dollars (\$3,257,155) for the following purposes, or act in any way related thereto.

1. Executive	154,218
2. Elections, Registrations, Vital Stats	72,582
3. Financial Administration	66,594
4. Legal Expense	50,000
5. Personnel Administration	465,750
6. Planning Board	13,700
7. Board of Adjustment	6,950
8. General Government Buildings	54,800
9. Cemeteries	39,938
10. General Insurance	77,000
11. Regional Association (SWRPC)	4,000
12. Economic Development Committee	2,400
13. Police	536,342
14. Police Reimbursable Detail	25,000
15. Ambulance	97,800
16. Code Enforcement	60,600
17. Office of Emergency Management	6,400
18. Forest Fires	6,000
19. Highway/Town Road Maintenance	820,607
20. Street Lighting	15,000
21. Solid Waste	202,753
22. Health Officer	1,525
23. Animal Control	1,650
24. Other Health (Hepatitis B Shots)	300
25. General Assistance	25,000
26. Parks and Recreation	113,846
27. Library	169,550
28. Patriotic Purposes	700
29. Conservation Commission	3,250
30. Debt Service	<u>162,900</u>
TOTAL	3,257,155

*Carole moved to recommend Article 7. The motion was seconded by Chris.*

*Dan moved to reduce Executive budget by \$5,000 for the Forester to \$149,218. The motion was seconded by Steve. Dan, Carole, Chris, Rick, Steve, Dave and Bayard voted Yes. John, George, Brad and Gary voted No. The motion passed by majority,*

*Total Operating Budget \$3,252,155. Dan, Carole, Chris, Rick, Steve, Dave, Brad, Bayard and Gary voted Yes. John and George voted No. Motion passed by majority.*

**ARTICLE 8:** Shall the town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the town under RSA 72:28. (Inserted by Petition)

*Carole moved to recommend Article 8. The motion was seconded by Steve.*

The Committee felt that 90 days of service was not enough for the credit.

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted No. Motion failed unanimously.*

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the demolition of the old town office building or act in anyway thereto. This is a special warrant article per RSA 32:10 1 (d). (Inserted by Petition)

*Carole moved to recommend Article 9. The motion was seconded by Dan. Dan, Carole, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. John voted No. The motion passed by majority.*

**ARTICLE 10:** Per RSA 41:14-a, the proposed sale of the Former Town Office Building located at 504 Route 63 shall be inserted as an article in the warrant for the town meeting. (Inserted by Petition)

**ARTICLE 11:** To see if the Town will allow the Board of Selectman to sell the building on the property located at 504 Rt. 63, Chesterfield, NH.

The Selectmen have the authority to dispose of Town Assets. The Committee wanted to take a vote.

*Dan moved to recommend Article 11. The motion was seconded by Brad.*

The Committee felt that to lose control of that building in the center of Town would be a mistake.

*Dan, Carole, Rick, Steve, Dave, Bayard and Gary voted No. John, Chris, George and Brad voted Yes. The Committee does not recommend the sale of the old Town Office Building.*

**ARTICLE 12:** To see if the Town will vote to allow the board of Selectmen to enter into the proposed agreements to facilitate the leasing of Town Property in the Corner of Route 63 and Stage Road to the Chesterfield Community Solar, LLC for the purpose of installing a Solar Array. These agreements include a minimum of the following: 1.) a 10 year lease, 2.) a PILOT agreement (Payment in lieu of taxes), and 3.) A PPA agreement (Power Purchase Agreement). These agreements will only be entered into if the LLC acquires sufficient funding for the project.

The Committee did not feel that this had a monetary value to be voted on.

**ARTICLE 13:** To see if the Town will vote to establish a Solar Energy Capital Reserve Fund under the provisions of RSA 35:1 and to raise and appropriate the sum of \$6,000 to be placed in this fund.

*Carole moved to recommend Article 13. The motion was seconded by Dan.*

The discussion focused on setting up Capital Reserve Fund before the project is a go.

*Dan, Carole, Chris, Rick, Steve, George and Dave voted No. John, Brad, Bayard and Gary voted Yes.*

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of \$256,200 for the purpose of resurfacing Town roads, or act in any way related thereto. This is a special warrant article per RSA 32:10 1 (d).

*Dan moved to recommend Article 14. The motion was seconded by Rick. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of \$121,000 to be added to the already established Highway Heavy Equipment Capital Reserve Fund, or act in any way related thereto.

*Rick moved to recommend Article 15. The motion was seconded by Carole.*

*Steve moved to reduce the contribution to \$100,000. The motion was seconded by Dan.*

*Steve stated that last year the tractor was sold to the Committee because there was a surplus in the CRF. Now there is a shortage.*

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Bayard and Gary voted Yes. Brad voted No. The amendment passed by majority.*

*Dan, Carole, Chris, Rick, Steve, George, Dave, Bayard and Gary voted Yes. Brad and John voted No. The motion passed by majority.*

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the sum of \$95,000 to purchase a new 1-ton Truck for the Highway Department and authorize the withdrawal of the sum of \$95,000 from the Highway Heavy Equipment Capital Reserve Fund.

*Chris moved to recommend Article 16. The motion was seconded by Steve. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the already established Roadways Construction/Reconstruction Capital Reserve Fund, or act in any way related thereto.

*Dan moved to recommend Article 17. The motion was seconded by Steve. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the already established Revaluation Capital Reserve Fund, or act in any way related thereto.

*Dan moved to recommend Article 18. The motion was seconded by Brad. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of \$33,500 to be added to the already established Town Buildings Maintenance Capital Reserve Fund, or act in any way related thereto.

*Brad moved to recommend Article 19. The motion was seconded by Rick.*

*Brad stated that this was working well.*

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 20:** To see if the Town will vote to raise and appropriate the sum of \$6,500 to be added to the already established Town Buildings Maintenance Expendable Trust Fund, or act in any way related thereto.

*Brad moved to recommend Article 20. The motion was seconded by Dan. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 21:** To see if the Town will vote to raise and appropriate the sum of Thirty-One Thousand Five Hundred Dollars (\$31,500), and authorize the withdrawal of the sum of Thirty-One Thousand Five Hundred Dollars (\$31,500) from the Town Buildings Maintenance Capital Reserve Fund, to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Modine Heaters for Highway Garage	7,500
Painting and Maintenance Historical Society	6,000
Repair Roof Wares Grove Concession Building	5,500
Repair Roof North Shore Beach House	4,500
Repair Bathrooms at Wares Grove Concession	8,000
<b>TOTAL</b>	<b>31,500</b>

*Steve moved to recommend Article 21. The motion was seconded by Carole. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 22:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the Purchase of a Color Multi-Function Copier for the Town Office Building, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Brad moved to recommend Article 22. The motion was seconded by Carole.*

There was a brief discussion about lease vs. own. The last copier lasted well over 10 years.

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 23:** To see if the Town will vote to authorize the board of selectmen to rent or lease municipal property for a term of up to 5 years without further vote or ratification of the town. Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect in accordance with RSA 41:11-a III.

This is a non-monetary article.

**ARTICLE 24:** To see if the Town will vote to raise and appropriate the sum of \$3,500 for the Purchase of upgrading the Information Technology of the Code Enforcement Office, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Steve moved to recommend Article 24. The motion was seconded by Rick. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 25:** To see if the town will vote to raise and appropriate the sum \$23,000 to be added to the already established Police Cruiser Capital Reserve Fund, or act in any way related thereto.

*Dan moved to recommend Article 25. The motion was seconded by Steve. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 26:** To see if the Town will vote to raise and appropriate the sum of \$8,500 to be added to the already established Police Department Equipment Capital Reserve Fund, or act in any way related thereto.

*Brad moved to recommend Article 26. The motion was seconded by Carole. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 27:** To see if the Town will vote to raise and appropriate the sum of \$35,500 for the purchase of a police cruiser and switchover costs, and authorize the withdrawal of the sum of \$35,500 from the Police Cruiser Capital Reserve Fund for that purpose, or act in any way related thereto.

*Brad moved to recommend Article 27. The motion was seconded by Chris. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 28:** To see if the Town will vote to raise and appropriate the sum of \$5,600 for a Portable Radio at the Police Department and authorize the withdrawal of the sum of \$5,600 from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.

*Brad moved to recommend Article 28. The motion was seconded by Chris. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 29:** To see if the Town will vote to raise and appropriate the sum of \$2,300 to purchase a Cruiser Mounted Radar Unit at the Police Department, funding for this purchase will be from a grant in the amount of at least \$1,150 and further to authorize the withdrawal of the balance up to \$1,150 from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Brad moved to recommend Article 29. The motion was seconded by George. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 30:** To see if the Town will vote to raise and appropriate the sum of \$2,500 to purchase a Hand Held Radar Unit at the Police Department, funding for this purchase will be from a grant in the amount of at least \$1,250 and further to authorize the withdrawal of the balance up to \$1,250 from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Brad moved to recommend Article 30. The motion was seconded by Rick. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 31:** To see if the Town will vote to raise and appropriate the sum of \$4,000 for a Mobile Data Terminal Laptop Unit at the Police Department and authorize the withdrawal of the sum of \$4,000 from the Police Department Equipment Capital Reserve Fund for that purpose, or act in any way related thereto.

*Brad moved to recommend Article 31. The motion was seconded by Rick. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 32:** To see if the Town will vote to raise and appropriate the sum of \$28,000 to develop a Storm Water Plan for North Shore and Wares Grove beaches, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Brad moved to recommend Article 32. The motion was seconded by Dan. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 33:** To see if the Town will vote to raise and appropriate the sum of \$2,600 to create and host concert programs at Wares Grove Beach, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Brad moved to recommend Article 33. The motion was seconded by Carole.*

The Committee felt that this should be out of the operating budget. The kayaks were purchased out of the operating budget last year. Brad suggested that the Committee support the article this year and consider recommending it out of the budget next year if it is successful. This request originated with a Town Resident.

*Dan, Carole, John, Chris, Rick, Steve, George, Brad, Bayard, and Gary voted Yes. Dave voted No. The motion passed unanimously.*

**ARTICLE 34:** To see if the Town will vote to raise and appropriate the sum of \$1,000 to be added to the already established Parks and Rec Pickup Truck Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

**ARTICLE 35:** To see if the Town will vote to raise and appropriate the sum of \$500 to the already established Parks and Rec 4x4 All-Terrain Vehicle Capital Reserve Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Steve moved to take up Article 34 and Article 35 together. The motion was seconded by Dan and passed unanimously.*

*Steve moved to recommend Article 34 and Article 35. The motion was seconded by Dan. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 36:** To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the already established Parks and Rec Activities Enhancements Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*Brad moved to recommend Article 36. The motion was seconded by Carole.*

*Gary moved to contribute \$0 to the fund in lieu of the passage of Article 33. The motion was seconded by Dan.*

Gary felt that the enhancements this year are the \$2,600 for the Concert Series.

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Bayard, and Gary voted Yes. Brad voted No. The motion passed by majority.*

*Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 37:** To see if the Town will vote to raise and appropriate the sum of \$3,000 to the already established Wildland Fire Suppression Expendable Trust Fund, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

*George moved to recommend Article 37. The motion was seconded by Dan. Dan, Carole, John, Chris, Rick, Steve, George, Dave, Brad, Bayard, and Gary voted Yes. The motion passed unanimously.*

**ARTICLE 38:** To see if the Town will vote to raise and appropriate the sum of \$21,641) to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I (d).

Chesterfield Senior Meals program	500
Home Health, Meals on Wheels and Age in Motion	8,212
Monadnock Family Services/Mental Health	4,505
Community Kitchen	2,500
Southwestern Community Services	1,447
Visiting Nurse Association & Hospice	500
Groundworks Collaborative	200
Monadnock Child Advocacy Center	1,000
Big Brothers Big Sisters	400
The Gathering Place	1,000
Hundred Nights	1,000
MCVP Crisis & Prevention Center	377
Total	21,641

*Brad moved to recommend Article 38. The motion was seconded by Chris. Carole, John, Chris, Rick, Steve, George, Dave, Brad and Bayard voted Yes. Dan and Gary voted No. The motion passed by majority.*

The Committee will come in to sign the MS-737 for the Town as soon as it is ready. The next meeting will be February 20<sup>th</sup> at 7 PM.

The meeting adjourned at 9:46 PM.

Respectfully Submitted,

Amy LaFontaine  
Secretary