

**Town of Chesterfield
Board of Selectmen
MINUTES
October 24, 2018**

CALL TO ORDER

Chairman Jon McKeon called the meeting to order at 6:04 p.m. Also in attendance were Jeanny Aldrich and Alissa Fox, Town Administrator.

Absent: Norman VanCor

WEEKLY REVIEW

- **Code Enforcement Report**

The Code Enforcement activity report and violation tracker were reviewed by the Selectmen for the weeks ending October 20. The report included permits reviewed and issued, field inspections, complaints and violations. No changes were made on the Code Violation Tracker.

OLD BUSINESS

- **Town Hall Annex Plans**

The BOS is scheduled to meet with a contractor on October 26 for the last interview.

- **Former Town Office Plans**

McKeon will reach out to the Dompieres to get an update.

- **Progress on Erosion Issue on Town Owned Beaches**

Brian Vincent, of Fuss & O'Neill, verified that the plan provided by David Mann is workable.

- **Parks & Rec Cottage (HVAC, Insulation) and Beaches Condition**

A contract and deposit were sent to Farnum for the insulation work on the cottage.

- **Town 3-D Topo Map, Roads, Zoning, Features Update**

Tabled.

- **Camp Spofford Agreement**

Agreement tabled. Paperwork was submitted by Camp Spofford to the Planning Board for work being proposed.

- **Article 21 – Painting and Maintenance Historical Society**

A contractor is scheduled to meet with McKeon on October 26 to review the masonry and painting work to be done at the Historical Society.

- **CMP – To do list**

There is a list of items on the 2018 budget that require attention before the end of the year and others will need to be rolled over. Many of those items are for P&R. McKeon suggested that those moneys are placed in the 2019 budget. Some of those items will be moved down and will be continued to be monitored.

- **SLA Association**

The Spofford Lake Association sent a request for the town to become a member. The donation fee supports activities at Spofford Lake to sustain, protect and enhance the ecological environmental and recreational character of the lake and the surrounding watershed.

- **Budgets**

Budgets were discussed for the following departments:

Office of Emergency Management, Highway, Transfer Station, Zoning Board of Adjustment, Health Officer, Economic Development Committee, Code Enforcement and Advertising & Regional Association.

GUESTS

6:15 p.m. - Mary Ewell – Monadnock Energy Hub

Mary Ewell is the Program Coordinator for Monadnock Energy Hub. Their goal is to help local energy committees to be more successful. Several surrounding towns are working with Ewell's group. She offers her services to update data in the system to see the benefits of energy efficiency and renewable projects that Chesterfield has completed. Aldrich suggested that the BOS wait for all Select Board members to be present to discuss the services offered.

6:30 p.m. - George Preston & Bruce Potter – Library

Preston stated their budget includes adding another part-time staff member. Their policy has changed that requires that there are two people in the library during all working hours. The additional staff member would reflect a \$7,500 increase to the salary line. The BOS requested that Preston and Potter meet with them again on October 31.

7:15 p.m. - Chief Chickering - Non Public RSA 91-A:3 II(a) & Budget

Present: Chief Duane Chickering and Officer Michael Bomba

The Police Department budget for 2019 went up 2.13% with a \$11,435 increase over the 2018 budget. That includes the 2.7% COLA that was approved at the town meeting for all the employees. McKeon pointed out that the real increase is a bit over 4%, as the electrical, heating, etc. that was in the budget in previous years, has been pulled to be put in a central payment.

McKeon moved to go into Nonpublic RSA 91-A:3 II(a). Motion seconded by Aldrich, motion passed unanimously.

McKeon moved to come out of Nonpublic. Motion seconded by Aldrich, motion passed unanimously.

8:15 p.m. - Parks & Rec Budget

Present: P&R Commission members Joe Hanzalik, Chairperson; Fran Shippee and Dewey Auger

Also present: Samantha Hill, P&R Director

The P&R Commission will propose that the Town pay half of the Recertification/Training fees of new lifeguards – up to \$2,000 from \$375. Each certification is \$400-\$600. Wares Grove salaries – level funded at \$39,599. The BOS would like all sitting board members to attend the Right To Know course every two years and the budget needs to reflect this.

The Summer Camp had over 130 campers this season. The program was staffed with nine members.

The P&R Commission will return to the Selectmen to update their budget.

NEW BUSINESS

- **Complaint Letter**

A complaint letter was received on the recent guidelines placed on the Transfer Station Sharing Shed.

- **Letter from Attorney Little**

Attorney Silas Little notified the Selectmen that the New Hampshire Superior Court has not posted an order, as of October 12, 2018, on Docket #2123-2014-CV-00075 for the Town of Chesterfield Board of Selectmen v. Town of Chesterfield Zoning Board of Adjustment and Nine-A, LLC.

OTHER BUSINESS

The process for setting up and printing the Inventory and Taxes booklets will be reviewed for the 2018 real estate tax assessments.

Aldrich noted that a forester attended a recent Chesterfield Conservation Commission meeting to report on the upcoming tree cutting in Pisgah State Park.

Aldrich reported that the Economic Development Committee would like to know what they can help marketing the former town office building.

- **Selectmen Minutes Review – October 17, 2018**

McKeon moved to approve the minutes of October 17, 2018 as amended. Aldrich seconded the motion. The motion passed by unanimous vote.

Aldrich moved to adjourned at 11:25 p.m. McKeon seconded the motion, which passed unanimously.

Respectfully submitted,

Patricia Grace
Secretary

Approved by:

Jon P. McKeon, Chairman

Date

Jeanny Aldrich

Date

Norman W. VanCor

Date