

**Town of Chesterfield, N.H.**  
**Parks & Recreation Commission**  
**Meeting Minutes**  
**May 10, 2018**

Present: Joe Hanzalik, Fran Shippee, Dewey Auger, Erik Barnes, Norm Van Cor, Selectboard Representative

Call to Order: Barnes called the meeting to order at 7:06 pm.

Van Cor would like all communication about maintenance to go through him.

Ryan Lower will be getting the water going at Ware's Grove this coming week. He will also be replacing faucets and the toilet in the cottage. Pinney Heating will also be looking at the heating system this week. Other repairs needed are the front steps and the bathroom floor.

Materials have been purchased for the stockade fence.

The anonymous donation of \$4,000 will be used to purchase a new gate, fencing and landscaping materials. There will also be a new stone archway/wood sign on the right. The rhododendron will be taken down and the memorial stone and flag will be illustrated with solar lights. The town will send a letter a letter to the donor with that information.

Craig Finnell will be working on the North Shore building roof. Work still to be done – new bathroom stall, faucets and shutoff valves; landscaping beds; timber posts and rope for parking lot; ATV repair; rekeying of all locks.

The Lions Club will be handling the electricity for the gazebo.

There will be a volunteer cleanup on Saturday at noon at Ware's Grove. Branches in the grove are to be picked up, silt fences taken down and lifeguard chairs painted.

North Shore bathhouse repairs include a new footing and other items on the punch list. The area of concern that has eroded will need to be isolated until a solution is determined by the state. Federal grant money will be applied for to pay for the repair.

The commission went over job responsibilities with the new director Samantha Hill. She will be starting on Monday, May 14<sup>th</sup>. Sam will be moving into the cottage over the next week or two.

Upcoming meetings: Tuesday, May 29<sup>th</sup> at 6:00 pm.

Adjournment

*With no other business to conduct, a motion was made by Hanzalik to adjourn at 9:15 pm. Auger seconded the motion, which carried unanimously.*

Fran Shippee  
Secretary