

**Town of Chesterfield
Board of Selectmen
MINUTES
March 14, 2018**

CALL TO ORDER

Vice Chairman Brad Roscoe called the meeting to order at 6:00 p.m. Also in attendance was Norman VanCor and Alissa Fox, Town Administrator.

Selectman Jon McKeon requested to join the meeting via Skype. McKeon was not able to get to the meeting because of his work schedule and he could not get away in time to make the meeting. No one was in the room with him.

VanCor moved to allow McKeon to join the meeting. Roscoe seconded the motion which passed by majority vote, McKeon abstained.

Roscoe welcomed everyone for attending the meeting. He requested that all comments be directed to the Board.

FOR SIGNATURE

- Manifest #11
- Selectmen Minutes of February 21 and February 28, 2018
- Raffle Permits (2) – Stockwell/Spofford Fire Fighters Assoc.

APPOINTMENT

6:30 p.m. – DIANA WARHALL – DIANA'S SWIM LESSONS

Warhall spoke with the Board for their approval to allow her to teach swim lessons at North Shore Beach this summer. Her students will range from 3-1/2 years to 12 years old and the lessons will be held from 11:00 a.m. to 3:00 p.m. with dates yet to be determined. The BOS approved the lessons with the condition that she provide them with insurance and certifications of all her workers and provide updated documents of what was provided the town last year. She agreed to have all paperwork available by May 1.

FOR DISCUSSION

• **Suggestion Box**

Nothing submitted.

• **Public Comment**

Ron Rzasa thanked Brad Roscoe for his service to the Town by being a selectman.

• **Selectmen Minutes Review – March 11, 2018**

It was noted that the meeting minutes have not been completed but will be available to the public five days following the March 11 meeting and will be reviewed at the March 21 BOS meeting.

• **Code Enforcement Report**

The Code Enforcement activity report for week ending March 10 was reviewed by the Board. The report included permits issued, field inspections, complaints, violations, site visits and water testing at the library. The Board would like to have the CEO utilize his deputy and other

resources for some of the items listed. The Code Enforcement officer will be invited to attend a Board meeting for a quarterly meeting.

- **Renovation of CEO Space**

VanCor reported that the carpet is installed but the cove base has not been installed in that office and the clerk's office. Maps, files and some furniture will need to be moved back into the room. VanCor will find out if Bergeron or Servpro will do the final cleaning before the final inspection. Some of the Planning Board cabinets will be moved into the welfare office. Planning board secretary will vacate office in case of a Welfare need that is unscheduled. The plan is to strive to have welfare appointments on days other than Tuesday.

- **Progress on Erosion Issue with Roads to Town Owned Beaches**

VanCor reported that surveying and soil testing has been done at both Wares Grove and North Shore beaches.

- **Voting Update**

Barbara Girs reported that 622 votes were cast on Tuesday's election, which equated to more than 20% of the registered voters. Jeanny Aldrich was elected as the next Selectboard member. All three articles also passed.

- **Library Article Missing**

The library article did not get into the final town report. It must be on the ballot and can't be raised at the meeting. It will require hearings before it goes on the ballot next year.

- **Recorder and Mic Research Discussion**

McKeon reported that a dedicated laptop will be required in the meeting room for recording device. The recordings will be downloaded with a thumb drive to the server. McKeon will request that the pricing be extended out to May 30 with SoniClear. There is a 30-day free trial period.

OLD BUSINESS

Spofford Hall: Signed 155-B:2 order sent to District Court. No further action taken.

McKenna Way Ravine: Springtime issue

Beach Erosion: Soil scientist have completed their work and mapping is underway. The next step is to meet with P&R to discuss the priorities. Engineering evaluation will be ready by the first of May.

Moorings Petition: McKeon to write draft petition. Wait until springtime.

Recording Device: McKeon received recommendations from other municipalities of the recording devices. Adjusted pricing will be provided at next meeting.

AED: Will be assigned to Jeanny Aldrich.

OTHER BUSINESS

McKeon moved to allow Brad Roscoe to sign the Powers Generator document on behalf of the Board of Selectmen. VanCor seconded the motion, which passed unanimously.

The NHBB has requested a financial statement directly from the auditors. The permission statement requires a signature from the BOS chair.

VanCor moved to allow Brad Roscoe to sign the NHBB request on behalf of the Board of Selectmen. McKeon seconded the motion, which passed unanimously.

It was suggested that six signatures be on the request for “secret” ballots for voting at the town meeting on March 17. Roscoe contacted Chesterfield School to discuss the layout in the school gymnasium for the town meeting. The school’s policy per state law to allow them to post “no guns” at the school is not valid.

The Veteran’s Credit calculations of how it would impact the town will be updated before the town meeting .

VanCor noted that the regular BOS meeting of March 7 was rescheduled to March 11. The draft minutes of March 11 will be available before the March 21 meeting.

Roscoe noted that no one from the P&R Commission responded to his email regarding the boat and car belonging to the former P&R director that has been left at Wares Grove.

VanCor reported that the BOS has requested a postponement of their ZBA appeal to a decision made by the Planning Board. ZBA was unable to provide a quorum on March 13. The appeal will be heard at the April 10 ZBA meeting.

VanCor will be attending an OEM planning session on March 20.

- **Public Comment**

Jeff Scott asked if there are any plans for the visiting nurse who is currently using a room in the Annex. VanCor stated that it had been discussed at other meetings. Roscoe stated that 3-D drawing handouts, showing both the inside and outside of the building will be available at the town meeting.

Ron Rzsas asked if the Stone House becomes a museum, will the building be exempt from property taxes. McKeon replied that the Historical Society is not a governmental entity. Fox stated that they would have to fill out the paperwork with the town if they are a nonprofit. There are RSA’s must be followed. The apartments would be taxed.

Burt Riendeau asked when the apartments were put in the Stone House. He stated that there were never apartments but there was living space for the owners. He stated that the owner was granted one bed and breakfast. It was suggested that the Code Enforcement officer look into the allowed uses. Riendeau noted that errors were made on the website for expiration terms for appointments to boards and commissions. The webmaster will be contacted to make the changes.

With no other business to conduct, the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Patricia Grace
Secretary

Approved by:

Jon P. McKeon, Chairman

Date

Brad Roscoe

Date

Norman W. VanCor

Date