

Town of Chesterfield, N.H.
Parks & Recreation Commission
Meeting Minutes
February 27, 2018

Present: Don LaFontaine, Dewey Auger, Fran Shippee, Joe Hanzalik, Erik Barnes; Brad Roscoe, selectboard representative

Call to Order: Barnes called the meeting to order at 6:04 pm.

The first order of business was the director's position. Auger has sent job description to Pat Grace to be added to the town website. Brad Roscoe will add it to the town's account on Indeed.com. Auger will be the contact person.

Roscoe discussed the potential change to the highway department supervisor's position to include supervision of maintenance of town buildings and property. There was discussion on whether Parks & Rec's property could be included in this arrangement. This would change the scope of the director position.

Town meeting is on Saturday, March 17th. Auger, Hanzalik and Shippee will be in attendance.

The e-mail address for Parks & Rec will be temporarily handled by Shippee. Roscoe will forward her the password. Login information for Shopkeep, the Parks & Rec website, Facebook and Instagram are needed from Peter Zampella. Shippee will get the Parks & Rec laptop to Barnes. Season passes need to be printed.

The cottage plumbing will be looked at once the weather warms up. The furnace also needs to be replaced. Zampella needs to remove belongings still there.

Schedule for director hiring - 3/16 – final day for resumes; 3/19 commission meets to choose candidates to interview; 3/22 candidate interviews via conference call; 3/27 – final candidates come to regular meeting. Any resumes received from online sources will be forwarded to all commission members.

The basketball program starts March 5 and runs through March 29. There are 32 kids currently signed up and there will be one coach for each group – 2nd/3rd graders, and 4th/5th/6th graders. There are also several parents who have offered to assist.

The baseball program starts April 28 with the jamboree in Walpole. The Connecticut Valley Cal Ripken League does the scheduling of games. There is another board meeting on Wednesday, March 28th.

The official Ware's Grove opening day will be May 26th. There is still erosion work to be finished at North Shore and Ware's Grove. The engineering study is ongoing and finishing it is dependent on the passage of a warrant article at the town meeting on March 17th. Once and if the engineering study is completed and successful, the DES will issue a permit for work to proceed to correct the erosion problem. Currently the targeted date for completion of the study is early May. The highway department will do the bulk of the work once the permit is issued and the scope of work is determined.

There is also a warrant article to allot money to repair the building at North Shore and also replace the bathrooms at Wares Grove. If that warrant article passes, Craig Finnell is on board to begin the repairs immediately.

The Chesterfield Lions will be contacted about doing a town presentation of the gazebo donated to the town and installed at Ware's Grove.

Upcoming meeting schedule: Monday, March 19th at 6:00 pm (non-public)
 Thursday, March 22nd at 6:00 pm (non-public conference call)
 Tuesday, February 27th at 6:00 pm
 Tuesday, March 27th at 6:00 pm

Adjournment

*With no other business to conduct, a motion was made by Auger to adjourn at 7:18 pm.
LaFontaine seconded the motion, which carried unanimously.*

Fran Shippee
Secretary