

**Town of Chesterfield  
Board of Selectmen  
MINUTES  
September 22, 2018**

**CALL TO ORDER**

Chairman Jon McKeon called the meeting to order at 9:02 a.m. Also in attendance were Norman VanCor, Jeanny Aldrich and DPW head Chris Lord.

McKeon addressed the board on a phone call he received from Betty Higley. She is still upset about being barred from the sharing shed. She told me that she has not sold anything from the sharing shed on EBay. She told me there are many other people who do more than she does with the items taken from the sharing shed.

McKeon told her that we are not enforcing the policy only on her but the policy will be enforced on everyone we know about. She has told McKeon that Chickering is "doing this" because she doesn't like her and wants to take it out on her. She also told me that Chickering is taking items from the sharing shed before she can get there. Higley said that she goes to the sharing shed two or three times a day to get what she can. She also said she only takes what other people don't want and it gets thrown out. McKeon stated he asked her if that is the case why would she need to go two or three times a day. She said that is what she does.

Higley told McKeon she has not received the letter that McKeon said he would send her on the reason she is banned from the sharing shed. McKeon reminded her he said he would bring it up at the BOS meeting. He is only one selectman and cannot do anything and make decisions by himself.

McKeon discussed sending a letter to Higley, The board decided to send Higley a letter stating the duration, including the start date and the end date of the 30-day period of her suspended privileges to the sharing shed.

McKeon asked Lord about the process of employees taking items from the sharing shed. He stated that the employees must leave the items in the shed until the end of that day at a minimum. He will speak with the employees to reenforce this policy to them.

The board then went over the existing CMP for town. They discussed the past two years of items completed. There was a motion by Vancor to move the meeting to Wares Grove, then the Transfer Station, Highway Department, then Annex and Town Hall building then back to the town office building. Seconded by Aldrich. Vote was unanimous. The board left town office building at 10:45 a.m.

The board visited Wares Grove and was joined by Sam Hill to walk area and buildings. List was compiled and will be discussed at a future meeting.

The board left Wares Grove at 12:25 p.m. to travel to the Transfer Station.

The board vistied the Transfer Station and the Highway garage. There were very little items that were found to be needed, outside of items already listed on the CMP.

The Board traveled to the Annex and Town Hall building at 1:10 p.m.

The board walked through the Annex building and the Town Hall building and made notes. The board then returned to the Town Office building at 1:35 p.m.

McKeon reconvened to meet at the Town Office building at 1:45 p.m.

The board discussed the four proposals that were submitted by the four contractors. There was much discussion on the different proposals.

VanCor moved to contact Bread Loaf, DA Brothers and Cheshire Builders to move forward with interviews. Seconded by Aldrich. Vote was unanimous. Wesfield Construction was not selected to move forward. The boards schedule matrix was to have three contractors move forward for interviews. The three selected are what they believe to be the best by price and content of proposal.

McKeon will contact Fox to draft a letter to Wesfield construction to let them know. She will also need to contact the other three contractors to let them know the day and time of the interviews.

The interviews will be on Thursday, October 12. DA Bros. will be at 9:00 a.m., Bread Loaf Construction at 11:00 a.m. and Cheshire Builders at 2:00 p.m.

The board members will compile a set of questions by the October 3 meeting. McKeon will compile these and then assign equal number to each member to ask. Each selectman will call references provided to check with them on the references. All have the same five questions to ask.

It is the boards desire to stick as close as possible to the time line for selection of the contractor as laid out in the RFP.

With no other business, VanCor moved to adjourn, Aldrich seconded the motion. The vote was unanimous.

Meeting was adjourned at 4:25 p.m.

Respectfully submitted,  
Jon McKeon, Chairman

Approved by:

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Jon P. McKeon, Chairman

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Date

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Jeanny Aldrich

\_\_\_\_\_  
Date

\_\_\_\_\_  
Norman W. VanCor

\_\_\_\_\_  
Date