

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
OCTOBER 23, 2018**

Present: Gary Winn, Chairman; Doug Foster, Dave Smith, George Goulet, Brad Roscoe, Chris Babcock, Spofford Fire Precinct Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct; Carole Wheeler, Dan Cotter, Vice-Chair; Ege Cordell, School Board Representative; Fran Shippee, Jon McKeon, Selectboard Representative

Absent: Steve Laskowski

Rick moved to approve September 18th as amended. The motion was seconded by Carole and passed unanimously.

Jon swore in Brad Roscoe.

Old Business – Fran and Carole are interested in serving on the Capital Improvements Committee. This Committee is run by the Planning Board.

Town – The Budgets reviewed were Debt Service, General Assistance, Patriotic Purposes, Street Lighting and Planning Board. The Planning Board is increasing primarily meeting & conferences. COLA is 2.7%. The new loan for the Town Hall Annex has been taken out, but no principal payment has been requested yet.

Alissa talked about creating a new budget for Town owned Buildings. One example is the Town Office Building. Currently, the expenses are divided up 45%/45%/10% between Selectmen/Police/OEM. She would like to change the way these expenses are tracked for all Town owned buildings for services such as Heating Oil, Electricity, Maintenance, Cleaning and Lawn Care.

Alissa also talked about changing the Benefits payment process for the Library. Instead of swapping checks every month to add the benefits into the Town costs for Health, Life, Disability and Dental. Then in the Benefits Budget to break down the cost into departments such as Library, Parks & Rec, Police, Selectmen, etc.

Highway Block Grant – This grant is used for Road Maintenance. A portion of the expenses can be encumbered for up to 1 year. This would be a special article to change the way the funds are tracked.

School – Ege presented the first overview for School Year 2018-2019. Special Instruction is down \$21,000. They have moved a teacher from general education to special education. There are 5 additional tuitions at the High School and 3 additional Special Instruction at the High School. There are some OOD (out-of district) placings that may be coming. Scott Lazzaro is the new Business Administrator for Towns. The School Budget is scheduled to be presented to the Committee on January 15th and the 22nd.

Chesterfield & Spofford Fire Precincts – nothing new to report.

The next meeting will be November 13th for the Highway, Police, Transfer Station and Library.

Rick moved to adjourn at 8:05 PM. The motion was seconded by Carole and passed unanimously.

Respectfully Submitted,

Amy LaFontaine
Secretary